

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Health District

Monday, April 23, 2018
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Health Department

Board of Health Meeting

Monday, April 23, 2018 @ 12:00pm – Board Room

Agenda

1. Call to Order and Roll Call
2. Approve March 26, 2018 Board of Health Meeting Minutes
3. Approve List of Bills: \$179,846.42
4. Executive Session to Discuss Matters to be Kept Confidential
5. Approve Personnel:
 - a. Probationary Period Ending for Jessica Imhoff, WIC Peer Helper (PT13), Retroactive to April 8, 2018
 - b. Probationary Period Ending for Brianna Parker, Disease Intervention Specialist (R5), Effective April 29, 2018
 - c. Vacation Credit for Calsandra Marinchick, Pathways Community HUB Coordinator
 - d. Part-Time Public Health Technician – EH/OPHI (PT11) Job Description
 - e. Appointment of 3 Part-Time Public Health Technicians – EH/OPHI (PT11)
 - f. Resignation of Mark Adams, Director of Environmental Health, Effective May 4, 2018
 - g. Appointment of Environmental Health Technician (R3)
6. Approve Patient Write Offs
7. Approve Resolutions:
 - a. 2018-05 Abatement of Public Nuisances
8. Approve Recommendations of the Hearing Officer for April 23, 2018
9. Approve United Way of Greater Stark County for THRIVE Infant Mortality Funding Allocation in the Amount of \$75,491.00 for the Period of April 1, 2018 to March 31, 2019
10. Approve the Health Improvement and Wellness, Health Services STD Prevention Program for the Period of July 1, 2018 through June 30, 2019 from the Ohio Department of Health (\$0 cost)
11. Approve Travel Authorization
 - a. James Adams, Health Commissioner, for Travel from 07/09/2018 to 07/12/2018, NACCHO Annual 2018 Conference in New Orleans, LA at a Cost Not to Exceed \$1,133.50 (1001 301001)
 - b. Jessica Boley, WIC Dietitian, for Travel from 05/02/2018 to 05/04/2018, OPTION 2018 in Cincinnati, Ohio at a Cost Not to Exceed \$438.68 (2316) **Approved \$277.00 at the February 26, 2018 Board meeting.**
12. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC
 - c. Laboratory
 - d. OPHI/Surveillance
 - e. THRIVE
 - f. Environmental Health
 - g. Air Pollution Control
 - h. Vital Statistics
 - i. Fiscal
 - j. Health Commissioner
 - k. Accreditation Team
 - l. Quality Improvement

Board of Health Agenda

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13. Other Business

14. Next Meeting: Monday, May 21, 2018 at 12:00pm (3rd Monday due to Memorial Day)

15. Adjournment



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, March 26, 2018 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, March 26, 2018 at 12:10 PM with a quorum present.

Dr. Hickman, Mr. Wyatt and Dr. Lakritz were present. Also present were Dr. Elias, James Adams, Christi Allen and Robert Knight.

Approve February 26, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the February 26, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$100,453.76

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$100,453.76. Motion passed unanimously.

Approve Personnel

a. Probationary Period Ending for Alessandra Frey, Staff Nurse II, Effective April 2, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve ending the probationary period for Alessandra Frey, Staff Nurse II (R5), effective April 2, 2018 with a half-step pay increase of \$1022.00 from \$48,527.00 to \$49,549.00. Motion passed unanimously.

b. Appointment of Part-Time APC Technical Assistant

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the appointment of Rachel Maioriello as a part-time Air Pollution Control Technical Assistant (PT3) at \$17.79 an hour with a half-step pay increase to \$18.16 an hour after a 90-day satisfactory probationary period with a start date of April 2, 2018 and as a second choice Nathan Sobczak at the same salary. The salary will be paid from APC funds (2331). Motion passed unanimously.

c. Appointment of Stark County THRIVE Pathways Community HUB Coordinator

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the appointment of Calsandra Marinchick as the Pathways Community HUB coordinator (R4) at \$40,047.00 with a half-step pay increase to \$40,872.00 after a 90-day satisfactory probationary period with a start date of March 28, 2018. The salary will be paid from THRIVE funds (2314). Motion passed unanimously.

d. Resignation of AziaRae Smothers, WIC Peer Helper, Effective April 13, 2018

Dr. Lakritz moved and Mr. Wyatt seconded a motion to accept the resignation of AziaRae Smothers, WIC Peer Helper, effective April 13, 2018. Motion passed unanimously.

Approve Resolutions

a. 2018-04: Emergency Resolution of Food License Fees

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve Resolution 2018-04 to amend the food license fees. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for March 26, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the recommendations of the hearing officer for the March 26, 2018 hearings. Motion passed unanimously.

Board of Health Minutes

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Approve a Policy for Naloxone Use by Service Entities for Suspected Opioid-related Overdoses

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve a policy for Naloxone Use by Service Entities for Suspected Opioid-related Overdoses, with minor revisions to the policy. Motion passed unanimously.

Approve a Memorandum of Understanding with the Tuscarawas County Health Department for Patient Referral Services Effective March 26, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve a Memorandum of Understanding with the Tuscarawas County Health Department for patient referral services effective March 26, 2018. Motion passed unanimously.

Approve an Agreement with an IBLCE Student to Complete Required Contact Hours in the WIC Clinic

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an agreement with an ICBLE student, Kimberley Roe, to complete required contact hours in the WIC clinic. Motion passed unanimously.

Approve an Agreement with the Ohio Department of Health for the Medicaid Administrative Claiming (MAC) from July 1, 2017 to June 30, 2019

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an agreement with the Ohio Department of Health for Medicaid Administrative Claiming (MAC) from July 1, 2017 to June 30, 2019. Motion passed unanimously.

Approve an Agreement with the Hospital Council of Northwest Ohio to Provide Training and Technical Assistance, Access to Care Coordination System's Stark County HUB System and Billing Services in Compliance with the National Certified Pathways Community HUB Model Effective as of October 1, 2017

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with the Hospital Council of Northwest Ohio to provide training and technical assistance, Access to Care Coordination System's Stark County HUB system and billing services in compliance with the National Certified Pathways Community HUB model effective October 1, 2017. Motion passed unanimously.

Approve an Addendum Agreement with Early Childhood Resource Center for the Fatherhood Coalition Program for the THRIVE Project at an Additional Amount not to Exceed \$45,000.00 for the Period of October 1, 2016 through October 1, 2018 (new total of \$262,200.00) Originally approved October 24, 2016 for \$217,200.00

Approve an Addendum Agreement with the Stark County Board of County Commissioners on behalf of Stark County Job and Family Services for the Fatherhood Coalition Program for the THRIVE Project at an Additional Amount not to Exceed \$40,356.63 for the Period of October 1, 2016 through October 1, 2018 (new total of \$154,701.74) Originally approved October 24, 2016 for \$114,345.11

Approve an Addendum Agreement with The Hospital Council of Northwest Ohio for the Northwest Ohio Pathways HUB Support Services Program for the THRIVE Project at an Additional Amount not to Exceed \$100,000.00 for the Period of May 1, 2017 through April 30, 2018 (new total of \$341,000.00) Originally approved May 22, 2017 for \$241,000.00

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve addendums to the above agreements with Early Childhood Resource Center, Stark County Board of County Commissioners and The Hospital Council of Northwest Ohio (with the end date of the contract to be extended to October 1, 2018). Motion passed unanimously.

Approve an Agreement with Family Empowerment Ministries for a Diaper Days Program for the THRIVE Project at an Amount not to Exceed \$50,000.00 for the Period of April 1, 2018 to March 31, 2020

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with Family Empowerment Ministries for a Diaper Days program for the THRIVE Project at an amount not to exceed \$50,000.00 for the period of April 1, 2018 to March 31, 2020. Motion passed unanimously.

Approve an Agreement with George Dunwoody Foundation for a Best Mommy I can Be!, It Takes a Village, DAD Unlimited Programs for the THRIVE Project at an Amount not to Exceed \$20,000.00 for the Period of April 1, 2018 through March 31, 2020

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an agreement with George Dunwoody Foundation for a Best Mommy I can Be!, It Takes a Village, and DAD Unlimited Programs for the THRIVE Project at an amount not to exceed \$20,000.00 for the period of April 1, 2018 to March 31, 2020. Motion passed unanimously.

Authorize the Health Commissioner to Enter into Agreements with the Various Medicaid Plans in the Amount of \$1,323,512.00 for the Purpose of the Implementation of the Enhanced Maternal Health Program Targeting the Reduction of Infant Mortality in Stark County for the Period of January 1, 2018 through June 30, 2019

Dr. Lakritz moved and Mr. Wyatt seconded a motion to authorize the Health Commissioner to enter into agreements with various Medicaid plans in the amount of \$1,323,512.00 for the purpose of the implementation of the Enhanced Maternal Health program targeting the reduction of infant mortality in Stark County for the period of January 1, 2018 through June 30, 2019. Motion passed unanimously.

Approve Travel Authorization

- a. Gus Dria, Staff Sanitarian III, for Travel from 04/16/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$493.35 (1001 307001)
- b. Nejla Shaheen, Staff Sanitarian I, for Travel from 04/17/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$304.55 (1001 307001)
- c. Colton Masters, Staff Sanitarian II, for Travel from 04/17/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$336.80 (1001 307001)
- d. David Hampton, APC Engineer, for Travel from 04/09/2018 to 04/13/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky for an Additional Cost Not to Exceed \$145.50 (2331) **Approved \$510.50 at the February 26, 2018 Board meeting.**
- e. Sam Norman, APC Engineer, for Travel from 04/09/2018 to 04/13/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky for an Additional Cost Not to Exceed \$145.50 (2331) **Approved \$510.50 at the February 26, 2018 Board meeting.**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Dr. Elias thanked the board for approving the Naloxone use policy and said that it can save lives.

Board of Health Minutes

March 26, 2018

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- b. Nursing/WIC – Dr. Lakritz told the other members of the board that she, Dr. Sutton, Dr. Elias and Diane Thompson will be meeting soon to discuss ideas for a wound care clinic.

Laura Roach reported that WIC's budget for the 2019 fiscal year will have a 3% reduction in funding. This is partially due to decreasing food costs.

- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Amanda Archer reported that CRE organisms and perinatal Hepatitis C were added to the list of reportable conditions.

She also reported that the SWAP had 39 clients on Friday and that the total clients for March will be near 150. The clinic has served twenty-six zip codes, distributed nine Naloxone kits and performed seven HIV tests.

- e. THRIVE – Dawn Miller reported that THRIVE will soon be having an advisory meeting and they expect the Governor's office and Medicaid to be attending. She also expects to be meeting with Once Upon a Child to discuss the implementation of a Diaper Bank.
- f. Environmental Health – Nothing additional to report.
- g. Air Pollution Control – Terri Dzienis reported that the division recently participated in a Public Information Session with Ohio EPA regarding the community's complaints about Republic Steel. The community was informed about the division's efforts to resolve their complaints. She believes that the community would like to see Republic held accountable for property damage to their homes and vehicles.
- h. Vital Statistics – Rob Knight reported to the board that the online ordering page for birth and death records was delayed slightly but has progressed significantly and should be working again very soon.
- i. Fiscal Officer – Christi Allen reported to the board that the department's proposed budget was approved, in whole, by City Council. Some capital expenditures were approved as well including computers, a new door, new vehicles and floor repairs.
- j. Health Commissioner – James Adams reported that he and Mark Adams were looking very carefully at the food service plan review process to make sure that the process is consistent internally and consistent with other departments in the state. Mr. Adams acknowledged some issues with consistency during this process and said that the department is trying to be business friendly while also achieving its food safety goals.
- k. Accreditation – Rob Knight reported that he and a few domain leaders recently attended training where Lake and Lorain counties shared the documents they submitted for accreditation and the comments they received from PHAB.
- l. Quality Improvement – Nothing additional to report.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the division reports. Motion passed unanimously.

Other Business

No other business was discussed.

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March 26, 2018

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Announcement of Next Meeting: Monday, April 23, 2018 at 12:00 PM

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, April 23, 2018 at 12:00 PM.

Adjourn

Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:28 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9804324972	Monthly hot spot fee for CCHD (Jan-June 2018) # 632191	Paid by Check		03/26/2018	04/18/2018	04/10/2018		04/10/2018	40.17	
Account 705.05 - Professional Services Computer Access Line Fees Totals										Invoice Transactions 1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services											
40242 - U-SHREDD-IT	17443	Shredding of CCHD documents, as needed in 2018	Edit		03/23/2018	03/28/2018	03/28/2018			155.00	
39066 - WALTNER - SIMCHAK FUNERAL HOME	M.Durnes Indigen	Indigent Cremation, Marka Durnes: DOD 03/20/18	Edit		03/27/2018	03/28/2018	03/28/2018			495.00	
50615 - RHODEN FUNERAL HOME	S. Thomas Indig.	Indigent Cremation for Sandra Thomas, DOD: 02/15/2018	Edit		04/02/2018	04/05/2018	04/05/2018			495.00	
34563 - RICHARD L DEAN	M. Vaught Indige	Indigent cremation for Mary Vaught - D.O.D. 2/7/2018	Edit		04/04/2018	04/13/2018	04/13/2018			495.00	
34563 - RICHARD L DEAN	F.Jennings Indig	Indigent Cremation for Felicia Jennings, DOD: 02/14/2018	Edit		04/04/2018	04/13/2018	04/13/2018			495.00	
34563 - RICHARD L DEAN	J.Genara Indigen	Indigent Cremation for Jeffrey Genara, DOD: 04/01/2018	Edit		04/11/2018	04/13/2018	04/13/2018			495.00	
34563 - RICHARD L DEAN	J. Salkeld Indig	Indigent Cremation for John Salkeld, DOD: 02/20/18	Edit		04/17/2018	04/17/2018	04/17/2018			495.00	
Account 705.06 - Professional Services Other Professional Services Totals										Invoice Transactions 7	<u>\$3,125.00</u>
Account 705.13 - Professional Services Building Maintenance											
27986 - R & G JANITORIAL, INC.	2969 (1)	Snow plow of parking lot at 5th/Cherry, as needed in 2018	Edit		03/31/2018	04/13/2018	04/13/2018			110.00	
Account 705.13 - Professional Services Building Maintenance Totals										Invoice Transactions 1	<u>110.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	2970 (1)	Cleaning of CCHD office building - 2018	Edit		03/31/2018	04/11/2018	04/11/2018			1,900.00	
Account 705.14 - Professional Services Maintenance Contracts Totals										Invoice Transactions 1	<u>\$1,900.00</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Mar18 GF Car Was	Cleaning of CCHD Vehicles, as needed in 2018	Edit		03/31/2018	04/11/2018	04/11/2018			12.75	
Account 706.18 - Contract Service Car Wash Totals										Invoice Transactions 1	<u>\$12.75</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1001 - General Operating										
Department 301001 - Health - Administration										
Account 734.10 - Supplies Postage										
34429 - US POSTAL SERVICE	VS/Admin Postage	Jan, Feb, March 2018 Postage	Paid by Check # 632277		04/04/2018	04/05/2018	04/12/2018		04/12/2018	476.32
							Account 734.10 - Supplies Postage Totals		Invoice Transactions 1	<u>476.32</u>
Account 734.58 - Supplies Miscellaneous Supplies										
35905 - TECHNIPURE WATER SYSTEMS	7026	Dragon Mel De-Icer for sidewalks, as needed	Edit		03/19/2018	03/28/2018	03/28/2018			199.31
							Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 1	<u>199.31</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1945 - TREASURER STATE OF OHIO	18201803	1st Quarter 2018 Tech Fees - Vital Statistics	Edit		04/06/2018	04/13/2018	04/13/2018			57,661.76
1364 - OHIO DIVISION OF REAL ESTATE	Mar18 Burial Per	Burial Permits Reimbursements for 2018	Edit		04/16/2018	04/16/2018	04/16/2018			307.50
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 2	<u>\$57,969.26</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees										
42453 - JESSICA BOLEY	Diet. Licen. Rei	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Edit		04/11/2018	04/11/2018	04/11/2018			183.50
							Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals		Invoice Transactions 1	<u>\$183.50</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 16	<u>\$64,016.31</u>
Department 303001 - Nurses										
Account 705.06 - Professional Services Other Professional Services										
51158 - JON ELIAS M D	March 2018	Medical Director services and travel expenses	Paid by Check # 632162		04/01/2018	04/05/2018	04/10/2018		04/10/2018	1,000.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$1,000.00</u>
Account 705.14 - Professional Services Maintenance Contracts										
39134 - RICOH USA INC	1075376308	Maintenance for Nurinsg copier, as needed in 2018	Paid by Check # 632177		03/22/2018	04/05/2018	04/10/2018		04/10/2018	208.93
39134 - RICOH USA INC	5052972685	Maintenance for Nurinsg copier, as needed in 2018	Edit		04/01/2018	05/01/2018	04/13/2018			158.40
							Account 705.14 - Professional Services Maintenance Contracts Totals		Invoice Transactions 2	<u>\$367.33</u>
Account 713.13 - Utilities Telephone										
177 - AT&T	330454766403.	Service for 2nd fax line - 2018	Paid by Check # 631594		03/16/2018	04/04/2018	03/27/2018		03/27/2018	42.12
							Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	<u>\$42.12</u>
							Department 303001 - Nurses Totals		Invoice Transactions 4	<u>\$1,409.45</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 304001 - Lab											
Account 705.06 - Professional Services Other Professional Services											
51563 - STERICYCLE	1008228767	Infectious Waste Disposal, as needed in 2018	Edit		03/31/2018	04/13/2018	04/13/2018			87.16	
651 - ENVIRONMENTAL RESOURCE ASSOC.	860887	EPA Water Proficiency Testing - LAB	Edit		04/09/2018	04/17/2018	04/17/2018			633.00	
34284 - REAM & HAAGER LABORATORY	4306472, 4305819	Laboratory Testing Services for Water Samples, as needed in 2018	Edit		04/11/2018	04/17/2018	04/17/2018			115.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$835.16</u>
Account 734.13 - Supplies Freight											
651 - ENVIRONMENTAL RESOURCE ASSOC.	860887	EPA Water Proficiency Testing - LAB	Edit		04/09/2018	04/17/2018	04/17/2018			102.44	
7835 - FISHER HEALTH CARE	7832643	Laboratory supplies, as needed in 2018	Edit		03/19/2018	04/19/2018	04/17/2018			28.45	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 2	<u>\$130.89</u>
Account 734.58 - Supplies Miscellaneous Supplies											
7835 - FISHER HEALTH CARE	7832643	Laboratory supplies, as needed in 2018	Edit		03/19/2018	04/19/2018	04/17/2018			583.80	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$583.80</u>
									Department 304001 - Lab Totals	Invoice Transactions 6	<u>\$1,549.85</u>
									Fund 1001 - General Operating Totals	Invoice Transactions 26	<u>\$66,975.61</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2312 - V.D. - I03 Gonorrhea (VD)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
186 - AULTMAN HOSPITAL	FTA 2018-002	099915682-9683 N	Edit		03/31/2018	04/13/2018	04/13/2018			14.75	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$14.75</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
1109 - MAHONING CO.HEALTH DEPT.	Mar18 STD Grant	FY18 STD Prevention Grant	Edit		04/09/2018	04/16/2018	04/16/2018			762.81	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 1	<u>\$762.81</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 2	<u>\$777.56</u>
									Fund 2312 - V.D. - I03 Gonorrhea (VD) Totals	Invoice Transactions 2	<u>\$777.56</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2313 - Local Health Dept Prev Support											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
177 - AT&T	1330351402	Dedicated number internet line (monthly fee)	Open		04/05/2018	05/05/2018	04/13/2018			276.00	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$276.00</u>
Account 705.06 - Professional Services Other Professional Services											
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	947770	Electronic Medical Record system maintenance fees	Paid by Check # 632167		04/01/2018	05/01/2018	04/10/2018		04/10/2018	94.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$94.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 2	<u>\$370.00</u>
									Fund 2313 - Local Health Dept Prev Support Totals	Invoice Transactions 2	<u>\$370.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51468 - SPECTRUM BUSINESS	312559704040518	Telephone and internet services for THRIVE program	Paid by Check # 632182		04/05/2018	04/24/2018	04/10/2018		04/10/2018	114.94	
51874 - VERIZON WIRELESS	9804701269	Monthly account and line access - THRIVE	Edit		04/03/2018	04/25/2018	04/16/2018			222.30	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 2	<u>\$337.24</u>
Account 705.06 - Professional Services Other Professional Services											
50540 - CLEO LUCAS	Mar18 THRIVE	Community Outreach Coordinator Contract (FY18) - THRIVE	Paid by Check # 632169		04/05/2018	04/05/2018	* 04/10/2018		04/10/2018	572.00	
51406 - HEALTH POLICY INSTITUTE OF OHIO	Travel A.Stevens	Speaker at Annual Health Improvement Summit	Edit		04/06/2018	04/13/2018	04/13/2018			269.45	
4168 - KENT STATE UNIVERSITY	416371-13	Comprehensive Evaluation of the Stark/THRIVE Project	Edit		04/06/2018	04/13/2018	* 04/13/2018			2,204.89	
51825 - NEW BALTIMORE COMMUNITY CHURCH	THRIVE Payments	Community Education and Awareness - THRIVE	Edit		04/13/2018	04/13/2018	04/13/2018			4,570.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$7,616.34</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	2970 (2)	Cleaning of Offices at THRIVE Office	Edit		03/31/2018	04/11/2018	04/11/2018			160.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$160.00</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9804701270	Telephone Line Service for THRIVE Offices	Edit		04/03/2018	04/25/2018	04/16/2018			197.50	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$197.50</u>
Account 772.20 - Travel Registration/Tuition											
41365 - ANNMARIE BUTUSOV	Tuition Reimb.	Epidemiology in Public Health Classes, 8/28/17 - 12/15/17,	Paid by Check # 631850		03/28/2018	03/28/2018	04/03/2018		04/03/2018	1,768.85	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$1,768.85</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies											
42459 - MARC'S	080915	Supplies and food for community events and meetings	Edit		04/10/2018	05/10/2018	04/13/2018			74.74	
									Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 1	<u>\$74.74</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 10	<u>\$10,154.67</u>
									Fund 2314 - Family Health (476) Totals	Invoice Transactions 10	<u>\$10,154.67</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51468 - SPECTRUM BUSINESS	3274388010410	Internet Fees for WIC	Paid by Check		04/10/2018	04/29/2018	* 04/18/2018		04/18/2018	124.99	
	18		# 632556								
							Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions	1	<u>\$124.99</u>	
Account 705.14 - Professional Services Maintenance Contracts											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT	FY18 WIC #1	Office 365 E-mail Fees for WIC Program	Edit	03/23/2018	03/28/2018	03/28/2018			324.54	
							Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions	1	<u>\$324.54</u>	
Account 706.36 - Contract Service Health Contract Grant Expend											
1121 - MASSILLON CITY HEALTH DEPT	Mar18 WIC	FY18 WIC Grant	Reimbursement	Paid by Check	04/05/2018	04/05/2018	04/12/2018		04/12/2018	13,473.40	
				# 632255							
1800 - STARK COUNTY HEALTH DEPARTMENT	Mar18 WIC	FY18 WIC Grant	Reimbursement	Paid by Check	04/03/2018	04/05/2018	04/12/2018		04/12/2018	32,492.19	
				# 632267							
85 - ALLIANCE CITY HEALTH DEPT	Mar18 WIC	FY18 WIC Grant	Reimbursement	Edit	04/17/2018	04/17/2018	04/17/2018			11,567.53	
	Grant										
							Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions	3	<u>\$57,533.12</u>	
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9804126035	WIC Peer Helper Cell Phone, FY18		Paid by Check	03/23/2018	04/15/2018	* 04/10/2018		04/10/2018	54.92	
				# 632191							
							Account 713.13 - Utilities Telephone Totals	Invoice Transactions	1	<u>\$54.92</u>	
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	WIC Postage	Jan, Feb, March WIC Postage		Paid by Check	04/04/2018	04/05/2018	* 04/10/2018		04/10/2018	536.10	
				# 632189							
							Account 734.10 - Supplies Postage Totals	Invoice Transactions	1	<u>\$536.10</u>	
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	Supplies - WIC	60457 8781 027661 4		Edit	04/10/2018	04/17/2018	04/17/2018			585.97	
							Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions	1	<u>\$585.97</u>	
								Department 301001 - Health - Administration Totals	Invoice Transactions	8	<u>\$59,159.64</u>
								Fund 2316 - WIC Supplemental Health - FY 77 Totals	Invoice Transactions	8	<u>\$59,159.64</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2317 - Local Health Assess & Accred Fnd										
Department 301001 - Health - Administration										
Account 772.20 - Travel Registration/Tuition										
30109 - COMING TOGETHER - STARK COUNTY	4/13/18 Conf	April 13, 2018 OH Diversity & Inclusion Conference Registration	Paid by Check # 631675		03/22/2018	03/22/2018	03/29/2018		03/29/2018	350.00
52117 - CLEVELAND STATE UNIVERSITY	CE190008-FY18-1	LeanOhio Boot Camp Registration Fees, 2 Staff Members	Open		03/29/2018	04/23/2018	04/05/2018			2,790.00
							Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 2		<u>\$3,140.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions 2		<u>\$3,140.00</u>
							Fund 2317 - Local Health Assess & Accred Fnd Totals	Invoice Transactions 2		<u>\$3,140.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - Local Aids Prevention											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9804160490	Service for HIV Equipment, Computer Access Line Fee	Paid by Check # 632391		03/23/2018	04/15/2018	04/13/2018		04/13/2018	80.34	
18671 - CANTON CITY TREASURER	Reimb. to GF	Service for HIV Equipment, Computer Access Line Fee	Edit		04/13/2018	04/13/2018	04/13/2018			160.68	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 2	<u>\$241.02</u>
Account 705.06 - Professional Services Other Professional Services											
20114 - LEXISNEXIS	1803215843	FY18 Database Services	Edit		03/31/2018	04/11/2018	04/11/2018			269.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$269.00</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
26624 - SANDRA L GUIST	Jan-Apr18 HIV Gr	FY18 HIV Prevention Grant	Edit		04/11/2018	04/11/2018	04/11/2018			101.06	
1484 - PLANNED PARENTHOOD	Mar18 HIV Grant	FY18 HIV Prevention Grant	Edit		04/03/2018	04/11/2018	04/11/2018			1,849.62	
51998 - THE URSULINE CENTER	Mar18 HIV Grant	FY18 HIV Prevention Grant	Edit		04/02/2018	04/11/2018	04/11/2018			1,042.00	
85 - ALLIANCE CITY HEALTH DEPT	Mar18 HIV Grant	FY18 HIV Prevention Grant	Edit		04/03/2018	04/13/2018	04/13/2018			408.06	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Mar18 HIV Grant	FY18 HIV Prevention Grant	Edit		03/31/2018	04/13/2018	04/13/2018			1,776.61	
1109 - MAHONING CO.HEALTH DEPT.	Mar18 HIV Grant	FY18 HIV Prevention Grant	Edit		04/10/2018	04/16/2018	04/16/2018			6,618.36	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 6	<u>\$11,795.71</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9804150909	Cell phone service for DIS	Paid by Check # 632191		03/23/2018	04/15/2018	04/10/2018		04/10/2018	31.78	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$31.78</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
52060 - BRIANNA PARKER	Travel Reimb.	Passport to Partner Services, 3/25/18-3/30/18, Columbus, OH	Paid by Check # 632261		04/05/2018	04/05/2018	04/12/2018		04/12/2018	864.93	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$864.93</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 11	<u>\$13,202.44</u>
									Fund 2318 - Local Aids Prevention Totals	Invoice Transactions 11	<u>\$13,202.44</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2320 - Nursing Clinic Activity Fund										
Department 303001 - Nurses										
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)										
43051 - SYNCB/AMAZON		Clinic Supplies 60457 8781 027661 4	Edit		04/10/2018	05/05/2018	04/17/2018			89.99
							Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1		<u>\$89.99</u>
							Department 303001 - Nurses Totals	Invoice Transactions 1		<u>\$89.99</u>
Department 303002 - Travel Clinic										
Account 734.58 - Supplies Miscellaneous Supplies										
16175 - GLAXOSMITHKLINE PHARM	8252393587	Travel Clinic Vaccines	Paid by Check # 631935		03/15/2018	06/13/2018	04/04/2018		04/04/2018	3,423.36
26625 - SANOFI PASTEUR	909872629	Travel Clinic Vaccines	Paid by Check # 632180		03/19/2018	06/17/2018	04/10/2018		04/10/2018	2,697.83
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2		<u>\$6,121.19</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
Anthem Blue Cross Blue Shield	Refund	Refund for Overpayment	Paid by Check # 632195		04/05/2018	04/05/2018	04/10/2018		04/10/2018	254.00
Anthem Blue Cross Blue Shield	Refund	Refund for Overpayment	Paid by Check # 632196		04/05/2018	04/05/2018	04/10/2018		04/10/2018	42.50
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 2		<u>\$296.50</u>
							Department 303002 - Travel Clinic Totals	Invoice Transactions 4		<u>\$6,417.69</u>
							Fund 2320 - Nursing Clinic Activity Fund Totals	Invoice Transactions 5		<u>\$6,507.68</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2321 - Immunization Action Grant										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
1800 - STARK COUNTY HEALTH DEPARTMENT	Feb18 IAP	FY17 IAP Grant	Paid by Check # 632186		03/15/2018	04/05/2018	* 04/10/2018		04/10/2018	8,800.00
85 - ALLIANCE CITY HEALTH DEPT	Mar18 IAP Grant	IAP Grant Reimbursement	Edit		04/02/2018	04/13/2018	04/13/2018			2,652.12
1800 - STARK COUNTY HEALTH DEPARTMENT	Mar18 IAP Grant	FY17 IAP Grant	Edit		04/09/2018	04/13/2018	* 04/13/2018			800.00
							Account 706.36 - Contract Service Health Contract Grant Expend Totals		Invoice Transactions 3	<u>\$12,252.12</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 3	<u>\$12,252.12</u>
							Fund 2321 - Immunization Action Grant Totals		Invoice Transactions 3	<u>\$12,252.12</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2322 - Dental Sealant 132T Grant										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
40279 - ALISON GIAMMARCO	Mar18 Dental	FY18 Dental Hygienist Services	Paid by Check # 631610		03/22/2018	03/22/2018	03/27/2018		03/27/2018	711.27
38676 - ANNA MAYLE	Mar18 Dental	FY18 Dental Hygienist Services	Paid by Check # 631880		03/23/2018	03/28/2018	04/03/2018		04/03/2018	960.44
20238 - MEREDITH ROBESON, D.D.S	Apr18 Dental	FY18 Dental Services	Edit		04/13/2018	04/13/2018	04/13/2018			200.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$1,871.71</u>
Account 734.58 - Supplies Miscellaneous Supplies										
50289 - WISE OWL	3853	Teacher incentive gift cards for dental sealant program, FY18	Edit		03/19/2018	03/28/2018	03/28/2018			100.00
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$100.00</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 4	<u>\$1,971.71</u>
								Fund 2322 - Dental Sealant 132T Grant Totals	Invoice Transactions 4	<u>\$1,971.71</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2323 - Personal Responsibility Ed Pr Fd											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9804079157	iPad service, Jan-July 2018	Paid by Check # 632191		03/23/2018	04/15/2018	04/10/2018		04/10/2018	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	PREP Postage	12-17, 1-18, 3-18 PREP	Paid by Check # 632275		04/04/2018	04/05/2018	* 04/12/2018		04/12/2018	67.87	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>67.87</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
18671 - CANTON CITY TREASURER	Nov17-Jan19 Copy	FY17 PREP Grant Printing/Copying Costs	Edit		04/13/2018	04/13/2018	* 04/13/2018			41.84	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>41.84</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$149.88</u>
									Fund 2323 - Personal Responsibility Ed Pr Fd Totals	Invoice Transactions 3	<u>\$149.88</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2327 - Lead Assessment Fund										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
50260 - ACCURATE ANALYTICAL TESTING	L117208	Dust & soil sample analysis for lead based paint testing	Edit		04/17/2018	05/17/2018	04/18/2018			44.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$44.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$44.00</u>
							Fund 2327 - Lead Assessment Fund Totals		Invoice Transactions 1	<u>\$44.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2328 - Public Health Infrastructure										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
10277 - PROTECH SECURITY INC.	299277	Monthly monitoring service for panic buttons in VS/WIC/N lobby	Edit		04/01/2018	05/01/2018	04/05/2018			65.85
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$65.85</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$65.85</u>
							Fund 2328 - Public Health Infrastructure Totals		Invoice Transactions 1	<u>\$65.85</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2331 - Air Pollution (134)										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
43457 - ELECTRO-ANALYTICAL	0299676-IN	2018 Laboratory Services for Asbestos	Edit		03/22/2018	04/05/2018	04/05/2018			67.50
1941 - TREASURER STATE OF OHIO	RS22718	Air monitoring lab analysis	Paid by Check # 632270		02/27/2018	04/05/2018	* 04/12/2018		04/12/2018	450.00
9239 - TREASURER OF HAMILTON COUNTY 1stQtr 2018		Weighing and analysis of PM2.5 filters - 2018	Edit		04/09/2018	04/17/2018	04/17/2018			1,424.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$1,941.50</u>
Account 705.13 - Professional Services Building Maintenance										
38899 - R & G JANITORIAL INC	2969 (2)	Snow plow and salt for APC facility, as needed in 2018	Edit		03/31/2018	04/13/2018	04/13/2018			65.00
								Account 705.13 - Professional Services Building Maintenance Totals	Invoice Transactions 1	<u>\$65.00</u>
Account 706.18 - Contract Service Car Wash										
1597 - RED CARPET CAR WASH	Mar18 APC Car Wash	2018 Car Washes, as need in 2018 - APC	Edit		03/31/2018	04/11/2018	04/11/2018			4.25
								Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>\$4.25</u>
Account 713.12 - Utilities Electric										
1366 - OHIO EDISON CO.	Mar18 Electric	110 033 872 497	Paid by Check # 632538		04/05/2018	04/26/2018	04/18/2018		04/18/2018	176.53
								Account 713.12 - Utilities Electric Totals	Invoice Transactions 1	<u>\$176.53</u>
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9804160744	Cell phone service for 3 cell phones - APC 2018	Paid by Check # 632569		03/23/2018	04/15/2018	04/18/2018		04/18/2018	151.11
								Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$151.11</u>
Account 734.10 - Supplies Postage										
34429 - US POSTAL SERVICE	APC Postage	Jan, Feb, Mar APC Postage	Paid by Check # 632276		04/04/2018	04/05/2018	04/12/2018		04/12/2018	156.94
								Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$156.94</u>
Account 734.13 - Supplies Freight										
52018 - DWYER INSTRUMENTS INC	04500080	Air monitoring calibration equipment	Edit		03/29/2018	04/17/2018	04/17/2018			11.07
39452 - UPS	0000E11A07128,	0000E11A07118, 0000E11A07148	Edit		04/07/2018	04/17/2018	04/17/2018			67.00
								Account 734.13 - Supplies Freight Totals	Invoice Transactions 2	<u>\$78.07</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)										
52018 - DWYER INSTRUMENTS INC	04500080	Air monitoring calibration equipment	Edit		03/29/2018	04/17/2018	04/17/2018			251.00
								Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1	<u>\$251.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 773.43 - Lease and Rental Payments Other Rentals											
51903 - AIRGAS, INC	9952224392	Gas Cylinder Rental for 2018	Edit		03/31/2018	04/30/2018	04/13/2018			38.86	
									Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$38.86</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 12	<u>\$2,863.26</u>
									Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 12	<u>\$2,863.26</u>
Fund 2351 - Food Service (055)											
Department 301001 - Health - Administration											
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1945 - TREASURER STATE OF OHIO	Mar18 FSO	March 2018 Food Service Operation	Edit		04/11/2018	04/11/2018	04/11/2018			1,474.00	
1941 - TREASURER STATE OF OHIO	Mar18 RFE	March 2018 Retail Food Establishment	Edit		04/11/2018	04/11/2018	04/11/2018			658.00	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 2	<u>\$2,132.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 2	<u>\$2,132.00</u>
									Fund 2351 - Food Service (055) Totals	Invoice Transactions 2	<u>\$2,132.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2353 - Swimming Pool										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1945 - TREASURER STATE OF OHIO	Apr2016 Pools	Public Health Swimming Pools, 2016 State Reimbursement	Edit		04/11/2018	04/11/2018	04/11/2018			80.00
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 1	\$80.00
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	\$80.00
							Fund 2353 - Swimming Pool Totals		Invoice Transactions 1	\$80.00



Accounts Payable by G/L Distribution Report

G/L Date Range 03/22/18 - 04/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2354 - Solid Waste Disposal License											
Account 201 - Accounts Payable											
38997 - MATHESON TRI-GAS INC	17112514	Propane for Recycle Center	Edit		02/28/2018	04/17/2018	04/17/2018			(41.18)	
								Account 201 - Accounts Payable Totals		Invoice Transactions 1	<u>(\$41.18)</u>
Department 307001 - Environmental Health Administration											
Account 734.21 - Supplies Fuels											
38997 - MATHESON TRI-GAS INC	17112514	Propane for Recycle Center	Edit		02/28/2018	04/17/2018	04/17/2018			41.18	
								Account 734.21 - Supplies Fuels Totals		Invoice Transactions 1	<u>\$41.18</u>
								Department 307001 - Environmental Health Administration Totals		Invoice Transactions 1	<u>\$41.18</u>
								Fund 2354 - Solid Waste Disposal License Totals		Invoice Transactions 2	<u>\$0.00</u>
								Grand Totals		Invoice Transactions 95	<u>\$179,846.42</u>

* = Prior Fiscal Year Activity



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, April 23, 2018 @ 12:00pm – Board Room
Miscellaneous Items

1. Part-Time Public Health Technician – EH/OPHI (PT11) Job Description



Public Health
Prevent. Promote. Protect.

Canton City Health District

Position Description

Canton City Health District
DRAFT

Position Title:	Public Health Technician	Position #:	898
Working Title:	Public Health Technician	CS Status:	Non-exempt
Division or Unit:	OPHI/EH	Reports to:	Varies
Employment Status:	Part-time	Pay Grade:	PT11
Funding Source:	PHEP (2328), EH General Fund (1001 307001) or other appropriate fund.		

Position Summary: A person of this class is responsible for conducting a variety of public health field or office duties under the supervision of a Registered Sanitarian, or other supervisory staff at the department. Duties may include the inspection of facilities, responding to complaints, investigation of mosquito and rodent complaints, sample collection including the collection of mosquitoes and birds, application of pesticides for control of mosquito and animal vectors, research, office duties, updating HAN (Health Alert Network) and other duties that may be assigned.

Essential Duties and Responsibilities: 100%

- Conduct inspections under the direction of supervisory staff.
- Conduct rodent, mosquito and vector control needs assessments by surveying public and private property including application of pesticides.
- Record data on appropriate form/log and prepare basic correspondence, memos and reports
- Update the Health Alert Network (HAN) and other department resources.
- Assist in nuisance cleanup and recycling center operations.

Other Duties and Responsibilities:

- Other duties as assigned.

Minimum Qualifications:

- High school diploma or equivalent. Preference will be given if the person is enrolled in a college or university or has previous experience in the field of public health.
- Must have a valid Ohio driver's license with a good driving record.

Preferred Qualifications: n/a

Minimum Credentials: n/a

Key Competencies: The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1A3, 1A4, 1A5, 1A6
- Policy Development and Program Planning Skills: 2A2, 2A6, 2A8, 2A10
- Communication Skills: 3A2, 3A4, 3A5
- Cultural Competency Skills: n/a
- Community Dimensions of Practice Skills: 5A4, 5A6, 5A7
- Public Health Sciences Skills: 6A1

- Financial Planning and Management Skills: 7A3, 7A9, 7A11
- Leadership and Systems Thinking Skills: 8A1, 8A9

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6
- Emergency Preparedness: 6A1, 6A2, 6A3

Work Environment:

- A person of this classification will be expected to respond to public health emergencies
- A person of this classification may be required to work with restricted pesticides and other chemicals. Use of appropriate personal protection equipment may be required, including the use of respirators and other protective equipment.
- A person of this classification may work in a field environment that may include climbing of ladders, walking on unimproved land such as fields, carrying of field equipment, exposure to inclement weather, and other hazards associated with an outdoor environment.
- This job may require scheduling of duties at night or other non-traditional work hours
- Limited travel may be required.
- Office setting includes sitting for long periods of time and viewing a computer screen for long periods of time
- Should have the ability to lift/hoist 25 pounds.

Approval:

This position description was approved by the Board of Health on: _____

Revision History:

Dates of prior approved versions: _____

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, April 23, 2018 @ 12:00pm – Board Room
Resolutions for Approval

1. 2018-05: Abatement of Public Nuisances

Resolution 2018-05

A resolution by the Board of Health of the Canton City Health District, State of Ohio authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances.

BE IT RESOLVED BY the Board of Health of the Canton City Health District that the President and Secretary of the Board on behalf of the Board of Health, be and are hereby authorized and directed to certify the attached list marked as exhibit A of costs and expenses for the purification and abatement of nuisances to the Stark County Auditor to be entered upon the tax duplicate for the subject properties to be a lien upon such land from the date of entry and to be collected as other taxes and assessments pursuant to sections 3707.01 and 3707.02 of the Ohio Revised Code.

ADOPTED by the Board of Health of the Canton City Health District this **23rd** day of **April, 2018.**

APPROVED

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health

Exhibit A – Page 1

List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
January 1, 2018 – March 31, 2018

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
203 Warner Rd NE 216135 Steve Filliez	20170532 08/28/2017 1/25/18	226.23
1724 – 3 rd St NE 207681 Grifton Volry	20160648 05/23/2016 1/25/18	213.24
1536 Vine Ave SW 219629 William and Karen Huff	SCF 3777999 11/27/2017 1/26/18	205.41
1229 High Ave SW 231952 Steve Filliez	SCF 3936562 1/22/2018 2/14/18	207.99
2235 – 20 th St NE 235965 Paul Lewis	SCF 3700014 11/27/2017 2/20/18	201.55
1027 – 16 th St NE 237194 Steve Filliez	201700136 04/24/2017 2/21/18	206.82
420 Collins Ct NW 232605 Mark and Frances Mills	20142305 01/26/2015 2/21/18	202.99
1215 Gonder Ave SE 233157 Steve Filliez	SCF 3729319 11/27/2017 2/28/18	205.86
1210 – 18 th St NW 204495 Cynthia Sisson	20161072 08/29/2016 3/7/18	202.44
Total		1872.53



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, April 23, 2018 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health – **No report**
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team – **No report**
12. Quality Improvement Team

Canton City Health Department

March 2018 Report (Meeting 4/23/18)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	7	34	82
Tuberculosis (TB) Mantoux	6	9	31
Travel	5	19	54
S.T.I.	8	63	214
C.T.S.	5	2	10
Field/Outreach Testing		0	1
SWAP	4	122	312
SWAP Testing		1	2

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	339	1142	174	669

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	45	171	0	0
Results Given	45	167	0	0

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	0	0	0
Stark County*	1	0	3	1

* excludes Canton City Residents

** corrected

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			2	16
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	2	7	32	84
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 11 per year	2	2		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 11 per year	5	6		
DIS Interviews and/or Visits	7	17		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	8	16		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY17: 2,285

Assigned Stark Project Caseload FY16: 6,163

WIC Fiscal Year 2018 <i>October 2017 – September 2018</i>		
	Canton City	Total for Stark Project
October 2017	2,208	5,883
November 2017	2,196	5,775
December 2017	2,119	5,603
January 2018	2,147	5,596
February 2018	2,156	5,631
March 2018	2,164	5,574

Canton City Health Department

March 2018 (Meeting 4/23/2018)

LABORATORY

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
WATER:						
Private	115	29	0	263	63	0
Public	34	0	0	131	18	0
Commercial	1	0	0	1	0	0
Other	0	0	0	0	0	0
FOOD SERVICES:						
Frozen Desserts	33	4		153	19	0
Other Exams	0	0		0	0	0
CLINICAL:						
Gonorrhea-smear	10	0	5	42	3	5
N.G.U.	10	8	5	42	25	5
Gonorrhea-culture	28	0	5	143	2	5
Oxidase Reflex	13	0	2	80	2	2
Culture Gram Stain Reflex	0	0	1	2	2	1
Sugar Confirmation Reflex	0	0	1	2	2	1
Gonorrhea-Gene amp.	47	0	0	161	2	5
Chlamydia-Gene amp.	47	1	0	161	11	5
Syphilis Serology Qualitative	53	4	0	183	7	0
Syphilis Serology Quantitative	4	4	0	7	7	0
Candida	21	2	2	56	9	2
Gardnerella	21	7	2	56	22	2
Trichomonas	21	2	2	56	9	2
Pregnancy-urine	5	1	1	10	1	1
HIV screen	45	0	0	171	0	0
Blood Lead	2	0	0	2	0	2
MISCELLANEOUS:						
Pollen counts	0	0	0	0	0	0
Other Exams	0	0	0	0	0	0
Misc. (insects, etc.)	0	0	0	0	0	0

Canton City Health Department

March 2018 Report (Meeting 04/23/18)

AIR POLLUTION CONTROL

AIR MONITORING:

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8
PM10 / Manganese	n/a	0	1	Republic Steel
Lead	Undetermined	1	2	Republic Steel

- *Monitoring Network Details:*
 - PM2.5 sampler audits were completed by Ohio EPA: all samplers passed.

Air Pollution Laboratory Report

Suspended Particulates PM2.5- Comparison of Monthly Averages (in micrograms per cubic meter of air)*

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

**Note: Due to data availability averages are reported for previous month*

Location	February 2014	February 2015	February 2016	February 2017	February 2018
#1 Health Department	16.6	9.8	8.4	8.2	8.2
#15 Fire Station #8	18.1	12.6	9.6	9.9	9.5

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	March 2014	March 2015	March 2016	March 2017	March 2018
# of AQI Reporting Days	21	22	22	23	21
Highest AQI Value	29	35	47	63	58
# of Days in Good Category	21	22	22	19	20
# of Days in Moderate Category	0	0	0	4	1
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	0	0
# of Days in Unhealthy Category	0	0	0	0	0

APC Compliance Monitoring Activities

March 2018

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
INSPECTIONS												
1. Full Compliance Evaluation (FCE) inspections			0	0		0			4	0		4
2. Site Visits conducted (non-complaint)	1		5	0	0	6	1		9	3	0	13
3. Performance tests observed			0	0		0			1	0		1
4. Opacity observations conducted			1	0	0	1			2	0	0	2
5. Anti-tampering inspections					0	0					0	0
COMPLAINTS												
6. Complaints received	14	3	3	1	1	22	28	5	6	5	6	50
7. Complaints investigated	9	3	3	1	1	17	20	5	6	5	5	41
ENFORCEMENT												
8. Warning actions taken	1	0	0	0	0	1	3	0	0	0	0	3
9. General NC enforcement actions taken	3	0	0	1	0	4	8	0	0	1	0	9
10. Significant NC enforcement actions taken	0	1	0	0	0	1	1	2	0	0	0	3
11. GNC Resolved without further action – Local	3	0	0	0	0	3	8	0	0	0	0	8
12. SNC Resolved without further action – Local	0	0	0	0	0	0	0	0	0	0	0	0
13. Enforcement Action Referral to Ohio EPA	0	0	0	0	0	0	0	1	3	0	0	4
14. Final Enforcement Action Issued by OEPA/AGO	0	1	0	0	0	1	0	6	1	0	0	7

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

Activity	Month Totals		CYTD Totals	
ASBESTOS				
15. Demo/Renovation notifications received	12		28*	
16. Demo/Renovation inspections performed	3		10*	
17. Non-Notifier inspections performed	0		0	
18. Asbestos Landfill inspection performed	0		0	
OPEN BURNING ISSUANCE	Received	Issued	Received	Issued
19. Open Burning Notifications	1	1	2	2
20. Open Burning Permissions	2	2	5	5

*Notifications received data for January and February was corrected with more accurate data of original notifications received and Inspections in January data was updated to count an inspection previously not counted.

Summary of Inspection Goal Status for 1st Quarter 2018

Activity	Quarter Totals	Quarter Goal
1a. Full Compliance Evaluation (FCE) inspections at HPF	4	<i>4</i>
5. Anti-tampering inspections	0	<i>1</i>
18. Asbestos Landfill inspection performed	0	<i>0</i>
<i>ASBESTOS NOTIFICATION INSPECTIONS</i>		
15. Demo/Renovation notifications received	28	<i>n/a</i>
16. Demo/Renovation inspections performed	10	<i>n/a</i>
Asbestos notification inspection rate:	35.7%	<i>15%</i>

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities tables on the previous page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 03/12/18: Ohio EPA Director’s Final Findings and Orders (F&Os) were issued to Arick’s Environmental Management Services to resolve 1 significant non-compliance cited in March 2017 for asbestos violations associated with improper asbestos abatement activities of three residential urban demolition sites in Alliance and associated paperwork violations. The F&Os also included violations that occurred in Cuyahoga County. The F&Os include a \$35,000 civil penalty, of which about \$4,375 will be paid to Canton during FFY2020 (two years from now).
- 03/26/18: Jaclyn Hupp sent Dan’s Wholesale Carpet Outlet a significant non-compliance Notice of Violation (NOV) letter for asbestos violations associated with improper asbestos abatement, improper waste handling, failure to conduct an asbestos survey, and improper paperwork for the demolition of two residential structures located in Massillon. The violations were discovered as a results of an asbestos complaint investigation. The NOV requested the facility to clean-up the remaining debris as asbestos containing waste material and dispose it at an appropriate asbestos waste landfill. This case will be referred to Ohio EPA for further enforcement action.
- March 2018: Two (2) separate air pollution complaints were received from the community regarding Title V facility, Republic Steel, located at 2633 8th St NE, Canton. One complaint was investigated with a verbal discussion and the other complaint was investigated with two site visits in which no visible emissions were occurring. During routine field work, visible emissions were noticed at the facility, so one (1) opacity observation was made using Method 9 on the visible emissions coming from the facility. Three (3) additional site visits were conducted during the month, one of which included evaluation of Republic Steel’s CBCF building dust accumulation cleaning practices that are required to be completed once per month. The complaints are still under investigation and we continue to receive new complaints for investigation.
- Quarterly Inspection Goals Status (Jan-Mar): As can be seen in the table above, we achieved 100% of the quarterly goal for high priority facility inspections and asbestos landfill inspections. We did not achieve the anti-tampering inspection goal, primarily since it changed from once a quarter to once a semester so we overlooked it; we plan to conduct an inspection in April. We achieved 35.7% quarterly asbestos inspection rate, which is higher than the goal of 15%, so we anticipate to achieve the yearly goal.

SIGNIFICANT OTHER EVENTS:

- 03/07/18: A public informal information session meeting was hosted by Ohio EPA Division of Air Pollution Control (DAPC) and Canton APC regarding Title V facility, Republic Steel, located at 2633 8th St NE, Canton. This was a follow-up meeting to provide answers to the public concerns gathered during the 04/04/17 public meeting hosted by Canton City Health Department (CCHD). The presentation included air monitoring data, compliance history, and described the Ohio EPA enforcement process. Jim Adams, CCHD Health Commissioner, also presented the conclusion of soil quality testing, cancer cluster study, death cluster study, and children lead testing results. A question and answer session occurred after the presentation. One of the items the public is still concerned about is the dust fallout on their property and the staining it causes. CCHD and Ohio EPA do not plan to host another public meeting in regards to this topic. Canton APC and Ohio EPA will continue its efforts to bring Republic Steel into compliance.

PERSONNEL:

- 03/26/18: The Board approved the hire of Nathan Sobczak to the new position of APC Technical Assistant Part-time. Nathan’s first work day is planned for 04/09/18.

PERMITTING:

Facility Universe in Stark County (APC Jurisdiction)

	February 2018 End Balance	Facilities shutdown in March 2018	New Facilities in March 2018	Facilities changed type in March 2018	March 2018 End Balance
# of Title V Facilities	21	0	0	0	21
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	181	0	0	0	181
# of PBR Facilities	283	0	0	-1	282

Summary of Permit Goals and Status for CYTD 2018

Includes progress toward Strategic Plan goal

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	1	12

*Value of both final issued permits and canceled permits (permits no longer needed) combined.
~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	0	0	1	1	1	11
TVPTO-Initial~	0	0	0	0	0	1

*Value of both final issued permits and canceled permits (permits no longer needed) combined.
~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	6	6	100%	100%
% of Admin Mod Permits issued final within 180 days	0	0	n/a	100%

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2018.

- Permit Issuance Goals Status:** The MPLX Terminals Title V permit renewal was issued Final in March. The Marathon Refinery Title V permit renewal was issued PPP in January 2018 which the 14-day facility comment period ended in February 2018; we completed the 2 TVPTIs in March 2018 that need to be incorporated into this permit, so we plan processing the PP issuance in April 2018. There are also several more Title V permits which staff have processed nearly to completion which we hope to issue draft in the near future. Terri has only 3 permit reviews on her to-do list for permits associated with the goals, which will need to be prioritized to get completed next month to maintain our performance. Ohio EPA has an internal goal for Canton to issue 9 Title V permits by July 1, 2018 which all staff members are working very hard toward achieving.

Summary of Permit Activity for March 2018

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued*
TVPTI-Initial Installation	0	0	3
TVPTI-Ch31 Modification	1	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	1	0	1
NTVPTIO-Ch31 Modification	0	0	0
Total Installation Permits	2	0	4
TVPTO-renewal	0	0	1
FEPTIO-renewal	0	0	0
NTVPTIO-renewal	0	0	0
Total-Renewals	0	0	1
TVPTI - Admin Modification	0	0	0
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
Total other permits	0	0	0
PBR-Initial Installation	1	n/a	1
PBR-Replace Renewal	0	n/a	0
Total PBRs	1	n/a	1
GRAND TOTAL	3	0	6

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

Summary of Final Issued Permits for 1st Quarter 2018 Compared to Benchmarks

	Final Issued Permits*		
	Canton	Benchmark-High: Toledo	Benchmark-Low: Portsmouth
TVPTI-Initial Installation	3	1	0
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	4	1	0
NTVPTIO-Ch31 Modification	0	0	0
Total Installation Permits	7	2	0
TVPTO-renewal	1	1	0
FEPTIO-renewal	1	0	0
Title 4 PTO-renewal	n/a	1	0
NTVPTIO-renewal	1	1	0
Total Renewals	3	3	0
TVPTI - Admin Modification	0	2	0
TVPTO-APA/MPM/SPM	0	1	1
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	1	0	0
Total Other Permits	1	3	1
Total PBRs	6	3	2
GRAND TOTAL	17	11	3

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- Quarterly Benchmark Comparison:* We have two Benchmarks: Toledo, which is about the same size jurisdiction with more staff; and Portsmouth which is a slightly smaller jurisdiction with about the same staff. Our goal is to achieve performance at the same level as our high benchmark, but to never fall below our low benchmark. This quarter we have maintained our high performance compared to the last quarter and maintained a position above our high benchmark, which is a great accomplishment! The last time we achieved this was 3rd Quarter 2017. Our improved performance is primarily due to all staff's focus on getting backlogged permits processed and Terri completing limited permit reviews. We plan to remain focused on the backlog for the next quarter in order to maintain our performance levels.

Canton City Health Department

March Report 2018 (Meeting 04/23/2018)

VITAL STATISTICS

Certificates Issued	MAR 2018	2018 YTD	2017 YTD
Death Certificates Issued	981	2,456	2,809
Birth Certificates Issued	554	1,860	2,089

*Births Total Residents & Nonresidents	MAR 2018	2018 YTD	2018 YTD
Births	355	1,076	
Unmarried Parent Births	148	515	48%
Births to Mothers aged 14 and under	-	-	-
Births to Mothers aged 15 - 17	1	12	1%
Births to Mothers aged 18 - 19	26	67	6%
Births to Mothers aged 20 - 24	83	263	24%
Births to Mothers aged 25 - 29	124	349	32%
Births to Mothers aged 30 - 34	86	270	25%
Births to Mothers aged 35 - 39	27	94	9%
Births to Mothers aged 40 - 44	8	19	2%
Births to Mothers aged 45 and over	-	2	0

Deaths in Canton City	MAR 2018	2018 YTD	YTD Male	TYD Female
Total	154	504	52%	48%
Deaths aged 0 - 9	1	6	83%	17%
Deaths aged 10 - 19	1	3	67%	33%
Deaths aged 20 - 29	2	8	63%	38%
Deaths aged 30 - 39	4	10	60%	40%
Deaths aged 40 - 49	7	23	57%	43%
Deaths aged 50 - 59	18	52	48%	52%
Deaths aged 60 - 69	29	104	61%	39%
Deaths aged 70 -79	34	108	54%	46%
Deaths aged 80 and over	58	190	46%	54%

Based on the number of births and deaths registered for the month of March 2018.

City of Canton
Statement Of Cash Position

Report Date: 03/31/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$150,153.12	\$956.19	\$5,685.76	\$2,428.52	\$4,765.55	\$151,073.33	\$8,579.50	\$142,493.83
2313 - Local Health Dept Prev Support	\$214,129.06	\$16,486.79	\$24,986.79	\$13,417.17	\$18,709.11	\$220,406.74	\$11,173.71	\$209,233.03
2314 - Family Health (476)	\$2,161,606.47	\$25,821.77	\$51,796.63	\$21,733.46	\$652,643.56	\$1,560,759.54	\$585,933.71	\$974,825.83
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,572.32	\$0.00	\$5,572.32
2316 - WIC Supplemental Health - FY 77	\$348,725.92	\$152,489.29	\$334,922.15	\$92,528.27	\$304,207.47	\$379,440.60	\$164,023.65	\$215,416.95
2317 - Local Health Assess & Accred Fnd	\$1,784.46	\$0.00	\$0.00	\$457.45	\$1,548.96	\$235.50	\$3,893.75	(\$3,658.25)
2318 - Local Aids Prevention	\$375,355.68	\$15,464.05	\$62,495.60	\$28,022.95	\$61,105.59	\$376,745.69	\$124,564.36	\$252,181.33
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$394,653.58	\$18,035.92	\$62,505.98	\$12,536.99	\$26,737.93	\$430,421.63	\$3,174.73	\$427,246.90
2321 - Immunization Action Grant	\$87,783.17	\$4,125.22	\$23,708.64	\$12,597.83	\$27,918.92	\$83,572.89	\$28,768.60	\$54,804.29
2322 - Dental Sealant 132T Grant	\$124,143.54	\$5,586.00	\$17,012.00	\$9,904.32	\$22,929.82	\$118,225.72	\$18,401.50	\$99,824.22
2323 - Personal Responsibility Ed Pr Fd	\$55,231.00	\$14,500.00	\$43,500.00	\$8,990.80	\$30,554.15	\$68,176.85	\$868.86	\$67,307.99
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$21,710.53	\$143.75	\$1,259.75	\$108.00	\$466.08	\$22,504.20	\$958.78	\$21,545.42
2328 - Public Health Infrastructure	\$42,547.38	\$18,801.74	\$26,561.16	\$5,974.77	\$20,468.97	\$48,639.57	\$197.55	\$48,442.02
2329 - Smoke Free Ohio	\$19,207.41	\$0.00	\$250.00	\$0.00	\$163.22	\$19,294.19	\$0.00	\$19,294.19
2331 - Air Pollution (134)	\$650,449.35	\$232,732.40	\$267,020.40	\$54,515.01	\$186,142.97	\$731,326.78	\$58,593.52	\$672,733.26
2332 - Air Pollution (135)	\$1,217.66	\$0.00	\$40,813.00	\$0.00	\$0.00	\$42,030.66	\$0.00	\$42,030.66
2335 - EARLY HEAD START	\$9,224.84	\$856.83	\$1,621.18	\$320.51	\$320.51	\$10,525.51	\$1,724.90	\$8,800.61
2351 - Food Service (055)	\$114,941.66	\$79,452.14	\$240,942.35	\$20,289.07	\$50,195.43	\$305,688.58	\$0.00	\$305,688.58
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.90	\$0.00	\$0.00	\$176.01	\$613.35	\$34,206.55	\$0.00	\$34,206.55
2354 - Solid Waste Disposal License	\$148,293.49	\$9,483.90	\$29,451.48	\$6,691.21	\$22,935.44	\$154,809.53	\$6,500.00	\$148,309.53
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.40	\$0.00	\$5,172.40

City of Canton
Statement Of Cash Position

Report Date: 03/31/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$16,303.51	\$0.00	\$640.00	\$0.00	\$126.94	\$16,816.57	\$0.00	\$16,816.57
Fund Type 12 - Special Revenue Funds Subtotal:	\$4,989,597.26	\$594,935.99	\$1,235,172.87	\$290,692.34	\$1,432,553.97	\$4,792,216.16	\$1,017,357.12	\$3,774,859.04
Fund Category 1 - Governmental Funds Subtotal:	\$4,989,597.26	\$594,935.99	\$1,235,172.87	\$290,692.34	\$1,432,553.97	\$4,792,216.16	\$1,017,357.12	\$3,774,859.04
Grand Total:	\$4,989,597.26	\$594,935.99	\$1,235,172.87	\$290,692.34	\$1,432,553.97	\$4,792,216.16	\$1,017,357.12	\$3,774,859.04

City of Canton
Budget by Fund Category Report

03/31/2018

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$237,400.00	\$0.00	\$237,400.00	\$79,452.14	\$0.00	\$250,982.35	(\$13,582.35)	106%	\$326,873.25
53 - Intergovernmental revenue	\$3,417,336.00	\$0.00	\$3,417,336.00	\$487,820.28	\$0.00	\$909,648.31	\$2,507,687.69	27%	\$4,926,434.07
54 - Charges for services	\$261,700.00	\$0.00	\$261,700.00	\$26,161.59	\$0.00	\$72,925.23	\$188,774.77	28%	\$234,276.56
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	\$1,501.98	\$0.00	\$1,616.98	(\$1,616.98)	+++	\$3,314.37
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,000.00
Revenue Totals	\$3,956,436.00	\$0.00	\$3,956,436.00	\$594,935.99	\$0.00	\$1,235,172.87	\$2,721,263.13	31%	\$5,545,898.25
Expense									
61 - Salary and benefits	\$1,891,435.00	(\$4,795.00)	\$1,886,640.00	\$137,979.83	\$0.00	\$469,883.42	\$1,416,756.58	25%	\$1,808,697.67
62 - Payroll fringes	\$861,623.00	\$1,080.00	\$862,703.00	\$31,614.37	\$0.00	\$109,331.29	\$753,371.71	13%	\$808,667.40
70 - Services	\$2,071,457.00	\$1,004,918.65	\$3,076,375.65	\$93,210.13	\$934,150.04	\$801,206.49	\$1,341,019.12	56%	\$1,628,280.67
71 - Utilities	\$6,220.00	\$3,266.42	\$9,486.42	\$399.05	\$6,680.79	\$1,278.63	\$1,527.00	84%	\$6,915.20
73 - Supplies	\$252,961.00	\$28,531.01	\$281,492.01	\$17,829.81	\$53,923.54	\$25,788.46	\$201,780.01	28%	\$194,171.01
74 - Refunds, claims and reimbursements	\$16,137.00	\$272.52	\$16,409.52	\$8,430.00	\$272.52	\$8,915.19	\$7,221.81	56%	\$14,640.27
75 - Capital Outlay	\$23,200.00	\$1,003.78	\$24,203.78	\$0.00	\$1,003.78	\$0.00	\$23,200.00	4%	\$26,528.15
77 - Other	\$65,850.00	\$5,081.83	\$70,931.83	\$1,229.15	\$21,326.45	\$16,150.49	\$33,454.89	53%	\$50,576.34
Revenue Totals:	\$3,956,436.00	\$0.00	\$3,956,436.00	\$594,935.99	\$0.00	\$1,235,172.87	\$2,721,263.13	31%	\$5,545,898.25
Expenditure Totals:	\$5,188,883.00	\$1,039,359.21	\$6,228,242.21	\$290,692.34	\$1,017,357.12	\$1,432,553.97	\$3,778,331.12	39%	\$4,538,476.71
1 - Governmental Funds Net Totals:	(\$1,232,447.00)	(\$1,039,359.21)	(\$2,271,806.21)	\$304,243.65	(\$1,017,357.12)	(\$197,381.10)	(\$1,057,067.99)		\$1,007,421.54
Revenue Grand Totals:	\$3,956,436.00	\$0.00	\$3,956,436.00	\$594,935.99	\$0.00	\$1,235,172.87	\$2,721,263.13	31%	\$5,545,898.25
Expenditure Grand Totals:	\$5,188,883.00	\$1,039,359.21	\$6,228,242.21	\$290,692.34	\$1,017,357.12	\$1,432,553.97	\$3,778,331.12	39%	\$4,538,476.71
Grand Totals:	(\$1,232,447.00)	(\$1,039,359.21)	(\$2,271,806.21)	\$304,243.65	(\$1,017,357.12)	(\$197,381.10)	(\$1,057,067.99)		\$1,007,421.54



Budget by Account Classification Report

Through 03/31/18
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	25,000.00	.00	25,000.00	.00	.00	4,923.20	20,076.80	20	19,920.38
Charges for services	447,100.00	.00	447,100.00	42,058.65	.00	116,376.15	330,723.85	26	446,940.70
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other misc revenue	6,200.00	.00	6,200.00	50.00	.00	195.95	6,004.05	3	11,500.63
REVENUE TOTALS	\$478,300.00	\$0.00	\$478,300.00	\$42,108.65	\$0.00	\$121,495.30	\$356,804.70	25%	\$478,361.71
EXPENSE									
Salary and benefits	1,008,739.00	.00	1,008,739.00	70,873.74	.00	246,659.00	762,080.00	24	946,615.07
Payroll fringes	459,214.00	.00	459,214.00	16,384.52	.00	60,017.62	399,196.38	13	424,876.96
Services	117,493.00	14,126.51	131,619.51	10,657.73	27,733.81	25,823.63	78,062.07	41	99,405.25
Utilities	42,900.00	4,179.96	47,079.96	3,529.61	34,755.19	10,325.62	1,999.15	96	35,119.81
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,100.00	4,567.94	72,667.94	14,223.12	19,035.66	18,578.91	35,053.37	52	56,512.29
Refunds, claims and reimbursements	274,050.00	280.00	274,330.00	805.00	3,145.00	44,785.56	226,399.44	17	265,715.46
Capital Outlay	.00	6,295.44	6,295.44	.00	.00	4,299.00	1,996.44	68	.00
Other	10,747.00	678.95	11,425.95	93.50	2,274.25	3,369.95	5,781.75	49	10,619.94
Advance out - due to other fund	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	15,000.00
EXPENSE TOTALS	\$2,033,252.00	\$30,128.80	\$2,063,380.80	\$116,567.22	\$86,943.91	\$415,868.29	\$1,560,568.60	24%	\$1,855,873.78
Fund 1001 - General Operating Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	42,108.65	.00	121,495.30	356,804.70	25%	478,361.71
EXPENSE TOTALS	2,033,252.00	30,128.80	2,063,380.80	116,567.22	86,943.91	415,868.29	1,560,568.60	24%	1,855,873.78
Fund 1001 - General Operating Totals	(\$1,554,952.00)	(\$30,128.80)	(\$1,585,080.80)	(\$74,458.57)	(\$86,943.91)	(\$294,372.99)	(\$1,203,763.90)		(\$1,377,512.07)
Grand Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	42,108.65	.00	121,495.30	356,804.70	25%	478,361.71
EXPENSE TOTALS	2,033,252.00	30,128.80	2,063,380.80	116,567.22	86,943.91	415,868.29	1,560,568.60	24%	1,855,873.78
Grand Totals	(\$1,554,952.00)	(\$30,128.80)	(\$1,585,080.80)	(\$74,458.57)	(\$86,943.91)	(\$294,372.99)	(\$1,203,763.90)		(\$1,377,512.07)

Canton City Health Department

March 2018 Report (Meeting 04/23/18)

QUALITY IMPROVEMENT

On a quarterly basis, the Quality Improvement Committee provides a written update to the Board of Health as to the progress of QI Plan goals and objectives and completed QI project outcomes per the 2016-2017 QI Plan 800-015-P approved on 06/09/2016.

PROGRESS OF QI PLAN GOALS AND OBJECTIVES:

- *QI Goals with deadlines within 1st quarter 2018 (01/01/2018-03/31/2018) due to extensions:*
 - Develop QIPT PDCA implementation structure for QIPT meetings due 03/31/2018:
 - The developed outline summarizing the structure was used for the QI projects conducted in 2017. Since the QI projects are still underway, the outline is still under evaluation to determine if any revisions are still needed.
 - EH has agreed to build a supplies cart out of recyclable materials from the Recycle Center to minimize costs. EH has not started this work yet. This will likely not be completed until end of 2nd quarter 2018.
 - Goal deadline extended to 06/30/2018.
 - Find free QI Tool training modules for QIPT members by 03/31/2018
 - The training documents available from LeanOhio were revised to fit CCHD needs. These training documents were used during QI projects conducted in 2017. Since the QI projects are still underway, the training documents are still under evaluation to determine if any revisions are still needed.
 - Goal deadline extended to 06/30/2018.
 - Develop and implement Performance Management System (PMS) due 03/31/2018
 - Assigned to the Accreditation Domain 9 Team. Domain 9 and CCHD decided that select strategic plan goals will be used as the performance management (PM) measures. The next step in developing the PM measures is to complete the strategic plan action plan. The DLT members assigned certain strategic goals to draft the action plan before the February meeting. The second planning meeting occurred on 02/07/18 with the one member of Domain 9 Team (Terri), two members of Domain 5 Team (Linda and Laura) and the Division Leadership Team to discuss the draft action plan. There were still some strategic priorities that needed a draft action plan that were assigned to some DLT members to complete by the end of March prior to the April meeting.
 - Goal deadline extended to 06/30/2018.
 - Conduct advanced QI training for QIPT Consultant and any other interested staff by 03/31/2018.
 - Lake County HD hosted LeanOhio Boot Camp training for LHDs in NE Ohio on Jan 30-31 and Feb 6-7, 2018 in which 2 QIC members, Kim Koons and Chrissy Kardos, attended. The NACCHO grant funding was used to pay the travel expenses for this training.

- LeanOhio Boot Camp training for LHDs is scheduled on April 26-27 and May 3-4, 2018. CCHD is planning on sending their remaining 2 interested staff, Rob Knight and Linda Morckel, to attend this training. The NACCHO grant funding will be used to pay the registration and travel expenses for this training.
 - Goal deadline extended to 06/30/2018.
- Complete one QI project in an administrative area by 03/31/2018.
- In January 2017, the QIC selected the Phone Answering and Routing (“phone”) project proposal to be a QI project in an administrative area. After the baseline data was collected 09/15/17-09/22/17, the Phone QI project team conducted another meeting on 09/29/17 in which the improvement strategies and plan were developed. The team and responsible persons have been working toward implementing the improvements. As of 03/31/2018, the majority of the improvements have been implemented but updating the main phone line auto-attendant and the website with direct dial extension contact information still needs completed. After they are completed, the improvement data needs to be collected and analyzed before the project is deemed complete.
 - Goal deadline extended to 06/30/2018.
- Complete one QI project in a program area by 03/31/2018.
- In January 2017, the QIC selected the Improving Immunization Clinic project proposal to be a QI project in a process area. The Immunization Clinic QI project team conducted seven (7) meetings during October and November 2017. Baseline data forms were developed and data was collected in November. The improvement strategies and plan were drafted and presented to the process owner, Diane Thompson on 12/07/17. Diane made the final improvement selections in December 2017 and began implementing the improvements. Some improvements were implemented in January 2018, but the additional data collection event to determine other improvements is delayed due to staff turnover. After they are all completed, the improvement data needs to be collected and analyzed before the project is deemed complete.
 - Goal deadline extended to 06/30/2018.
- Collect CCHD & social media website views progress data due 03/31/2018:
- Gathered internal CCHD and social media website views data to show progress of views on 12/27/2017. IT provided external CCHD views data on 01/19/2018. The data was compiled and analyzed in January 2018 completing the goal. Below is a summary of the pertinent data to show that the views have increased so this communication method is being used.

	Baseline Data (Feb 2017)	Progress Data (Dec 2017)	% Change
CCHD QI main page hits	1088	4083	275%
CCHD QI Project #1 page hits	22	453	1959%
CCHD QI Project #2 page hits	3	401	13267%
CCHD Facebook page likes	1378	1878	36%
CCHD Twitter followers	33	44	33%

COMPLETED QI PROJECTS:

No QI Projects were completed during the 1st quarter 2018. As specified above, the goal is to have two QI projects completed by 03/31/2018, and progress has been made toward completion, but the projects need more time prior to completion, so the goal deadline has been extended until 06/30/2018.

QI PLAN EXPIRATION ACTIVITIES:

Due to the 2016-2017 QI Plan expiring on 12/31/2017, several plan expiration activities are due to be completed by the QIC. The following summarizes those activities.

- Evaluate QIC operations effectiveness and implement any necessary revisions:
 - The QIC evaluated and discussed the QIC operations effectiveness during their 02/21/2018 meeting. It was determined the QIC operations is effective as it. The group also decided to change the monthly meeting frequency requirement to only 10 out of the 12 months a year to provide flexibility. The QIC Team Charter was updated on 04/04/2018 to reflect the meeting change. Activity completed.
- Evaluate the in-progress QI Projects using the assessment checklist
 - The QIC members worked on the QI project assessment and discussed their conclusions during the 02/21/2018 meeting. The assessment were completed during the 02/21/2018 meeting. Since this was the first time the QIC used the checklist, the QIC identified several inconsistencies that need corrected on the assessment form and on the other QI project documentation forms which will be revised as part of the 2018-2019 QI Plan. Activity completed.
- Assess the 2016-2017 QI Plan Goals and Objectives completion
 - The QIC regularly assesses the goals and objectives completeness, but for the plan expiration, the QIC Chairperson prepared a summary of all the goals and their status. The QIC plans to review and discuss this during their April 2018 meeting. Activity continued.
- Compile QI Projects lessons learned
 - The 2 QIC members who participated on the 2 QIPT documented their lessons learned. These will be discussed during the April 2018 QIC meeting. Activity continued.
- Evaluate the 2016-2017 QI Plan effectiveness against the effectiveness targets
 - The QIC Chairperson prepared a summary of activities related to the effectiveness. The QIC plans to review and discuss this during their April 2018 meeting. Activity continued.
 - Once completed, provide a written update to the Board as to the effectiveness of the QI Plan.
- Develop the 2018-2019 QI Plan
 - The QIC members are reviewing the 2016-2017 QI Plan to determine what revisions are needed and establishing new goals and objectives to accomplish in the 2018-2019 years to further develop a culture of QI at CCHD. This process involves using the information generated from the above activities, which are still in progress. The QIC hopes to have a draft of the 2018-2019 QI Plan ready for DLT review and approval no later than May 2018. Activity continued.



Public Health
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Canton City Health District

March 2018 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Boley, Jessica	NE Ohio Accreditation Support System Meeting	Chardon	3/14/2018
Dria, Gus	OEHA Audit Committee Meeting	Columbus	3/15/2018
Dria, Gus	Midwest Workshop 2018 - to earn RS CEUs	Columbus	3/27/2018
Dzienis, Terri	NE Ohio Accreditation Support System Meeting	Chardon	3/14/2018
Gero, Brian	Midwest Workshop 2018 - to earn RS CEUs	Columbus	03/27 & 03/28/2018
Gibbs, Pamela	OCPG	Columbus	3/14/2018
Kardos, Christine	NE Ohio Accreditation Support System Meeting	Chardon	3/14/2018
Knight, Robert	NE Ohio Accreditation Support System Meeting	Chardon	3/14/2018
Malloy, Molly	Hidden in Plain Sight Presentation by SAFY	Akron	3/6/2018
Masters, Colton	NE OEHA Planning Meeting	Twinsburg	3/13/2018
McConnell, Patty	NE OEHA Planning Meeting	Twinsburg	3/13/2018
McConnell, Patty	Public Health Planning Meeting	Rootstown	3/22/2018
Miller, Rick	Ohio Health Homes Network	Columbus	3/8/2018
Miller, Rick	Lead Risk Assessor Refresher	Euclid	3/19/2018
Miller, Rick	Midwest Workshop 2018 - to earn RS CEUs	Columbus	03/27 & 03/28/2018
Morckel, Linda	Meeting of Technical Services Organization	Groveport	3/15/2018
Parker, Brianna	OCPG	Columbus	3/14/2018
Thompson, Diane	DON Quarterly Meeting	Columbus	3/16/2018

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Parker, Briana	Passport to Partner Services	Columbus	03/25-03/30/2018	2318 301001 77240