



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Special Meeting
Monday, August 1, 2016 @ 9:00 AM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the special meeting of the Board of Health of the Canton City Health Department on Monday, August 1, 2016 at 9:01 AM with a quorum present.

Dr. Hickman, Ms. Snell and Mr. Wyatt were present. Dr. Lakritz and Dr. Fiorentino were absent. Also present was Jim Adams, Christi Allen and Robert Knight.

Approve Personnel

a. Executive Assistant, THRIVE Job Description

Ms. Snell moved and Mr. Wyatt seconded a motion to approve the job description for Executive Assistant, THRIVE. Motion passed unanimously.

b. Appointment of Executive Assistant, THRIVE

Ms. Snell moved and Mr. Wyatt seconded a motion to appoint Rochelle Reamy as the THRIVE Executive Assistant at a pay of \$40,047.00 with a half step increase after a 90 day probationary period, start date to be determined. Motion passed unanimously.

c. Epidemiologist I Job Description

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the job description for Epidemiologist I. Motion passed unanimously.

d. Epidemiologist II Job Description


Approval of the Epidemiologist II job description was postponed until the next regular meeting of the Board of Health.

Adjourn

Mr. Wyatt moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 9:48 AM.



President of the Board of Health



Secretary to the Board of Health

8/29/2016

Date of Approval