



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, June 27, 2016 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, June 27, 2016 at 12:03 pm with a quorum present.

Dr. Hickman, Ms. Snell, Dr. Fiorentino, Dr. Lakritz and Mr. Wyatt were present. Also present was Jim Adams and Dr. Mader.

Food Service License Suspension, Chinatown Kitchen, 3828 Tuscarawas St, W, Canton

At 12:03 PM a hearing was held for this location, Dr. Stephen Hickman, DVM presiding. Mr. Wyatt moved and Ms. Snell seconded the following motion: “Based upon the evidence presented at this hearing, an immediate inspection of this location by the staff of the Canton City Health Department is ordered. If there are any critical violations found during this inspection, this location is ordered to be closed for a period of 15 days. If the location is closed, a second inspection is ordered by the staff of the health department. If there are no critical violations at the second inspection, the location may be reopened. If there are critical violations at the second inspection, the location is to remain closed and the matter referred to the Board of Health for disposition”. Motion passed unanimously.

Approve May 23, 2016 Board of Health Meeting Minutes

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the May 23, 2016 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$243,042.80

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the list of bills totaling \$243,042.80. Motion passed unanimously.

Executive Session to Consider the Compensation of a Public Employee

Mr. Wyatt moved and Dr. Fiorentino seconded a seconded a motion to go into executive session to consider the compensation of a public employee. A roll call vote was taken:

Dr. Hickman – Yes

Dr. Fiorentino – Yes

Mr. Wyatt - Yes

Ms. Snell – Yes

Dr. Lakritz – Yes

Motion passed unanimously. The Board went into executive session at 12:36am. The Board came out of executive session at 1:15pm.

Approve Personnel

a. Correction on Appointment for Dawn Miller

No action taken. This will be reviewed at the next meeting.

b. Appointment of Nurse Practitioner

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to appoint Gina Premier as the Nurse Practitioner (R7) at a pay of \$71,913.00 with a half step increase after a 90 day probationary period, start date to be determined. Motion passed unanimously.

c. Appointment of Peer Helper

Dr. Fiorentino moved and Ms. Snell seconded a motion to appoint AziaRae Smothers as a Peer Helper (PT11) at a pay of \$10.64 an hour with a half step increase after a 90 day probationary period, start date to be determined. Motion passed unanimously.

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Approve FY2017 Women, Infants, and Children Grant Application and Initial Budget in the Amount of \$1,398,997 (Grant period runs from 10/1/2016 to 9/30/2017) With the Following Sub-grantees for this Grant Cycle:

- a. Alliance City Health Department Contract in the Amount of \$117,489.00
- b. Massillon City Health Department Contract in the Amount of \$138,229.00
- c. Stark County Health Department Contract in the Amount of \$386,891.00
- d. Triad Deaf Services in the Amount of \$320.00

Mr. Wyatt moved and Ms. Snell seconded a motion to approve FY17 Women, Infants, and Children Grant application and initial budget in the amount of \$1,398,997 (grant period runs from 10/1/2016 to 9/30/2017) and to approve the Alliance City Health Department for \$117,489.00, the Massillon City Health Department for \$138,229.00, the Stark County Health Department for \$386,891.00 and for Triad Deaf Services for \$320.00. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Nothing to report.
- b. Nursing/WIC – Today is National HIV testing day. Testing clinic is ongoing at our location. WIC caseload has decreased slightly and overall funding is increased.
- c. Laboratory – Nothing else to report.
- d. OPHI/Surveillance – Epidemiology staff is currently working on three outbreaks in community.
- e. Environmental Health – Nothing else to report.
- f. Air Pollution Control – We are currently able to implement new particulate monitors for continuous particulate emission testing and reporting.
- g. Vital Statistics – Mr. Adams informed the Board of a pilot program for e-mailing death certificates by the funeral homes to register them.
- h. Fiscal – Nothing to report.
- i. Health Commissioner – Mr. Adams informed the Board that we are still waiting on the list for the Executive Assistant position from Civil Service.
- j. Accreditation Team – Nothing to report.

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

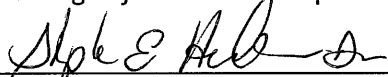
There was no other business.

Announcement of Next Meeting: Monday, July 25, 2016 at 12:00pm

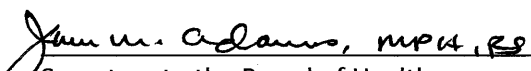
The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, July 25, 2016 at 12:00pm.

Adjourn

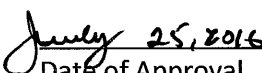
Mr. Wyatt moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:46 pm.



President of the Board of Health



Secretary to the Board of Health



Date of Approval