



Public Health
Prevent. Promote. Protect.

Canton City Public Health

PARTNERSHIP AGREEMENT INTEGRATED HARM REDUCTION GRANT

This Partnership Agreement is made and entered into on **April 24, 2023** (“Effective Date”) between Canton City Public Health and **NAME**.

This Participation Agreement is required for all agencies collaborating with Canton City Public Health (CCPH) Integrated Harm Reduction Grant. Canton City Public Health, as the lead agency for the Canton City Public Health Overdose Education and Naloxone Distribution Program (CCPH OENDP), desires to implement and to assure the provision of the CCPH OENDP services in collaboration with community partners. The following discusses both parties’ roles and responsibilities.

A. Responsibilities of Canton City Public Health

1. CCPH will assist the Partnering Agency in developing and implementing naloxone distribution strategies according to the activities outlined in the CCPH OENDP work plan and which were funded by the Ohio Department of Health.
2. CCPH will facilitate the scheduling of training for staff of Partnering Agency to become trained Naloxone Furnisher.
3. CCPH will provide consultation and technical assistance to the Partnering Agency pertinent to the Partnering Agency’s provision of CCPH OENDP services.
4. CCPH will provide stock of naloxone to the Partnering Agency free of charge, while supply is available and as long as Partnering Agency is adhering to their responsibilities outlined in this Agreement.
5. CCPH will educate and update Partnering Agency on all required OENDP program elements and changes, as appropriate.
6. CCPH is solely responsible for all communications with the Ohio Department of Health.

B. Responsibilities of NAME

1. NAME will adhere to policy/procedures surrounding naloxone receipt, inventory, storage, and dispensing (personally furnishing) (template available).
2. NAME will attend training to become a Naloxone Furnisher and add the name of individual trained staff to their training log.
3. NAME will commit to and attend monthly check-ins with CCPH program staff by either in-person or virtual means.
4. NAME will properly store naloxone per manufacturer’s guidelines.
5. NAME will personally furnish naloxone per CCPH’s policy and standard operating procedures (SOP).

6. NAME will collect and maintain required forms and data surrounding naloxone distribution.
7. NAME will maintain collected data in a secure and confidential manner until it is returned to or collected by CCPH.
8. NAME will return collected forms and data to CCPH by the 3rd of each month.
9. NAME monitor naloxone stock provided by CCPH and notify CCPH of reorder when stock is low.
10. NAME has committed to distributing naloxone kits to the population they serve. There is no penalty for not distributing the total number of kits given; but all kits must be returned to CCPH once the partnership ends (if not renewed).
11. NAME understands that the availability of naloxone stock to their agency is dependent on any of the following:
 - i. Available funding through The Ohio Department of Health;
 - ii. Partnering Agency is able to meet quarterly and/or annual distribution goals; and
 - iii. Adherence to CCPH policies to personally furnish naloxone and any corresponding documentation.
12. NAME understands that the responsibilities identified above will be considered ‘in-kind,’ thus no compensation will be provided, unless a separate subgrantee contract is in place.

The term of this agreement shall be one (1) year from the effective date with annual renewal periods that will automatically renew unless one party notifies the other within thirty (30) days from the end of the initial term or subsequent annual term.

Canton City Public Health

 James Adams, R.S., MPH
 Health Commissioner
 Canton City Public Health
 420 Market Ave N,
 Canton OH, 44702

 Date

NAME

 Name:
 Position:
 Address:

 Date