



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting

Monday, March 26, 2018 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, March 26, 2018 at 12:10 PM with a quorum present.

Dr. Hickman, Mr. Wyatt and Dr. Lakritz were present. Also present were Dr. Elias, James Adams, Christi Allen and Robert Knight.

Approve February 26, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the February 26, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$100,453.76

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$100,453.76. Motion passed unanimously.

Approve Personnel

a. Probationary Period Ending for Alessandra Frey, Staff Nurse II, Effective April 2, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve ending the probationary period for Alessandra Frey, Staff Nurse II (R5), effective April 2, 2018 with a half-step pay increase of \$1022.00 from \$48,527.00 to \$49,549.00. Motion passed unanimously.

b. Appointment of Part-Time APC Technical Assistant

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the appointment of Rachel Maioriello as a part-time Air Pollution Control Technical Assistant (PT3) at \$17.79 an hour with a half-step pay increase to \$18.16 an hour after a 90-day satisfactory probationary period with a start date of April 2, 2018 and as a second choice Nathan Sobczak at the same salary. The salary will be paid from APC funds (2331). Motion passed unanimously.

c. Appointment of Stark County THRIVE Pathways Community HUB Coordinator

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the appointment of Calsandra Marinchick as the Pathways Community HUB coordinator (R4) at \$40,047.00 with a half-step pay increase to \$40,872.00 after a 90-day satisfactory probationary period with a start date of March 28, 2018. The salary will be paid from THRIVE funds (2314). Motion passed unanimously.

d. Resignation of AziaRae Smothers, WIC Peer Helper, Effective April 13, 2018

Dr. Lakritz moved and Mr. Wyatt seconded a motion to accept the resignation of AziaRae Smothers, WIC Peer Helper, effective April 13, 2018. Motion passed unanimously.

Approve Resolutions

a. 2018-04: Emergency Resolution of Food License Fees

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve Resolution 2018-04 to amend the food license fees. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for March 26, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the recommendations of the hearing officer for the March 26, 2018 hearings. Motion passed unanimously.

Approve a Policy for Naloxone Use by Service Entities for Suspected Opioid-related Overdoses

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve a policy for Naloxone Use by Service Entities for Suspected Opioid-related Overdoses, with minor revisions to the policy. Motion passed unanimously.

Approve a Memorandum of Understanding with the Tuscarawas County Health Department for Patient Referral Services Effective March 26, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve a Memorandum of Understanding with the Tuscarawas County Health Department for patient referral services effective March 26, 2018. Motion passed unanimously.

Approve an Agreement with an IBLCE Student to Complete Required Contact Hours in the WIC Clinic

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an agreement with an ICBLE student, Kimberley Roe, to complete required contact hours in the WIC clinic. Motion passed unanimously.

Approve an Agreement with the Ohio Department of Health for the Medicaid Administrative Claiming (MAC) from July 1, 2017 to June 30, 2019

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an agreement with the Ohio Department of Health for Medicaid Administrative Claiming (MAC) from July 1, 2017 to June 30, 2019. Motion passed unanimously.

Approve an Agreement with the Hospital Council of Northwest Ohio to Provide Training and Technical Assistance, Access to Care Coordination System's Stark County HUB System and Billing Services in Compliance with the National Certified Pathways Community HUB Model Effective as of October 1, 2017

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with the Hospital Council of Northwest Ohio to provide training and technical assistance, Access to Care Coordination System's Stark County HUB system and billing services in compliance with the National Certified Pathways Community HUB model effective October 1, 2017. Motion passed unanimously.

Approve an Addendum Agreement with Early Childhood Resource Center for the Fatherhood Coalition Program for the THRIVE Project at an Additional Amount not to Exceed \$45,000.00 for the Period of October 1, 2016 through October 1, 2018 (new total of \$262,200.00) Originally approved October 24, 2016 for \$217,200.00

Approve an Addendum Agreement with the Stark County Board of County Commissioners on behalf of Stark County Job and Family Services for the Fatherhood Coalition Program for the THRIVE Project at an Additional Amount not to Exceed \$40,356.63 for the Period of October 1, 2016 through October 1, 2018 (new total of \$154,701.74) Originally approved October 24, 2016 for \$114,345.11

Approve an Addendum Agreement with The Hospital Council of Northwest Ohio for the Northwest Ohio Pathways HUB Support Services Program for the THRIVE Project at an Additional Amount not to Exceed \$100,000.00 for the Period of May 1, 2017 through April 30, 2018 (new total of \$341,000.00) Originally approved May 22, 2017 for \$241,000.00

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve addendums to the above agreements with Early Childhood Resource Center, Stark County Board of County Commissioners and The Hospital Council of Northwest Ohio (with the end date of the contract to be extended to October 1, 2018). Motion passed unanimously.

Approve an Agreement with Family Empowerment Ministries for a Diaper Days Program for the THRIVE Project at an Amount not to Exceed \$50,000.00 for the Period of April 1, 2018 to March 31, 2020

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with Family Empowerment Ministries for a Diaper Days program for the THRIVE Project at an amount not to exceed \$50,000.00 for the period of April 1, 2018 to March 31, 2020. Motion passed unanimously.

Approve an Agreement with George Dunwoody Foundation for a Best Mommy I can Be!, It Takes a Village, DAD Unlimited Programs for the THRIVE Project at an Amount not to Exceed \$20,000.00 for the Period of April 1, 2018 through March 31, 2020

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an agreement with George Dunwoody Foundation for a Best Mommy I can Be!, It Takes a Village, and DAD Unlimited Programs for the THRIVE Project at an amount not to exceed \$20,000.00 for the period of April 1, 2018 to March 31, 2020. Motion passed unanimously.

Authorize the Health Commissioner to Enter into Agreements with the Various Medicaid Plans in the Amount of \$1,323,512.00 for the Purpose of the Implementation of the Enhanced Maternal Health Program Targeting the Reduction of Infant Mortality in Stark County for the Period of January 1, 2018 through June 30, 2019

Dr. Lakritz moved and Mr. Wyatt seconded a motion to authorize the Health Commissioner to enter in to agreements with various Medicaid plans in the amount of \$1,323,512.00 for the purpose of the implementation of the Enhanced Maternal Health program targeting the reduction of infant mortality in Stark County for the period of January 1, 2018 through June 30, 2019. Motion passed unanimously.

Approve Travel Authorization

- a. Gus Dria, Staff Sanitarian III, for Travel from 04/16/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$493.35 (1001 307001)
- b. Nejla Shaheen, Staff Sanitarian I, for Travel from 04/17/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$304.55 (1001 307001)
- c. Colton Masters, Staff Sanitarian II, for Travel from 04/17/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$336.80 (1001 307001)
- d. David Hampton, APC Engineer, for Travel from 04/09/2018 to 04/13/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky for an Additional Cost Not to Exceed \$145.50 (2331) **Approved \$510.50 at the February 26, 2018 Board meeting.**
- e. Sam Norman, APC Engineer, for Travel from 04/09/2018 to 04/13/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky for an Additional Cost Not to Exceed \$145.50 (2331) **Approved \$510.50 at the February 26, 2018 Board meeting.**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Dr. Elias thanked the board for approving the Naloxone use policy and said that it can save lives.

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- b. Nursing/WIC – Dr. Lakritz told the other members of the board that she, Dr. Sutton, Dr. Elias and Diane Thompson will be meeting soon to discuss ideas for a wound care clinic.

Laura Roach reported that WIC's budget for the 2019 fiscal year will have a 3% reduction in funding. This is partially due to decreasing food costs.

- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Amanda Archer reported that CRE organisms and perinatal Hepatitis C were added to the list of reportable conditions.

She also reported that the SWAP had 39 clients on Friday and that the total clients for March will be near 150. The clinic has served twenty-six zip codes, distributed nine Naloxone kits and performed seven HIV tests.

- e. THRIVE – Dawn Miller reported that THRIVE will soon be having an advisory meeting and they expect the Governor's office and Medicaid to be attending. She also expects to be meeting with Once Upon a Child to discuss the implementation of a Diaper Bank.
- f. Environmental Health – Nothing additional to report.
- g. Air Pollution Control – Terri Dzienis reported that the division recently participated in a Public Information Session with Ohio EPA regarding the community's complaints about Republic Steel. The community was informed about the division's efforts to resolve their complaints. She believes that the community would like to see Republic held accountable for property damage to their homes and vehicles.
- h. Vital Statistics – Rob Knight reported to the board that the online ordering page for birth and death records was delayed slightly but has progressed significantly and should be working again very soon.
- i. Fiscal Officer – Christi Allen reported to the board that the department's proposed budget was approved, in whole, by City Council. Some capital expenditures were approved as well including computers, a new door, new vehicles and floor repairs.
- j. Health Commissioner – James Adams reported that he and Mark Adams were looking very carefully at the food service plan review process to make sure that the process is consistent internally and consistent with other departments in the state. Mr. Adams acknowledged some issues with consistency during this process and said that the department is trying to be business friendly while also achieving its food safety goals.
- k. Accreditation – Rob Knight reported that he and a few domain leaders recently attended training where Lake and Lorain counties shared the documents they submitted for accreditation and the comments they received from PHAB.
- l. Quality Improvement – Nothing additional to report.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the division reports. Motion passed unanimously.

Other Business

No other business was discussed.

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Announcement of Next Meeting: Monday, April 23, 2018 at 12:00 PM

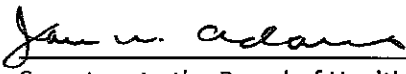
The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, April 23, 2018 at 12:00 PM.

Adjourn

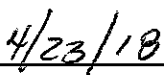
Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:28 PM.



President of the Board of Health



Secretary to the Board of Health



Date of Approval

