

800-015-02-F: QI PROJECT SELECTION CRITERIA FORM

Project Title: Improving Immunization Clinics

Below are the QI Project Selection criteria to prioritize project proposals. Any item that receives an answer of “yes” shall receive a check mark. The more items that receive check marks in the boxes below indicate the proposal will receive higher priority (high priority = high quantity of check marks). QIC comments are included in blue text.

Technical:

- Is it a CCHD process?
What type: Administrative Program
- Is the problem that is targeted for improvement clearly defined?
- Is the scope manageable? (Yes, but big project though which is concern for first project)
- Can it be reliably measured? (Yes, # of people served, system shows length of time of appt)
- Can it be completed within the proposed timeframe? (no timeframe provided on form)
- Is data available?
- Will the resources selected incur zero additional cost? (none listed on form, but should only be personnel/organizational improvements)

Strategic:

- Is it important to several staff and/or to the community?
Specify who it is important to: employees involved and community served
- Does it align with one or more of the CCHD plans?
- Does the project support the CCHD mission, vision and values?
- Does it have a customer focus? (yes, external customers and employees providing service)
- Does the project have potential to be replicated across programs or have an impact on other programs/activities? (possible replication to other clinics)
- Are there no other active QI projects related to same strategic objective?

Empowerment:

- Is it within the proposed QIPs control?
- Is it free from pre-conceived solutions? (per Janet, no solutions decided, so Yes)



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- Is leadership prepared to implement change?
- Is there probability of success?

QIC Selection Criteria completed 12/7/2016
