



POLICY AND PROCEDURE	
SUBJECT/TITLE:	Naloxone (Narcan®) for use by Service Entities for Suspected Opioid Related Overdose
APPLICABILITY:	Service Entities
CONTACT PERSON & DIVISION:	Michelle Streetman, OPHII
ORIGINAL DATE ADOPTED:	03/26/2018
LATEST EFFECTIVE DATE:	05/24/2022
REVIEW FREQUENCY:	Every 3 years and when needed
BOARD APPROVAL DATE:	N/A
REFERENCE NUMBER:	900-004-P

A. PURPOSE

Canton City Public Health Board of Health approved a protocol through which Service Entities in the City of Canton (for example, schools, businesses, agencies, organizations, and others) may keep a supply of naloxone on-site and allow their trained employees, volunteers, and contractors to administer naloxone according to this approved protocol.

B. POLICY

Requirements for a Service Entity to have naloxone and administer onsite are:

1. Abide by the protocol approved by the Board of Health to store and administer naloxone. The Service Entity must review the protocol with someone from Canton City Public Health prior to initiating the protocol. The medical director will sign off once verification of #2 - #5 below have been met by the service entity. To arrange a review with Public Health, call (330-438-4655) during business hours, or email: mstreetman@cantonhealth.org
2. Maintain a dated inventory of the naloxone units received, the units administered to someone, and the disposal of units expired or adulterated.¹ For your convenience, Public Health can supply generic inventory forms for use by Service Entities. Expired or adulterated doses should be removed from inventory immediately and discarded appropriately.
3. Have employees, volunteers, or contractors trained on naloxone administration and enter those person’s names onto your copy of the protocol. Training can be arranged by calling and having the training form completed and provided to Canton City Public Health
4. Provide Canton City Public Health with: 1) your Service Entity’s name and address, 2) the name of a contact person with a phone number or email address, and 3) the date that the protocol was initiated.
5. Consider what needs to be done within your Service Entity to have naloxone onsite for emergency use. Decisions may be necessary concerning the maintenance and use of naloxone. For example, should someone be designated to maintain the naloxone supply and the records? Where will the naloxone be stored in order that it is accessible in the event of an emergency? What other considerations are unique to your situation?

We would also appreciate your willingness to respond to Public Health periodically with your experiences and if you have used any naloxone doses.

¹ If licensed by the Board of Pharmacy, the business or organization must comply with rule 4729-9-22 of the Administrative Code. All others may use a generic form, such as the one from Canton City Public Health.

Does the law include any legal protections for Service Entities?

Section 4729.514 of the Ohio Revised Code states: A Service Entity or an employee, volunteer, or contractor of a Service Entity is not liable for or subject to any of the following for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or using naloxone under this section, unless the act or omission constitutes willful or wanton misconduct: damages in any civil action, prosecution in any criminal proceeding, or professional disciplinary action.

How does a service entity obtain naloxone?

Service Entities may obtain naloxone through Canton City Public Health. Non-profit organizations and governmental agencies may be eligible to receive a free starter supply of naloxone.

Alternatives to obtaining naloxone from Canton City Public Health include:

- Wholesale purchase: A Service Entity is permitted to order naloxone from a wholesaler that is licensed by the State of Ohio Board of Pharmacy. To verify a wholesale drug distributor is licensed in Ohio, visit: www.pharmacy.ohio.gov/licenselookup. Please indicate to the wholesaler that, effective 6 April 2017, your organization is exempt from licensure as a terminal distributor of dangerous drugs pursuant to ORC 4729.541.
- Wholesale purchase from any licensed terminal distributor of dangerous drugs: The State of Ohio Board of Pharmacy permits any entity licensed as a terminal distributor of dangerous drugs to conduct sales of naloxone at wholesale. There are no restrictions on the amount that can be provided by a terminal distributor pursuant to rule 4729-9-10. These sites include hospitals, Project DAWN locations, pharmacies (particularly those offering naloxone without a prescription), health departments and any other location licensed as a terminal distributor of dangerous drugs.

How often does the protocol have to be renewed or reviewed?

There is no requirement in the law indicating when the protocol for naloxone administration must be renewed or reviewed. Public Health suggests Service Entities review the protocol annually, and contact Public Health with any questions.

Please call the Canton City Public Health OPHII Department 330-438-4655 to obtain further information, to offer comments, or to ask questions.

The Service Entity Policy requires the following attachments:

200-006-01-F Service Entity Protocol for Naloxone Administration

200-006-02-A Narcan® Nasal Spray Quick Start Guide

200-006-03-F Naloxone Log for Service Entity Use

200-06-04-A Copies of Ohio Revised Code 3707.562, 4731.943, and 4729.514

200-006-05-F Training Request Form



C. BACKGROUND

On 4 January 2017, SB 319 was signed by Governor Kasich. This law (effective 6 April 2017) permits naloxone to be available for administration at locations known as Service Entities that serve individuals who may be at risk of experiencing an opioid-related overdose. It also removes the requirement that the site be licensed as a terminal distributor of dangerous drugs for the purposes of storing naloxone for administration only. On March 26, 2018, the Canton City Public Health Board of Health approved a protocol through which Service Entities in the City of Canton (for example, schools, businesses, agencies, organizations, and others) may keep a supply of naloxone on-site and allow their trained employees, volunteers, and contractors to administer naloxone according to this approved protocol.

D. GLOSSARY OF TERMS

N/A.

E. PROCEDURES & STANDARD OPERATING GUIDELINES

See attachments

F. CITATIONS & REFERENCES

N/A.

G. CONTRIBUTORS

The following staff contributed to the authorship of this document:

1. Diane Thompson, RN, MSN
2. Jon A Elias, MD

H. APPENDICIES & ATTACHMENTS

900-004-02-A Narcan® Nasal Spray Quick Start Guide
900-004-04-A Copies of Ohio Revised Code 3707.562, 4731.943, and 4729.514

I. REFERENCE FORMS

900-004-01-F Service Entity Protocol for Naloxone Administration
900-004-03-F Naloxone Log for Service Entity Use
900-004-05-F Training Request Form

J. REVISION & REVIEW HISTORY

Revision Date	Review Date	Author	Notes
11/21/2019		D. Thompson	Added Training form and placed policy in agency required format
05/24/2022		M. Streetman	Transferred policy responsibility from Nursing to OPHII and made revisions to reflect updated contact information

K. APPROVAL

This document has been approved in accordance with the “800-001-P Standards for Writing and Approving PPSOGFs” procedure as of the effective date listed above.