

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Health District

Monday, March 26, 2018
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting

Monday, March 26, 2018 @ 12:00pm – Board Room

Agenda

1. Call to Order and Roll Call
2. Approve February 26, 2018 Board of Health Meeting Minutes
3. Approve List of Bills: \$100,453.76
4. Approve Personnel:
 - a. Probationary Period Ending for Alessandra Frey, Staff Nurse II, Effective April 2, 2018
 - b. Appointment of Part-Time APC Technical Assistant
 - c. Appointment of Stark County THRIVE Pathways Community HUB Coordinator
 - d. Resignation of AziaRae Smothers, WIC Peer Helper, Effective April 13, 2018
5. Approve Resolutions:
 - a. 2018-04: Emergency Resolution of Food License Fees
6. Approve Recommendations of the Hearing Officer for March 26, 2018
7. 2017 Moral Obligation for Annie Butusov for \$1,768.85 for Tuition Classes from 08/28/2017 to 12/15/2017 at Cleveland State University (Fund 2314)
8. Approve a Policy for Naloxone Use by Service Entities for Suspected Opiod-related Overdoses
9. Approve a Memorandum of Understanding with the Tuscarawas County Health Department for Patient Referral Services Effective March 26, 2018
10. Approve an Agreement with an IBLCE Student to Complete a Required Contact Hours in the WIC Clinic
11. Approve an Agreement with the Ohio Department of Health for the Medicaid Administrative Claiming (MAC) from July 1, 2017 to June 30, 2019
12. Approve an Agreement with the Hospital Council of Northwest Ohio to Provide Training and Technical Assistance, Access to Care Coordination System's Stark County HUB System and Billing Services in Compliance with the National Certified Pathways Community HUB Model Effective as of October 1, 2017
13. Approve an Addendum Agreement with Early Childhood Resource Center for the Fatherhood Coalition Program for the THRIVE Project at an Additional Amount not to Exceed \$45,000.00 for the Period of October 1, 2016 through October 1, 2018 (new total of \$262,200.00) **Originally approved October 24, 2016 for \$217,200.00**
14. Approve an Addendum Agreement with the Stark County Board of County Commissioners on behalf of Stark County Job and Family Services for the Fatherhood Coalition Program for the THRIVE Project at an Additional Amount not to Exceed \$40,356.63 for the Period of October 1, 2016 through October 1, 2018 (new total of \$154,701.74) **Originally approved October 24, 2016 for \$114,345.11**
15. Approve an Addendum Agreement with The Hospital Council of Northwest Ohio for the Northwest Ohio Pathways HUB Support Services Program for the THRIVE Project at an Additional Amount not to Exceed \$100,000.00 for the Period of May 1, 2017 through April 30, 2018 (new total of \$341,000.00) **Originally approved May 22, 2017 for \$241,000.00**

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16. Approve an Agreement with Family Empowerment Ministries for a Diaper Days Program for the THRIVE Project at an Amount not to Exceed \$50,000.00 for the Period of April 1, 2018 to March 31, 2020
17. Approve an Agreement with George Dunwoody Foundation for a Best Mommy I can Be!, It Takes a Village, DAD Unlimited Programs for the THRIVE Project at an Amount not to Exceed \$20,000.00 for the Period of April 1, 2018 through March 31, 2020
18. Authorize the Health Commissioner to Enter into Agreements with the Various Medicaid Plans in the Amount of \$1,323,512.00 for the Purpose of the Implementation of the Enhanced Maternal Health Program Targeting the Reduction of Infant Mortality in Stark County for the Period of January 1, 2018 through June 30, 2019
19. Approve Travel Authorization
 - a. Gus Dria, Staff Sanitarian III, for Travel from 04/16/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$493.35 (1001 307001)
 - b. Nejla Shaheen, Staff Sanitarian I, for Travel from 04/17/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$304.55 (1001 307001)
 - c. Colton Masters, Staff Sanitarian II, for Travel from 04/17/2018 to 04/18/2018, OEHA Annual Educational Conference in Columbus, Ohio at a Cost Not to Exceed \$336.80 (1001 307001)
 - d. David Hampton, APC Engineer, for Travel from 04/09/2018 to 04/13/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky for an Additional Cost Not to Exceed \$145.50 (2331) **Approved \$510.50 at the February 26, 2018 Board meeting.**
 - e. Sam Norman, APC Engineer, for Travel from 04/09/2018 to 04/13/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky for an Additional Cost Not to Exceed \$145.50 (2331) **Approved \$510.50 at the February 26, 2018 Board meeting.**
20. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC
 - c. Laboratory
 - d. OPHI/Surveillance
 - e. THRIVE
 - f. Environmental Health
 - g. Air Pollution Control
 - h. Vital Statistics
 - i. Fiscal
 - j. Health Commissioner
 - k. Accreditation Team
 - l. Quality Improvement
21. Other Business
22. Next Meeting: Monday, April 23, 2018 at 12:00pm
23. Adjournment



Public Health
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Canton City Health District

Board of Health Meeting
Monday, February 26, 2018 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, February 26, 2018 at 12:02 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Lakritz, Dr. Fiorentino and Mayor Bernabei were present. Also present were Dr. Elias, James Adams, Christi Allen and Robert Knight.

Approve January 22, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the January 22, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$135,734.13

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$135,734.13. Motion passed unanimously.

Approve Personnel

a. Unpaid Leave of Absence for Brianna Parker, Disease Intervention Specialist (R5), for Five Days (August 13, 2018 – August 17, 2018)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve an unpaid leave of absence for Brianna Parker, Disease Intervention Specialist (R5), for five days (August 13, 2018 – August 17, 2018). Motion passed unanimously.

Approve Resolutions

a. 2018-03 Abatement of Public Nuisances

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve Resolution 2018-03 authorizing the abatement of public nuisances. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for February 26, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the recommendations of the hearing officer for the February 26, 2018 hearings. Motion passed unanimously.

Approve an Agreement with Ohio State University Center for Public Health Practice for the Purpose of Completing a Workforce Development Needs Assessment at an Amount not to Exceed \$3,800.00

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve an agreement with Ohio State University Center for Public Health Practice for the purpose of completing a workforce development needs assessment at an amount not to exceed \$3,800.00. Motion passed unanimously.

Approve an Addendum to the Contract with R & G Janitorial Inc. for Custodial Cleaning Services for the Period of January 1, 2018 through December 31, 2018 at the THRIVE Offices located at 400 Market Ave N, Canton

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve an addendum to the contract with R & G Janitorial Inc. for custodial cleaning services for the period of January 1, 2018 through December 31, 2018 at the THRIVE offices located at 400 Market Ave N, Canton, OH. The agreement is for the purpose of cleaning the office twice monthly at an amount not to exceed \$160.00. Motion passed unanimously.

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Authorize Agreements for THRIVE Project Components from March 1, 2018 to December 31, 2019 with the Following:

- a. Stark County Department of Job and Family Services – Fatherhood Initiative for Community Health Worker(s) at an Amount not to Exceed \$120,820.00
- b. Stark Metropolitan Housing Authority for Community Health Worker(s) at an Amount not to Exceed \$60,503.00
- c. Access Health Stark County for Community Health Worker(s) at an Amount not to Exceed \$315,597.00
- d. My Community Health Center for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- e. Canton YWCA for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- f. CommQuest for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- g. Alliance Family Health Center for Community Health Worker(s) at an Amount not to Exceed \$120,820.00 and for Center Pregnancy at an Amount not to Exceed \$208,589.00
- h. Stark County Health Department for Community Health Worker(s) at an Amount not to Exceed \$152,280.00
- i. Early Childhood Resource Center for Fatherhood Initiative Programming at an Amount not to Exceed \$112,737.00

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve agreements A – I above. Motion passed unanimously.

Approve Travel Authorization

- a. David Hampton, APC Engineer, for Travel from 04/09/2018 to 04/12/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky at a Cost Not to Exceed \$510.50 (2331)
- b. Sam Norman, APC Engineer, for Travel from 04/09/2018 to 04/12/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky at a Cost Not to Exceed \$510.50 (2331)
- c. Brianna Parker, Disease Intervention Specialist, for Travel from 03/25/2018 to 03/30/2018, Passport to Partner Services Training in Columbus, Ohio at a Cost Not to Exceed \$1,072.65 (2318)
- d. Jessica Boley, WIC Dietitian, for Travel from 05/02/2018 to 05/04/2018, OPTION 2018 in Cincinnati, Ohio at a Cost Not to Exceed \$277.00 (2316)

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the above travel. Motion passed unanimously.

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Acceptance of Division Reports

- a. Medical Director – Dr. Elias told the board that flu season is winding down and that he recently reviewed several charts and was impressed with the work.
- b. Nursing/WIC – Diane Thompson and Pam Gibbs recently attended an HIV grant meeting and learned that the regions are being remapped. This will cause significant changes to the program.

SWAP is going very well. There are new participants every week. Clients have reported issues with access to care. The board then discussed the possibility of a wound clinic or referrals with Dr. Elias and Diane Thompson.

WIC doesn't have any funding updates yet but expects to hear something next week. Additionally, there is an audit of the program soon.

- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Amanda Archer reported that flu season is slowing down but that there was recently a spike in reported cases. Additionally, she's been in contact with a local radio host who has offered the department a regular monthly spot on the show.
- e. THRIVE – Dawn Milled reported that THRIVE and others will be presenting at the upcoming annual Health Improvement Summit. She also reported that she will be interviewing for the open Pathways Hub Coordinator position.
- f. Environmental Health – Nothing additional to report.
- g. Air Pollution Control – Greg Clark, who is retiring soon, expressed his appreciation to the board for his time working at the department.

Terri Dzienis announced that Ohio EPA is hosting a public forum on March 7, 2018 at 6 PM regarding air quality in the area around Republic Steel. Mayor Bernabei said that the city is mailing an announcement to residents in the area.

- h. Vital Statistics – Rob Knight reported to the board that the online ordering page for birth and death records has been out of service for several weeks but that it's scheduled to be brought up again soon.
- i. Fiscal Officer – Jim Adams reported that the budget communication was sent to City Council today.
- j. Health Commissioner – James Adams reported to the board that the department has had some phone and internet issues recently. The phone problems are due to a problem on the AT&T side of the phone connection. The internet issues have been caused by internal network issues that the city is trying to resolve. Mayor Bernabei said that a network assessment is being completed soon as a step toward resolving the problem.

Mr. Adams also reported that he has attended committee meetings recently focused on school safety and youth suicide prevention. He said that every local school has a safety plan that has been reviewed by local police and Homeland Security. He reported that school safety is the highest concern, but youth suicide prevention experts are being consulted regarding a local suicide cluster and that a lack of resources is stressing the schools' mental health care systems.

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Dr. Fiorentino left at this time, 1:05 PM.

- k. Accreditation – Rob Knight reported that additional document reviews have been completed with more scheduled.
- l. Quality Improvement – Terri Dzienis reported that the Nursing Clinic project is complete and that the improvement strategies were given to the Nursing Director. She also said that a QI report will be coming in April.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the division reports. Motion passed unanimously.

Other Business

Ms. Snell is up for reappointment to the Board of Health. Mr. Adams will forward a letter to Mayor Bernabei about her reappointment.

Announcement of Next Meeting: Monday, March 26, 2018 at 12:00 PM

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, March 26, 2018 at 12:00 PM.

Adjourn

Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:11 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1001 - General Operating										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
51874 - VERIZON WIRELESS	9802478302	Monthly hot spot fee for CCHD (Jan-June 2018)	Paid by Check		02/26/2018	03/18/2018	03/13/2018		03/13/2018	40.17
			# 630965							
							Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions	1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services										
51950 - MARKWOOD PARTNERS, LLC	022718	Accrediation Services	Edit		02/27/2018	03/12/2018	* 03/12/2018			1,500.00
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	1	<u>\$1,500.00</u>
Account 705.13 - Professional Services Building Maintenance										
27986 - R & G JANITORIAL, INC.	2956 (1)	Snow Plow of parking lot at 5th & Cherry, as needed	Edit		02/28/2018	03/12/2018	03/12/2018			440.00
							Account 705.13 - Professional Services Building Maintenance Totals	Invoice Transactions	1	<u>\$440.00</u>
Account 705.14 - Professional Services Maintenance Contracts										
27986 - R & G JANITORIAL, INC.	2955	Cleaning of CCHD office building - 2018	Paid by Check		02/28/2018	03/12/2018	03/16/2018		03/16/2018	1,900.00
			# 631229							
							Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions	1	<u>\$1,900.00</u>
Account 706.18 - Contract Service Car Wash										
1597 - RED CARPET CAR WASH	Feb18 Car Wash	Cleaning of CCHD Vehicles, as needed in 2018	Edit		02/28/2018	03/21/2018	03/21/2018			4.25
							Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions	1	<u>\$4.25</u>
Account 734.11 - Supplies Miscellaneous Office Supplies										
51852 - IPRINT TECHNOLOGIES	525412, 527045	Printer cartridges, as needed in 2018	Edit		03/01/2018	03/21/2018	03/21/2018			177.00
							Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions	1	<u>\$177.00</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1364 - OHIO DIVISION OF REAL ESTATE	Feb18 Bur Permit	Burial Permits Reimbursements for 2018	Paid by Check		03/01/2018	03/01/2018	03/08/2018		03/08/2018	317.50
			# 630735							
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions	1	<u>\$317.50</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	7	<u>\$4,378.92</u>
Department 303001 - Nurses										
Account 705.05 - Professional Services Computer Access Line Fees										
51874 - VERIZON WIRELESS	9802317338	Service for HIV Equipment (Surface 3)	Paid by Check		02/23/2018	03/15/2018	03/13/2018		03/13/2018	80.34
			# 630965							
							Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions	1	<u>\$80.34</u>
Account 705.06 - Professional Services Other Professional Services										
51158 - JON ELIAS M D	Feb18 Medical	Medical Director services and travel expenses	Paid by Check		02/26/2018	02/27/2018	03/07/2018		03/07/2018	1,000.00
			# 630653							
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	1	<u>\$1,000.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1001 - General Operating										
Department 303001 - Nurses										
Account 705.14 - Professional Services Maintenance Contracts										
39134 - RICOH USA INC	5052618899	Maintenance for Nurinsg copier, as needed in 2018	Paid by Check # 631235		03/01/2018	03/31/2018	03/16/2018		03/16/2018	147.74
								Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>147.74</u>
Account 713.13 - Utilities Telephone										
177 - AT&T	330454766402	Service for 2nd fax line - 2018	Paid by Check # 630373		02/16/2018	03/07/2018	03/02/2018		03/02/2018	40.46
								Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>40.46</u>
								Department 303001 - Nurses Totals	Invoice Transactions 4	<u>\$1,268.54</u>
Department 304001 - Lab										
Account 705.06 - Professional Services Other Professional Services										
51652 - WESTERN RESERVE WATER SYSTEMS INC	134766	DI Water System, 2018	Edit		02/20/2018	02/27/2018	02/27/2018			211.15
35693 - CANTON PATHOLOGY ASSOCIATES	Jan/Feb18	Laboratory Director services (Jan-June 2018)	Edit		03/01/2018	03/01/2018	03/12/2018			2,000.00
51563 - STERICYCLE	1008160937	Infectious Waste Disposal, as needed in 2018	Edit		02/28/2018	03/12/2018	03/12/2018			83.00
34284 - REAM & HAAGER LABORATORY	4304886, 4305555	Laboratory Testing Services for Water Samples, as needed in 2018	Edit		03/14/2018	03/21/2018	03/21/2018			123.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$2,417.15</u>
Account 734.13 - Supplies Freight										
7835 - FISHER HEALTH CARE	9166987, 0921778	Primary for Legionella and back up to water unit (in the lab)	Edit		02/06/2018	02/27/2018	* 02/27/2018			54.15
								Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>54.15</u>
Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000)										
7835 - FISHER HEALTH CARE	9166987, 0921778	Primary for Legionella and back up to water unit (in the lab)	Edit		02/06/2018	02/27/2018	* 02/27/2018			1,996.44
								Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000) Totals	Invoice Transactions 1	<u>\$1,996.44</u>
								Department 304001 - Lab Totals	Invoice Transactions 6	<u>\$4,467.74</u>
Department 307001 - Environmental Health Administration										
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	EH Supplies	60457 8781 027661 4	Edit		03/10/2018	04/10/2018	03/21/2018			479.94
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$479.94</u>
								Department 307001 - Environmental Health Administration Totals	Invoice Transactions 1	<u>\$479.94</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
				Fund 1001 - General Operating	Totals			Invoice Transactions 18		\$10,595.14



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2312 - V.D. - I03 Gonorrhea (VD)										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
1109 - MAHONING CO.HEALTH DEPT.	Feb18 STD Grant	FY18 STD Prevention Grant	Paid by Check # 631219		03/07/2018	03/13/2018	03/16/2018		03/16/2018	680.23
							Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions	1	<u>\$680.23</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$680.23</u>
							Fund 2312 - V.D. - I03 Gonorrhea (VD) Totals	Invoice Transactions	1	<u>\$680.23</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2313 - Local Health Dept Prev Support										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
177 - AT&T	7625821407	Dedicated number internet line (monthly fee)	Paid by Check # 631074		03/05/2018	04/04/2018	03/15/2018		03/15/2018	276.00
								Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$276.00</u>
Account 705.06 - Professional Services Other Professional Services										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	945667	Electronic Medical Record system maintenance fees	Paid by Check # 631213		03/01/2018	03/31/2018	03/16/2018		03/16/2018	94.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$94.00</u>
Account 705.14 - Professional Services Maintenance Contracts										
50938 - THE BALDWIN GROUP INC	117601	Renewal of HDIS for 2018	Edit		04/01/2018	03/12/2018	03/12/2018			1,506.70
								Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$1,506.70</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$1,876.70</u>
								Fund 2313 - Local Health Dept Prev Support Totals	Invoice Transactions 3	<u>\$1,876.70</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51468 - SPECTRUM BUSINESS	312559704030518	Telephone and internet services for THRIVE program	Paid by Check # 631139		03/05/2018	03/24/2018	03/15/2018		03/15/2018	114.94	
51874 - VERIZON WIRELESS	9802848326	Monthly account and line access - THRIVE	Paid by Check # 631374		03/03/2018	03/26/2018	03/19/2018		03/19/2018	147.00	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 2	<u>\$261.94</u>
Account 705.06 - Professional Services Other Professional Services											
50540 - CLEO LUCAS	Feb18 THRIVE	Community Outreach Coordinator Contract (FY18) - THRIVE	Paid by Check # 631115		03/12/2018	03/12/2018	* 03/15/2018		03/15/2018	442.00	
40908 - CONNECTING POINT	246833	Firewall and Access Point, Switch and Patch Cables	Edit		03/12/2018	03/13/2018	03/13/2018			460.00	
4168 - KENT STATE UNIVERSITY	416371-12	Comprehensive Evaluation of the Stark/THRIVE Project	Paid by Check # 631341		03/07/2018	03/15/2018	* 03/19/2018		03/19/2018	3,021.53	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$3,923.53</u>
Account 734.15 - Supplies Computer Software(up to \$999.99)											
40908 - CONNECTING POINT	246833	Firewall and Access Point, Switch and Patch Cables	Edit		03/12/2018	03/13/2018	03/13/2018			732.00	
									Account 734.15 - Supplies Computer Software(up to \$999.99) Totals	Invoice Transactions 1	<u>\$732.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 6	<u>\$4,917.47</u>
									Fund 2314 - Family Health (476) Totals	Invoice Transactions 6	<u>\$4,917.47</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2316 - WIC Supplemental Health - FY 77										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
51468 - SPECTRUM BUSINESS	3274388010310	Internet Fees for WIC	Paid by Check		03/10/2018	03/29/2018	* 03/15/2018		03/15/2018	124.99
	18		# 631139							
Account 705.05 - Professional Services Computer Access Line Fees Totals									Invoice Transactions 1	<u>\$124.99</u>
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Feb18 WIC Grant	FY18 WIC Grant Reimbursement	Paid by Check		03/12/2018	03/12/2018	03/16/2018		03/16/2018	8,734.02
			# 631194							
1121 - MASSILLON CITY HEALTH DEPT	Feb18 WIC Reimb	FY18 WIC Grant Reimbursement	Paid by Check		03/12/2018	03/12/2018	03/16/2018		03/16/2018	10,193.53
			# 631220							
1800 - STARK COUNTY HEALTH DEPARTMENT	Feb18 WIC Grant	FY18 WIC Grant Reimbursement	Paid by Check		03/03/2018	03/12/2018	03/16/2018		03/16/2018	29,340.51
			# 631243							
Account 706.36 - Contract Service Health Contract Grant Expend Totals									Invoice Transactions 3	<u>\$48,268.06</u>
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9802283282	WIC Peer Helper Cell Phone, FY18	Paid by Check		02/23/2018	03/15/2018	* 03/13/2018		03/13/2018	54.92
			# 630965							
Account 713.13 - Utilities Telephone Totals									Invoice Transactions 1	<u>\$54.92</u>
Account 734.58 - Supplies Miscellaneous Supplies										
24836 - MCKESSON MEDICAL - SURGICAL	22166757,	22604408	Edit		03/07/2018	04/06/2018	03/21/2018			496.62
Account 734.58 - Supplies Miscellaneous Supplies Totals									Invoice Transactions 1	<u>\$496.62</u>
Department 301001 - Health - Administration Totals									Invoice Transactions 6	<u>\$48,944.59</u>
Fund 2316 - WIC Supplemental Health - FY 77 Totals									Invoice Transactions 6	<u>\$48,944.59</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - Local Aids Prevention											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
20114 - LEXISNEXIS	1802215901	FY18 Database Services	Paid by Check # 631217		02/28/2018	03/12/2018	03/16/2018		03/16/2018	269.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$269.00</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Feb18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 631194		03/05/2018	03/12/2018	03/16/2018		03/16/2018	531.87	
1109 - MAHONING CO.HEALTH DEPT.	Feb18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 631219		03/07/2018	03/12/2018	03/16/2018		03/16/2018	5,671.65	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Feb18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 631224		02/28/2018	03/12/2018	03/16/2018		03/16/2018	1,612.14	
1484 - PLANNED PARENTHOOD	Feb18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 631227		03/01/2018	03/12/2018	03/16/2018		03/16/2018	1,632.50	
51998 - THE URSULINE CENTER	Feb18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 631248		03/01/2018	03/12/2018	03/16/2018		03/16/2018	894.00	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 5	<u>\$10,342.16</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9802307736	Cell phone service for DIS	Paid by Check # 630965		02/23/2018	03/15/2018	03/13/2018		03/13/2018	31.78	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$31.78</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies											
42561 - JEANNIES CATERING	Feb 21 RAG Mtg	Meal Services for Regional Advisory Group (RAG)	Edit		02/21/2018	03/12/2018	03/12/2018			244.99	
									Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 1	<u>\$244.99</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 8	<u>\$10,887.93</u>
									Fund 2318 - Local Aids Prevention Totals	Invoice Transactions 8	<u>\$10,887.93</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2320 - Nursing Clinic Activity Fund										
Department 303001 - Nurses										
Account 734.13 - Supplies Freight										
13669 - TOTAL ACCESS GROUP INC.	TSI017904	SWAP Program Supplies	Edit		03/02/2018	05/01/2018	03/12/2018			50.36
								Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$50.36</u>
Account 734.58 - Supplies Miscellaneous Supplies										
13669 - TOTAL ACCESS GROUP INC.	TSI017904	SWAP Program Supplies	Edit		03/02/2018	05/01/2018	03/12/2018			374.00
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$374.00</u>
								Department 303001 - Nurses Totals	Invoice Transactions 2	<u>\$424.36</u>
Department 303002 - Travel Clinic										
Account 734.58 - Supplies Miscellaneous Supplies										
26625 - SANOFI PASTEUR	909774951	Travel Clinic Vaccinations	Edit		02/13/2018	05/14/2018	02/23/2018			3,597.11
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$3,597.11</u>
								Department 303002 - Travel Clinic Totals	Invoice Transactions 1	<u>\$3,597.11</u>
								Fund 2320 - Nursing Clinic Activity Fund Totals	Invoice Transactions 3	<u>\$4,021.47</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2321 - Immunization Action Grant										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
1800 - STARK COUNTY HEALTH DEPARTMENT	Jan18 IAP Grant	FY17 IAP Grant	Paid by Check # 630757		02/14/2018	02/23/2018	* 03/08/2018		03/08/2018	3,200.00
85 - ALLIANCE CITY HEALTH DEPT	Feb18 IAP Grant	FY17 IAP Grant Reimbursement	Paid by Check # 631329		03/05/2018	03/15/2018	* 03/19/2018		03/19/2018	771.62
85 - ALLIANCE CITY HEALTH DEPT	Feb 18 IAP Grant	IAP Grant Reimbursement	Paid by Check # 631329		03/05/2018	03/15/2018	03/19/2018		03/19/2018	519.90
Account 706.36 - Contract Service Health Contract Grant Expend Totals							Invoice Transactions	3		<u>\$4,491.52</u>
Department 301001 - Health - Administration Totals							Invoice Transactions	3		<u>\$4,491.52</u>
Fund 2321 - Immunization Action Grant Totals							Invoice Transactions	3		<u>\$4,491.52</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2322 - Dental Sealant 132T Grant										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
38676 - ANNA MAYLE	Feb19 Dental	FY18 Dental Hygienist Services	Paid by Check # 630422		02/23/2018	02/23/2018	03/02/2018		03/02/2018	1,186.25
20238 - MEREDITH ROBESON, D.D.S	Feb16 Dental	FY18 Dental Services	Paid by Check # 630438		02/23/2018	02/23/2018	03/02/2018		03/02/2018	200.00
40279 - ALISON GIAMMARCO	Feb18 Dental	FY18 Dental Hygienist Services	Paid by Check # 630657		02/28/2018	03/01/2018	03/07/2018		03/07/2018	861.58
20238 - MEREDITH ROBESON, D.D.S	Mar18 Dental	FY18 Dental Services	Paid by Check # 631356		03/14/2018	03/15/2018	03/19/2018		03/19/2018	200.00
Account 705.06 - Professional Services Other Professional Services Totals							Invoice Transactions	4		<u>\$2,447.83</u>
Department 301001 - Health - Administration Totals							Invoice Transactions	4		<u>\$2,447.83</u>
Fund 2322 - Dental Sealant 132T Grant Totals							Invoice Transactions	4		<u>\$2,447.83</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2323 - Personal Responsibility Ed Pr Fd										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
51874 - VERIZON WIRELESS	9802236980	iPad service, Jan-July 2018	Paid by Check # 630965		02/23/2018	03/15/2018	03/13/2018		03/13/2018	40.17
							Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1		<u>40.17</u>
Account 734.12 - Supplies Outside Printing										
699 - FEDEX	595700013994	Bound Student Manuals	Edit		02/27/2018	03/15/2018	03/15/2018			554.56
							Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1		<u>554.56</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions 2		<u>594.73</u>
							Fund 2323 - Personal Responsibility Ed Pr Fd Totals	Invoice Transactions 2		<u>594.73</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2327 - Lead Assessment Fund										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
50260 - ACCURATE ANALYTICAL TESTING	L115409, L115901	Dust & soil sample analysis for lead based paint testing	Edit		03/06/2018	04/05/2018	03/21/2018			92.00
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	1	<u>\$92.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$92.00</u>
							Fund 2327 - Lead Assessment Fund Totals	Invoice Transactions	1	<u>\$92.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
3219 - OHIO EPA	RS22718	Air monitoring lab analysis	Edit		02/27/2018	03/12/2018	* 03/12/2018			450.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>450.00</u>
Account 705.11 - Professional Services EQ/Office Equipment Repair											
36075 - TISCH ENVIRONMENTAL INC	00020756	Air monitoring equip. repairs & services, supplies as needed	Edit		03/01/2018	04/01/2018	03/12/2018			410.00	
42568 - MESA LABS	INV-202291	Air monitoring repairs and service - 2018	Edit		02/13/2018	03/15/2018	03/21/2018			557.00	
									Account 705.11 - Professional Services EQ/Office Equipment Repair Totals	Invoice Transactions 2	<u>967.00</u>
Account 705.13 - Professional Services Building Maintenance											
38899 - R & G JANITORIAL INC	2956 (2)	Snow plow and salt for APC facility, as needed in 2018	Edit		02/28/2018	03/12/2018	03/12/2018			260.00	
									Account 705.13 - Professional Services Building Maintenance Totals	Invoice Transactions 1	<u>260.00</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Feb18 Car Wash	2018 Car Washes, as need in 2018 - APC	Edit		02/28/2018	03/21/2018	03/21/2018			4.25	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>4.25</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9802317598	Cell phone service for 3 cell phones - APC 2018	Edit		02/23/2018	03/15/2018	03/19/2018			151.11	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>151.11</u>
Account 734.13 - Supplies Freight											
36075 - TISCH ENVIRONMENTAL INC	00020756	Air monitoring equip. repairs & services, supplies as needed	Edit		03/01/2018	04/01/2018	03/12/2018			32.50	
42568 - MESA LABS	INV-202291	Air monitoring repairs and service - 2018	Edit		02/13/2018	03/15/2018	03/21/2018			33.00	
39452 - UPS	0000E11A07088,	0000E11A07108	Edit		02/24/2018	03/21/2018	03/21/2018			69.57	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 3	<u>135.07</u>
Account 734.52 - Supplies Uniform Supplies											
1598 - RED WING SHOE STORE	4-524	Safety Boots for Sam Norman and Courtney Rusnak	Edit		03/07/2018	03/21/2018	03/21/2018			382.48	
									Account 734.52 - Supplies Uniform Supplies Totals	Invoice Transactions 1	<u>382.48</u>
Account 772.20 - Travel Registration/Tuition											
52006 - SOUTHEASTERN STATE AIR RESOURCE MANAGERS INC	W2018-8013	NACT Training Courses for D. Hampton and S. Norman	Edit		01/23/2018	03/21/2018	03/21/2018			192.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>192.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2331 - Air Pollution (134)										
Department 301001 - Health - Administration										
Account 773.43 - Lease and Rental Payments Other Rentals										
51903 - AIRGAS, INC	9951533973	Gas Cylinder Rental for 2018	Edit		02/28/2018	03/30/2018	03/21/2018			32.24
							Account 773.43 - Lease and Rental Payments Other Rentals Totals		Invoice Transactions 1	<u>\$32.24</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 12	<u>\$2,574.15</u>
							Fund 2331 - Air Pollution (134) Totals		Invoice Transactions 12	<u>\$2,574.15</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 02/22/18 - 03/21/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2351 - Food Service (055)										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	Feb18 FSO	February 2018 Food Service Operation	Paid by Check # 631370		03/15/2018	03/15/2018	03/19/2018		03/19/2018	5,726.00
1945 - TREASURER STATE OF OHIO	Nov17 RFE	November 2017 Retail Food Establishment	Paid by Check # 631369		03/15/2018	03/15/2018	03/19/2018		03/19/2018	28.00
1941 - TREASURER STATE OF OHIO	Nov17 FSO	November 2017 Food Service Operation	Paid by Check # 631371		03/15/2018	03/15/2018	03/19/2018		03/19/2018	168.00
1945 - TREASURER STATE OF OHIO	Feb18 RFE	February 2018 Retail Food Establishment	Paid by Check # 631369		03/15/2018	03/15/2018	03/19/2018		03/19/2018	2,408.00
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals							Invoice Transactions	4		<u>\$8,330.00</u>
Department 301001 - Health - Administration Totals							Invoice Transactions	4		<u>\$8,330.00</u>
Fund 2351 - Food Service (055) Totals							Invoice Transactions	4		<u>\$8,330.00</u>
Grand Totals							Invoice Transactions	71		<u>\$100,453.76</u>

* = Prior Fiscal Year Activity



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, March 26, 2018 @ 12:00pm – Board Room
Resolutions for Approval

1. 2018-04: Emergency Resolution for Establishing Food License Fees

EMERGENCY Resolution 2018-04

A resolution by the Board of Health of the Canton City Health District, State of Ohio amending section 251.02 (E) of the Canton City Health Code to amend the schedule of fees for food protection licenses.

BE IT RESOLVED that section 251.02 (E) of the Canton City Health Code be amended to read as follows:

(E) The license fee for a temporary food service operation or a temporary retail food establishment as described in chapter 3717 of the Ohio Revised Code shall be \$47.00 ~~for each day~~ PER SINGLE EVENT UP TO FIVE (5) CONSECUTIVE DAYS of operation at one location ~~for a single event~~ as required by law, plus any additional fee as required by chapter 3717 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this resolution will become effective on March 26, 2018.

ADOPTED by the Board of Health of the Canton City Health District this **26th** day of **March, 2018**.

APPROVED:

President
Canton City Board of Health

Secretary
Canton City Board of Health



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, March 26, 2018 @ 12:00pm – Board Room
Miscellaneous Items

1. Policy for Naloxone Use by Service Entities for Suspected Opiod-related Overdoses

Public Health – City of Canton

Naloxone (Narcan®) for use by Service Entities for suspected opioid-related overdose

On January 4, 2017 SB 319 was signed by Governor Kasich. This law (effective 6 April 2017) permits naloxone to be available for administration at locations known as Service Entities that serve individuals who may be at risk of experiencing an opioid-related overdose. It also removes the requirement that the site be licensed as a terminal distributor of dangerous drugs for the purposes of storing naloxone for administration only. On **March 20, 2018**, the Canton City Public Health Board of Health approved a protocol through which Service Entities in the City of Canton (for example, schools, businesses, agencies, organizations and others) may keep a supply of naloxone on site and allow their trained employees, volunteers, and contractors to administer naloxone according to this approved protocol.

This Service Entity Naloxone packet includes:

- This Cover Sheet
- Board of Health approved “Service Entity Protocol for Naloxone Administration”
- Narcan® Nasal Spray Quick Start Guide
- Naloxone Log for Service Entity use
- Copies of Ohio Revised Code 3707.562, 4731.943, and 4729.514

Requirements for a Service Entity to have naloxone and administer onsite are:

1. Abide by the protocol approved by the Board of Health to store and administer naloxone. We recommend that the Service Entity review the protocol with someone from Canton City Public Health or the Stark County Mental Health and Addiction Recovery (Stark MHAR) Board prior to initiating the protocol. To arrange a review with Public Health, call (330-489-3322) during business hours, or email info@cantonhealth.org.
2. Maintain a dated inventory of the naloxone units received, the units administered to someone, and the disposal of units expired or adulterated.¹ For your convenience, Canton City Public Health can supply generic inventory forms for use by Service Entities.
3. Have employees, volunteers or contractors trained on naloxone administration and enter those person’s names onto your copy of the protocol. Training can be arranged with Project DAWN.
4. Provide Canton City Public Health with: 1) your Service Entity’s name and address, 2) the name of a contact person with a phone number or email address and 3) the date that the protocol was initiated.
5. Consider what needs to be done within your Service Entity to have naloxone onsite for emergency use. Decisions may be necessary concerning the maintenance and use of naloxone. For example, should someone be designated to maintain the naloxone supply and the records? Where will the naloxone be stored in order that it is accessible in the event of an emergency? What other considerations are unique to your situation?

We would also appreciate your willingness to respond to Canton City Public Health periodically with your experiences and if you have used any naloxone doses.

¹ If licensed by the Board of Pharmacy, the business or organization must comply with rule 4729-9-22 of the Administrative Code. All others may use a generic form, such as the one from Canton City Public Health.

Does the law include any legal protections for Service Entities?

Section 4729.514 of the Ohio Revised Code states: A Service Entity or an employee, volunteer, or contractor of a Service Entity is not liable for or subject to any of the following for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or using naloxone under this section, unless the act or omission constitutes willful or wanton misconduct: damages in any civil action, prosecution in any criminal proceeding, or professional disciplinary action.

How does a service entity obtain naloxone?

Service Entities may obtain naloxone through StarkMHAR. Non-profit organizations and governmental agencies may be eligible to receive a free starter supply of naloxone.

Alternatives to obtaining naloxone from StarkMHAR include:

- Wholesale purchase: A Service Entity is permitted to order naloxone from a wholesaler that is licensed by the State of Ohio Board of Pharmacy. To verify a wholesale drug distributor is licensed in Ohio, visit www.pharmacy.ohio.gov/licenselookup. Please indicate to the wholesaler that, effective April 6, 2017, your organization is exempt from licensure as a terminal distributor of dangerous drugs pursuant to ORC 4729.541.
- Wholesale purchase from any licensed terminal distributor of dangerous drugs: The State of Ohio Board of Pharmacy permits any entity licensed as a terminal distributor of dangerous drugs to conduct sales of naloxone at wholesale. There are no restrictions on the amount that can be provided by a terminal distributor pursuant to rule 4729-9-10. These sites include hospitals, Project DAWN locations, pharmacies (particularly those offering naloxone without a prescription), health departments and any other location licensed as a terminal distributor of dangerous drugs.

How often does the protocol have to be renewed or reviewed?

There is no requirement in the law indicating when the protocol for naloxone administration must be renewed or reviewed. Public Health suggests Service Entities review the protocol annually, and contact Public Health with any questions.

Please call the Canton City Public Health Nursing Department 330-489-3322 to obtain further information, to offer comments or to ask questions.

Service Entity Protocol For Naloxone Administration



Name of Service Entity	
Address	
Date Protocol Delivered	
Review Frequency	Annual review by the service entity is recommended

Physician Authorization

Physician Signature	License No. Ohio # 35.060081
Physician Name: Jon A. Elias, M.D. Medical Director, Canton City Public Health	Date:

Service Entity Protocol for Naloxone Administration established by the Board of Health, Canton City Public Health, on March 26, 2018.

Clinical Pharmacology of Naloxone (also called Narcan®)

Naloxone hydrochloride (naloxone) prevents or reverses the effects of opioids, including respiratory depression, sedation, and hypotension.

Naloxone is a nearly pure opioid antagonist, i.e., it does not possess the "agonistic" or morphine-like properties characteristic of other opioid antagonists. When administered in usual doses and in the absence of opioids or agonistic effects of other opioid antagonists, it exhibits almost no pharmacologic activity.

Naloxone has not been shown to produce tolerance or cause physical or psychological dependence. However, in the presence of opioid dependence, opioid withdrawal symptoms may appear within minutes of naloxone administration and subside in about 2 hours.

Naloxone may not reverse overdose in all cases, such as when high doses of opioids or particularly potent opioids (such as, fentanyl or carfentanyl) have been consumed.

Indications for Use of Naloxone

- ✓ Naloxone is indicated for the complete or partial reversal of opioid depression, including respiratory depression, induced by natural and synthetic opioids.

Precautions, Contraindications, and Side Effects

Use in Pregnancy

- There are no studies that tell us if naloxone causes birth defects.
- Pregnant women known or suspected to have opioid dependence often have associated fetal dependence. Naloxone crosses the placenta and may precipitate fetal withdrawal symptoms.
- Nursing mothers: caution should be exercised when administering to nursing women due to transmission in human milk.

Contraindication Prohibition

Contraindicated in patients known to be hypersensitive to it or to any of the other ingredients in naloxone hydrochloride.

Side Effects

Adverse reactions are related to reversing dependency and precipitating withdrawal and include fever, hypertension, tachycardia, agitation, restlessness, diarrhea, nausea/vomiting, myalgia, diaphoresis, abdominal cramping, yawning, and sneezing.

- ✓ These symptoms may appear within minutes of naloxone administration and subside in approximately 2 hours.
- ✓ The severity and duration of the withdrawal syndrome is related to the dose of naloxone and the degree of opioid dependence.
- ✓ Adverse effects beyond opioid withdrawal are rare.

Authorization to Administer Naloxone

Pursuant to section 4731.943 and 3707.562 of the Ohio Revised Code (ORC), the following Service Entity employees, volunteers, or contractors (referred to as personnel) are authorized to administer naloxone in accordance with this protocol (append additional pages if all personnel cannot be listed here):

Upon completion of the required training, naloxone may be administered to an individual believed to be experiencing an opioid-related overdose.

This protocol authorizes the individuals listed above to administer the following doses of intranasal formulations of naloxone for which they have received the formulation-specific training:

- NARCAN® Nasal Spray, 4mg naloxone/0.1 ml FDA-approved nasal spray device
Appended instructions are incorporated as part of this protocol for the device.

Variation in dosage and/or formulation are permissible under the following circumstances:

- The dose of **naloxone may be repeated every 3 minutes** if there is no reaction or improvement (that is, the person is still unconscious or unresponsive to voice or touch, or not breathing normally).

Labeling, storage, record-keeping, and administrative requirements

Labeling

No special labeling is required for a Service Entity authorized to administer naloxone.

Storage

Naloxone must be stored in a location accessible to authorized Service Entity personnel in accordance with the manufacturers or distributor's labeling.

All doses should be checked periodically to ensure that the naloxone is not adulterated. Naloxone shall be considered adulterated when it is beyond the manufacturer's or distributor's expiration date.

Adulterated naloxone shall be stored in a separate area apart from active drug stock to prevent its use.

If licensed by the Board of Pharmacy, the Service Entity shall comply with all applicable state laws and rules regarding the storage of prescription drugs.

Record-keeping

If licensed by the Board of Pharmacy, the Service Entity shall comply with rule 4729-9-22 of the Administrative Code.

If not licensed by the Board of Pharmacy, the Service Entity should maintain the following records:

- naloxone received by the entity;
- naloxone administration by entity personnel; and
- disposal of expired/adulterated naloxone.

Training of Individuals Authorized to Administer Naloxone

Service entity employees, volunteers, and contractors who have previously completed training on the administration of naloxone are not required to repeat the training.

The Service Entity shall arrange training for authorized personnel that addresses at least the following topics:

- Signs and symptoms of opioid overdose
- Response to opioid overdose, including calling 911 and use of the recovery position
- Procedures for assembling and administering naloxone
- Information about naloxone's effects and repeat dosing
- Proper storage of naloxone

The training must include face-to-face instruction to assess the trainees' understanding and ability to respond in an overdose situation. Trainings may be conducted in a variety of settings. The trainings may be in groups or conducted one-on-one.

All authorized personnel shall be instructed to summon emergency services (9-1-1) as soon as practicable.

Additional Instructions or Administrative Requirements

1. Add names of trained employees, volunteers, and contractors to the "Authorization to Administer Naloxone" section (page 2) as they are trained to administer naloxone and as others are added to the list.
2. If not already done, please supply Canton City Public Health with the name and address of your Service Entity and a contact person's name and phone number and /or email. The information can be sent to the Director of Nursing at dthompson@cantonhealth.org or left as a phone message at 330-430-7877.

NARCAN[®] (naloxone HCl) **NASAL SPRAY**

QUICK START GUIDE Opioid Overdose Response Instructions

Use NARCAN Nasal Spray (naloxone hydrochloride) for known or suspected opioid overdose in adults and children.

Important: For use in the nose only.

Do not remove or test the NARCAN Nasal Spray until ready to use.

1 Identify Opioid Overdose and Check for Response

Ask person if he or she is okay and shout name.

Shake shoulders and firmly rub the middle of their chest.

Check for signs of opioid overdose:

- Will not wake up or respond to your voice or touch
- Breathing is very slow, irregular, or has stopped
- Center part of their eye is very small, sometimes called “pinpoint pupils”

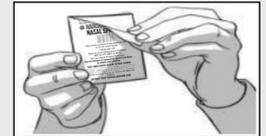
Lay the person on their back to receive a dose of NARCAN Nasal Spray.



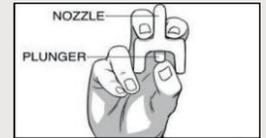
2 Give NARCAN Nasal Spray

Remove NARCAN Nasal Spray from the box.

Peel back the tab with the circle to open the NARCAN Nasal Spray.



Hold the NARCAN nasal spray with your thumb on the bottom of the plunger and your first and middle fingers on either side of the nozzle.



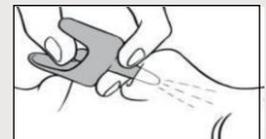
Gently insert the tip of the nozzle into either nostril.

- Tilt the person’s head back and provide support under the neck with your hand. Gently insert the tip of the nozzle into **one nostril**, until your fingers on either side of the nozzle are against the bottom of the person’s nose.



Press the plunger firmly to give the dose of NARCAN Nasal Spray.

- Remove the NARCAN Nasal Spray from the nostril after giving the dose.



Get emergency medical help right away.

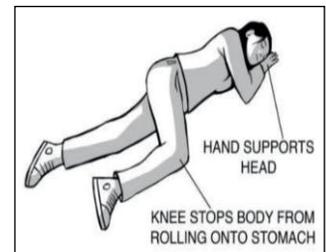
3 Call for emergency medical help, Evaluate, and Support

Move the person on their side (recovery position)

after giving NARCAN Nasal Spray.

Watch the person closely.

If the person does not respond by waking up, to voice or touch, or breathing normally another dose may be given. NARCAN Nasal Spray may be dosed every 2 to 3 minutes, if available.



Repeat Step 2 using a new NARCAN Nasal Spray to give another dose in the other nostril. If additional NARCAN Nasal Sprays are available, repeat step 2 every 2 to 3 minutes until the person responds or emergency medical help is received.

For more information about NARCAN Nasal Spray, go to www.narcannasalspray.com, or call 1-844-4NARCAN (1-844-462-7226).

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Ohio Revised Code 3707.562

<http://codes.ohio.gov/orc/3707.562v1>

Last access: 17 July 2017

3707.562 Administration of naloxone; protocol.

- (A) As used in this section, "service entity" has the same meaning as in section 4729.514 of the Revised Code.
- (B) A board of health that has established a protocol under division (D) of this section may authorize an individual who is an employee, volunteer, or contractor of a service entity to administer naloxone to an individual who is apparently experiencing an opioid-related overdose.
- (C) An individual authorized by a board of health under this section may administer naloxone to an individual who is apparently experiencing an opioid-related overdose if both of the following conditions are met:
- (1) The authorized individual complies with the protocol established by the board.
 - (2) The authorized individual summons emergency services as soon as practicable either before or after administering the naloxone.
- (D) A board of health, through a physician serving as the board's health commissioner or medical director, may establish a protocol for administering naloxone under this section. The protocol must be established in writing and include all of the following:
- (1) A description of the clinical pharmacology of naloxone;
 - (2) Precautions and contraindications concerning the administration of naloxone;
 - (3) Any limitations the board specifies concerning the individuals to whom naloxone may be administered;
 - (4) The naloxone dosage that may be administered and any variation in the dosage based on circumstances specified in the protocol;
 - (5) Labeling, storage, record keeping, and administrative requirements;
 - (6) Training requirements that must be met before an individual can be authorized to administer naloxone.
- (E) A board that in good faith authorizes an individual to administer naloxone under this section is not liable for damages in any civil action for any act or omission of the authorized individual.

A physician serving as a board's health commissioner or medical director who in good faith authorizes an individual to administer naloxone under this section is not liable for or subject to any of the following for any act or omission of the authorized individual: damages in any civil action, prosecution in any criminal proceeding, or professional disciplinary action.

A service entity or an employee, volunteer, or contractor of a service entity is not liable for or subject to any of the following for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or using naloxone under this section, unless the act or omission constitutes willful or wanton misconduct: damages in any civil action, prosecution in any criminal proceeding, or professional disciplinary action.

This section does not eliminate, limit, or reduce any other immunity or defense that a service entity or an employee, volunteer, or contractor of a service entity may be entitled to under Chapter 2 305. or any other provision of the Revised Code or under the common law of this state.

Added by 131st General Assembly File No. TBD, SB 319, §1, eff. 4/6/2017.

Ohio Revised Code 4731.943

<http://codes.ohio.gov/orc/4731.943v1>

Last Access: 17 July 2017

Authority for service entity employee, volunteer, or contractor to administer naloxone.

- (A) As used in this section, "service entity" has the same meaning as in section 4729.514 of the Revised Code.
- (B) A physician who has established a protocol under division (D) of this section may authorize an individual who is an employee, volunteer, or contractor of a service entity to administer naloxone to an individual who is apparently experiencing an opioid-related overdose.
- (C) An individual authorized by a physician under this section may administer naloxone to an individual who is apparently experiencing an opioid-related overdose if all of the following conditions are met:
- (1) The naloxone is obtained from a service entity of which the authorized individual is an employee, volunteer, or contractor.
 - (2) The authorized individual complies with the protocol established by the authorizing physician.
 - (3) The authorized individual summons emergency services as soon as practicable either before or after administering the naloxone.
- (D) A protocol established by a physician for purposes of this section must be in writing and include all of the following:
- (1) A description of the clinical pharmacology of naloxone;
 - (2) Precautions and contraindications concerning the administration of naloxone;
 - (3) Any limitations the physician specifies concerning the individuals to whom naloxone may be administered;
 - (4) The naloxone dosage that may be administered and any variation in the dosage based on circumstances specified in the protocol;
 - (5) Labeling, storage, record-keeping, and administrative requirements;
 - (6) Training requirements that must be met before an individual can be authorized to administer naloxone.
- (E) A physician who in good faith authorizes an individual to administer naloxone under this section is not liable for or subject to any of the following for any act or omission of the authorized individual: damages in any civil action, prosecution in any criminal proceeding, or professional disciplinary action.

A service entity or an employee, volunteer, or contractor of a service entity is not liable for or subject to any of the following for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or administering naloxone under this section, unless the act or omission constitutes willful or wanton misconduct: damages in any civil action, prosecution in any criminal proceeding, or professional disciplinary action.

This section does not eliminate, limit, or reduce any other immunity or defense that a service entity or an employee, volunteer, or contractor of a service entity may be entitled to under Chapter 2305. or any other provision of the Revised Code or under the common law of this state.

Added by 131st General Assembly File No. TBD, SB 319, §1, eff. 4/6/2017.

Ohio Revised Code 4729.514

<http://codes.ohio.gov/orc/4729.514>

Last Access: 20 July 2017

Procurement of naloxone by service entity.

- (A) As used in this section, "service entity" means a public or private entity that provides services to individuals who there is reason to believe may be at risk of experiencing an opioid-related overdose. "Service entity" includes a college or university, school, local health department, community addiction services provider, court, probation department, halfway house, prison, jail, community residential center, homeless shelter, or similar entity.
- (B) A service entity may procure naloxone for use in emergency situations.
- (C) A service entity or an employee, volunteer, or contractor of a service entity is not liable for or subject to any of the following for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or using naloxone under this section, unless the act or omission constitutes willful or wanton misconduct: damages in any civil action, prosecution in any criminal proceeding, or professional disciplinary action.

This section does not eliminate, limit, or reduce any other immunity or defense that a service entity or an employee, volunteer, or contractor of a service entity may be entitled to under Chapter 2305. or any other provision of the Revised Code or under the common law of this state.

Added by 131st General Assembly File No. TBD, SB 319, §1, eff. 4/6/2017.



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, March 26, 2018 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health – **No report**
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team – **No report**
12. Quality Improvement Team – **No report**

Canton City Health Department

February 2018 Report (Meeting 3/26/18)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	4	27	48
Tuberculosis (TB) Mantoux	6	9	22
Travel	4	21	35
S.T.I.	8	69	151
C.T.S.	5	4	8
Field/Outreach Testing		0	1
SWAP	4	107	190
SWAP Testing		1	1

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	398	803	211	495

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	55	126	0	0
Results Given	54	122	0	0

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	0	0	0
Stark County*	1	0	2	1

* excludes Canton City Residents

** corrected

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			6	14
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	0	5	0	52
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 11 per year	0	0		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 11 per year	0	1		
DIS Interviews and/or Visits	8	10		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	6	8		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY17: 2,285

Assigned Stark Project Caseload FY16: 6,163

WIC Fiscal Year 2018 <i>October 2017 – September 2018</i>		
	Canton City	Total for Stark Project
October 2017	2,208	5,883
November 2017	2,196	5,775
December 2017	2,119	5,603
January 2018	2,147	5,596
February 2018	2,156	5,631

Canton City Health Department

March 2018 Report (Meeting 3/26/2018)

WIC DIVISION

1. Stark County WIC Project- State Management Evaluation April 3-5, 2018

- a. The Ohio Department of Health (ODH), Bureau of Health Services, will conduct an on-site Management Evaluation of the Stark WIC Project and its Farmer's Market Nutrition Program (FMNP) the first week of April.
- b. Per ODH, the purpose of this evaluation is to assess the accomplishment of the program objectives as provided under the WIC program regulations, USDA and State agency guidelines and instructions, the State Plan, the local agency application and budget, and the written agreement between the local agency and ODH.
- c. The on-site visit consists of:
 - i. An entrance conference, during which the pre-visit survey will be reviewed.
 - ii. A review of WIC records and observations of certification, nutrition education, food issuance, and administrative activities.
 - iii. An exit conference, during which results of the evaluation are discussed.

2. WIC Farmer's Market Nutrition Program (FMNP)

- a. In FY17, three (3) of the four (4) WIC Clinics in Stark County coordinated FMNP voucher distribution events on-site during clinic hours.
- b. Preliminary redemption data for FY17 supports continuing these on-site activities in FY18.
 - i. In FY16 and FY17, the overall State redemption rate remained at 67%.
 1. From FY16 to FY17, Canton City WIC's redemption rate increased from 65% to 67%.
 2. The most significant improvement was seen at the Stark County Health Department's WIC Office. From FY16 to FY17, the redemption rate increased from 54 to 69%.
 - ii. In FY16, the Stark WIC Project's redemption rate was 59%. In FY17, this rate increased to 66%.
 1. From FY16 to FY17, Canton City WIC's redemption rate increased from 65% to 67%.
 2. The most significant improvement was seen at the Stark County Health Department's WIC Office. From FY16 to FY17, the redemption rate increased from 54 to 69%.
- c. Planning for the FY18 FMNP Season began at the March 16, 2018, WIC Site Supervisor Meeting.
 - i. It's important to note that many local Farmer's Markets open in June. Historically, we begin WIC voucher distributions in mid-July.
 - ii. In FY17, we received 580 voucher booklets (\$20 each) for the entire Stark WIC Projects.
 1. Vouchers booklets are distributed to eligible program participants on a first come, first serve basis.

Canton City Health Department

February 2018 (Meeting 3/26/2018)

LABORATORY

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
WATER:						
Private	88	24	0	148	34	0
Public	46	11	0	97	18	0
Commercial	0	0	0	0	0	0
Other	0	0	0	0	0	0
FOOD SERVICES:						
Frozen Desserts	60	5	0	120	15	0
Other Exams	0	0	0	0	0	0
CLINICAL:						
Gonorrhea-smear	11	1	0	32	3	0
N.G.U.	11	6	0	32	17	0
Gonorrhea-culture	54	1	0	115	2	0
Oxidase Reflex	30	1	0	67	2	0
Culture Gram Stain Reflex	1	1	0	2	2	0
Sugar Confirmation Reflex	1	1	0	2	2	0
Gonorrhea-Gene amp.	49	1	5	114	2	5
Chlamydia-Gene amp.	49	3	5	114	10	5
Syphilis Serology Qualitative	56	1	0	130	3	0
Syphilis Serology Quantitative	1	1	0	3	3	0
Candida	15	3	0	35	7	0
Gardnerella	15	4	0	35	15	0
Trichomonas	15	2	0	35	7	0
Pregnancy-urine	2	0	0	5	0	0
HIV screen	55	0	0	126	0	0
Blood Lead	0	0	0	0	0	2
HCV Antibody screening	22	0	0	48	0	0
MISCELLANEOUS:						
Pollen counts	0	0	0	0	0	0
Other Exams	0	0	0	0	0	0
Misc. (insects, etc.)	0	0	0	0	0	0

Canton City Health Department

February 2018 Report (Meeting 03/26/18)

AIR POLLUTION CONTROL

AIR MONITORING:

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3*	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8
PM10 / Manganese	n/a	0	1	Republic Steel
Lead	Undetermined	1	2	Republic Steel

- *Monitoring Network Details:*

- The ozone season will begin March 1, 2018. The Monitoring and Inspections section has all sites operational as of the last week of February so they are already collected data for the March 1 start.

Air Pollution Laboratory Report

Suspended Particulates PM2.5- Comparison of Monthly Averages (in micrograms per cubic meter of air)*

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

*Note: Due to data availability averages are reported for previous month

Location	January 2014	January 2015	January 2016	January 2017	January 2018
#1 Health Department	9.8	12.0	9.8	9.6	8.7
#15 Fire Station #8	10.6	12.9	10.9	10.3	10.7

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	February 2014	February 2015	February 2016	February 2017	February 2018
# of AQI Reporting Days	19	19	20	20	20
Highest AQI Value	47	28	30	75	69
# of Days in Good Category	19	19	20	18	14
# of Days in Moderate Category	0	0	0	2	6
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	0	0
# of Days in Unhealthy Category	0	0	0	0	0

APC Compliance Monitoring Activities

February 2018

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
INSPECTIONS												
1. Full Compliance Evaluation (FCE) inspections			1	0		1			4	0		4
2. Site Visits conducted (non-complaint)	0		4	2	0	6	0		4	3		7
3. Performance tests observed			0	0		0			1	0		1
4. Opacity observations conducted			1	0	0	1			1	0	0	1
5. Anti-tampering inspections					0	0					0	0
COMPLAINTS												
6. Complaints received	9	1	2	0	4	16	14	2	3	4	5	28
7. Complaints investigated	6	1	2	0	3	12	11	2	3	4	4	24
ENFORCEMENT												
8. Warning actions taken	1	0	0	0	0	1	2	0	0	0	0	2
9. General NC enforcement actions taken	2	0	0	0	0	2	5	0	0	0	0	5
10. Significant NC enforcement actions taken	1	1	0	0	0	2	1	1	0	0	0	2
11. GNC Resolved without further action – Local	2	0	0	0	0	2	5	0	0	0	0	5
12. SNC Resolved without further action – Local	0	0	0	0	0	0	0	0	0	0	0	0
13. Enforcement Action Referral to Ohio EPA	0	1	3	0	0	4	0	1	3	0	0	4
14. Final Enforcement Action Issued by OEPA/AGO	0	5	1	0	0	6	0	5	1	0	0	6

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

Activity	Month Totals		CYTD Totals	
ASBESTOS				
15. Demo/Renovation notifications received	20		35	
16. Demo/Renovation inspections performed	5		6	
17. Non-Notifier inspections performed	0		0	
18. Asbestos Landfill inspection performed	0		0	
OPEN BURNING ISSUANCE				
	Received	Issued	Received	Issued
19. Open Burning Notifications	0	0	1	1
20. Open Burning Permissions	3	3	3	3

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities tables on the previous page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 02/02/18: Interim Ohio EPA Director's Final Findings and Orders (F&Os) from both Division of Air Pollution Control (DAPC) and Division of Materials and Waste Management (DMWM) were issued to Title V facility, American Landfill (Waste Management), located at 7916 Chapel St SE, Waynesburg. These Interim F&Os address 1 significant non-compliance issued in May 2017 and referred to Ohio EPA in October 2017 for the facility's failure to receive approval for a higher operating value for wellhead temperature exceedances from several gas collection wells at the landfill. The Interim F&Os include comprehensive monitoring and analysis of the well parameters and gas quality, and odor surveillance, to closely monitor the conditions at the landfill. Final F&Os will be issued in the future after the conditions of the landfill become more stable.
- 02/05/18: Jaclyn Hupp sent GCS Industrial Services, Ltd. a significant non-compliance Notice of Violation (NOV) letter for asbestos violations associated with improper asbestos abatement activities in preparation for demolition of a residential structure located in Alliance. Although the violations were resolved by cleaning up the regulated asbestos containing materials, Canton APC has added these repeat violations to the case referred to Ohio EPA for further enforcement action in October 2017.
- 02/06/18: Courtney Grossman sent a significant NOV letter to Haymaker Tree and Lawn Inc. for open burning of land clearing waste without permission from Ohio EPA. This NOV letter requested a compliance plan from the company by March 1, 2018. A compliance plan was received by Canton APC on 2/26/2018. A Resolution of Violation letter will be sent to Haymaker Tree and Lawn Inc. in the near future to resolve this case.
- 02/06/18: Ohio EPA Director's Final Findings and Orders (F&Os) were issued to Coleman Trucking to resolve 2 significant non-compliances cited in July 2017 and October 2017 for repeated asbestos violations associated with improper asbestos abatement activities in preparation for demolition of the former Canton South High School. The F&Os include a \$18,000 civil penalty, of which about \$4,500 will be paid to Canton during FFY2020 (two years from now).
- 02/12/18: Ohio EPA held an enforcement settlement meeting with GCS Industrial Services, Ltd. and Canton APC to resolve 3 significant non-compliances cited in August 2017, September 2017 and February for repeated asbestos violations associated with improper asbestos abatement activities. At the conclusion of the meeting, Ohio EPA's final action decision on this case was to not take further action. This case is now resolved.
- February 2018: Two (2) separate air pollution complaints were received from the community regarding Title V facility, Republic Steel, located at 2633 8th St NE, Canton. All 2 complaints were investigated with initial site visits. During routine field work, visible emissions were noticed at the facility, so one (1) opacity observation was made using Method 9 on the visible emissions coming from the facility. Three (3) additional site visits were conducted during the month, one of which included the collection of dust samples for comparison to the complaint dust samples. The complaints are still under investigation and we continue to receive new complaints for investigation. On 02/13/18, Canton APC submitted to an Enforcement Action Referral to Ohio EPA to consider further enforcement action against Republic Steel for the 3 significant non-compliances cited May 2017, October 2017, and November 2017.

PERMITTING:

Facility Universe in Stark County (APC Jurisdiction)

	December 2017 End Balance	Facilities shutdown in January 2018	New Facilities in January 2018	Facilities changed type in January 2018	January 2018 End Balance
# of Title V Facilities	20	0	0	+1	21
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	182	0	0	-1	181
# of PBR Facilities	283	0	0	0	283

- Greif Packaging, LLC, located at 9420 Warmington Rd SW, Massillon, replaced their turbine with a larger one causing them to become Title V from NTV.

Summary of Permit Activity for February 2018

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued* Permits
TVPTI-Initial Installation	1	0	0
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	2	0	1
NTVPTIO-Ch31 Modification	0	0	0
Total Installation Permits	3	0	1
TVPTO-renewal	0	0	0
FEPTIO-renewal	0	0	0
NTVPTIO-renewal	1	0	0
Total-Renewals	1	0	0
TVPTI - Admin Modification	3	0	0
TVPTO-APA/MPM/SPM	0	0	1
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
Total other permits	3	0	1
PBR-Initial Installation	4	n/a	4
PBR-Replace Renewal	0	n/a	0
Total PBRs	4	n/a	4
GRAND TOTAL	11	0	6

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

Summary of Permit Goals and Status for CYTD 2018

Includes progress toward Strategic Plan goal

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	1	12

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	0	0	1	1	0	<i>11</i>
TVPTO-Initial~	0	0	0	0	0	<i>1</i>

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	3	3	100%	<i>100%</i>
% of Admin Mod Permits issued final within 180 days	0	0	n/a	<i>100%</i>

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2018.

- Permit Issuance Goals Status:* The one TVPTO Initial permit to issue, Tower Industries, will be canceled in the near future since Tower submitted a NTVPTIO Renewal application in February to change to NTV status. The Marathon Refinery Title V permit renewal was issued PPP in January 2018 which the 14-day facility comment period ended in February 2018; we need to complete 2 TVPTIs to incorporate into this permit which has delayed the processing of the PP issuance until April 2018. The MPLX Terminals Title V permit renewal was issued PP in January 2018 which the 45-day USEPA comment period will end in March 2018. Terri has only 3 permit reviews on her to-do list for permits associated with the goals, which will need to be prioritized to get completed next month to maintain our performance. All staff members are working very hard toward achieving their goals.

PERSONNEL:

- 02/13/18: The new position opening of APC Technical Assistant Part-time was posted on 01/23/18. It was originally planned to be posted for 30 days, but due to the large volume of applications received, the posting was ended on 02/13/18. Sixty-five (65) applications were received and are being reviewed. In-person interviews are planned to be conducted in March 2018 to have a recommendation for the Board during their March 2018 meeting.

Canton City Health Department

February Report 2018 (Meeting 03/26/2018)

VITAL STATISTICS

Certificates Issued	FEB 2018	2018 YTD	2017 YTD
Death Certificates Issued	798	1,475	1,654
Birth Certificates Issued	547	1,306	1,473

*Births Total Residents & Nonresidents	FEB 2018	2018 YTD	2018 YTD
Births	351	721	
Unmarried Parent Births	182	367	51%
Births to Mothers aged 14 and under	-	-	-
Births to Mothers aged 15 - 17	4	11	2%
Births to Mothers aged 18 - 19	16	41	6%
Births to Mothers aged 20 - 24	100	180	25%
Births to Mothers aged 25 - 29	112	225	31%
Births to Mothers aged 30 - 34	86	184	26%
Births to Mothers aged 35 - 39	29	67	9%
Births to Mothers aged 40 - 44	3	11	2%
Births to Mothers aged 45 and over	1	2	0

Deaths in Canton City	FEB 2018	2018 YTD	YTD Male	TYD Female
Total	141	350	53%	47%
Deaths aged 0 - 9	2	5	80%	20%
Deaths aged 10 - 19	1	2	100%	0%
Deaths aged 20 - 29	-	6	50%	50%
Deaths aged 30 - 39	2	6	50%	50%
Deaths aged 40 - 49	7	16	63%	38%
Deaths aged 50 - 59	14	34	53%	47%
Deaths aged 60 - 69	33	75	60%	40%
Deaths aged 70 -79	35	74	50%	50%
Deaths aged 80 and over	47	132	47%	53%

Based on the number of births and deaths registered for the month of February 2018.

City of Canton
Statement Of Cash Position

Report Date: 02/28/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$150,153.12	\$4,729.57	\$4,729.57	\$1,060.21	\$2,337.03	\$152,545.66	\$9,259.73	\$143,285.93
2313 - Local Health Dept Prev Support	\$214,129.06	\$0.00	\$8,500.00	\$2,839.17	\$5,291.94	\$217,337.12	\$8,317.77	\$209,019.35
2314 - Family Health (476)	\$2,161,606.47	\$21,357.78	\$25,974.86	\$19,667.91	\$630,910.10	\$1,556,671.23	\$589,327.28	\$967,343.95
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,572.32	\$0.00	\$5,572.32
2316 - WIC Supplemental Health - FY 77	\$348,725.92	\$72,486.03	\$182,432.86	\$98,173.69	\$211,679.20	\$319,479.58	\$116,778.83	\$202,700.75
2317 - Local Health Assess & Accred Fnd	\$1,784.46	\$0.00	\$0.00	\$982.71	\$1,091.51	\$692.95	\$1,043.75	(\$350.80)
2318 - Local Aids Prevention	\$375,355.68	\$47,031.55	\$47,031.55	\$15,676.04	\$33,082.64	\$389,304.59	\$131,800.64	\$257,503.95
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$394,653.58	\$25,413.63	\$44,470.06	\$7,796.42	\$14,200.94	\$424,922.70	\$4,317.00	\$420,605.70
2321 - Immunization Action Grant	\$87,783.17	\$10,002.93	\$19,583.42	\$3,870.87	\$15,321.09	\$92,045.50	\$30,060.12	\$61,985.38
2322 - Dental Sealant 132T Grant	\$124,143.54	\$5,156.00	\$11,426.00	\$7,507.21	\$13,025.50	\$122,544.04	\$21,045.38	\$101,498.66
2323 - Personal Responsibility Ed Pr Fd	\$55,231.00	\$0.00	\$29,000.00	\$8,653.16	\$21,563.35	\$62,667.65	\$1,363.59	\$61,304.06
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$21,710.53	\$0.00	\$1,116.00	\$31.64	\$358.08	\$22,468.45	\$1,050.78	\$21,417.67
2328 - Public Health Infrastructure	\$42,547.38	\$7,759.42	\$7,759.42	\$5,844.31	\$14,494.20	\$35,812.60	\$197.55	\$35,615.05
2329 - Smoke Free Ohio	\$19,207.41	\$0.00	\$250.00	\$0.00	\$163.22	\$19,294.19	\$0.00	\$19,294.19
2331 - Air Pollution (134)	\$650,449.35	\$0.00	\$34,288.00	\$55,857.29	\$131,627.96	\$553,109.39	\$59,628.66	\$493,480.73
2332 - Air Pollution (I35)	\$1,217.66	\$40,813.00	\$40,813.00	\$0.00	\$0.00	\$42,030.66	\$0.00	\$42,030.66
2335 - EARLY HEAD START	\$9,224.84	\$169.12	\$764.35	\$0.00	\$0.00	\$9,989.19	\$1,724.90	\$8,264.29
2351 - Food Service (055)	\$114,941.66	\$158,362.21	\$161,490.21	\$9,684.96	\$29,906.36	\$246,525.51	\$0.00	\$246,525.51
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.90	\$0.00	\$0.00	\$17.90	\$437.34	\$34,382.56	\$0.00	\$34,382.56
2354 - Solid Waste Disposal License	\$148,293.49	\$611.33	\$19,967.58	\$6,604.76	\$16,244.23	\$152,016.84	\$6,500.00	\$145,516.84
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.40	\$0.00	\$5,172.40

City of Canton
Statement Of Cash Position

Report Date: 02/28/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$16,303.51	\$0.00	\$640.00	\$0.00	\$126.94	\$16,816.57	\$0.00	\$16,816.57
Fund Type 12 - Special Revenue Funds Subtotal:	\$4,989,597.26	\$393,892.57	\$640,236.88	\$244,268.25	\$1,141,861.63	\$4,487,972.51	\$982,415.98	\$3,505,556.53
Fund Category 1 - Governmental Funds Subtotal:	\$4,989,597.26	\$393,892.57	\$640,236.88	\$244,268.25	\$1,141,861.63	\$4,487,972.51	\$982,415.98	\$3,505,556.53
Grand Total:	\$4,989,597.26	\$393,892.57	\$640,236.88	\$244,268.25	\$1,141,861.63	\$4,487,972.51	\$982,415.98	\$3,505,556.53

City of Canton
Budget by Fund Category Report
 02/28/2018

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$237,400.00	\$0.00	\$237,400.00	\$158,362.21	\$0.00	\$171,530.21	\$65,869.79	72%	\$326,873.25
53 - Intergovernmental revenue	\$3,417,336.00	\$0.00	\$3,417,336.00	\$209,405.40	\$0.00	\$421,828.03	\$2,995,507.97	12%	\$4,926,434.07
54 - Charges for services	\$261,700.00	\$0.00	\$261,700.00	\$26,024.96	\$0.00	\$46,763.64	\$214,936.36	18%	\$234,276.56
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$115.00	(\$115.00)	+++	\$3,314.37
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,000.00
Revenue Totals	\$3,956,436.00	\$0.00	\$3,956,436.00	\$393,892.57	\$0.00	\$640,236.88	\$3,316,199.12	16%	\$5,545,898.25
Expense									
61 - Salary and benefits	\$1,891,435.00	(\$4,795.00)	\$1,886,640.00	\$134,539.97	\$0.00	\$331,903.59	\$1,554,736.41	18%	\$1,808,697.67
62 - Payroll fringes	\$861,623.00	\$1,080.00	\$862,703.00	\$31,103.57	\$0.00	\$77,716.92	\$784,986.08	9%	\$808,667.40
70 - Services	\$2,071,457.00	\$209,208.65	\$2,280,665.65	\$68,135.58	\$904,323.22	\$707,996.36	\$668,346.07	71%	\$1,628,280.67
71 - Utilities	\$6,220.00	\$3,266.42	\$9,486.42	\$510.36	\$7,079.84	\$879.58	\$1,527.00	84%	\$6,915.20
73 - Supplies	\$252,961.00	\$16,871.01	\$269,832.01	\$7,819.03	\$52,186.87	\$7,958.65	\$209,686.49	22%	\$194,171.01
74 - Refunds, claims and reimbursements	\$16,137.00	\$272.52	\$16,409.52	\$241.19	\$272.52	\$485.19	\$15,651.81	5%	\$14,640.27
75 - Capital Outlay	\$23,200.00	\$1,003.78	\$24,203.78	\$0.00	\$0.00	\$0.00	\$24,203.78	0%	\$26,528.15
77 - Other	\$65,850.00	\$2,451.83	\$68,301.83	\$1,918.55	\$18,553.53	\$14,921.34	\$34,826.96	49%	\$50,576.34
Revenue Totals:	\$3,956,436.00	\$0.00	\$3,956,436.00	\$393,892.57	\$0.00	\$640,236.88	\$3,316,199.12	16%	\$5,545,898.25
Expenditure Totals:	\$5,188,883.00	\$229,359.21	\$5,418,242.21	\$244,268.25	\$982,415.98	\$1,141,861.63	\$3,293,964.60	39%	\$4,538,476.71
1 - Governmental Funds Net Totals:	(\$1,232,447.00)	(\$229,359.21)	(\$1,461,806.21)	\$149,624.32	(\$982,415.98)	(\$501,624.75)	\$22,234.52		\$1,007,421.54
Revenue Grand Totals:	\$3,956,436.00	\$0.00	\$3,956,436.00	\$393,892.57	\$0.00	\$640,236.88	\$3,316,199.12	16%	\$5,545,898.25
Expenditure Grand Totals:	\$5,188,883.00	\$229,359.21	\$5,418,242.21	\$244,268.25	\$982,415.98	\$1,141,861.63	\$3,293,964.60	39%	\$4,538,476.71
Grand Totals:	(\$1,232,447.00)	(\$229,359.21)	(\$1,461,806.21)	\$149,624.32	(\$982,415.98)	(\$501,624.75)	\$22,234.52		\$1,007,421.54



Budget by Account Classification Report

Through 02/28/18
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	25,000.00	.00	25,000.00	4,923.20	.00	4,923.20	20,076.80	20	19,920.38
Charges for services	447,100.00	.00	447,100.00	35,490.00	.00	74,317.50	372,782.50	17	446,940.70
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other misc revenue	6,200.00	.00	6,200.00	84.00	.00	145.95	6,054.05	2	11,500.63
REVENUE TOTALS	\$478,300.00	\$0.00	\$478,300.00	\$40,497.20	\$0.00	\$79,386.65	\$398,913.35	17%	\$478,361.71
EXPENSE									
Salary and benefits	1,008,739.00	.00	1,008,739.00	71,450.39	.00	175,785.26	832,953.74	17	946,615.07
Payroll fringes	459,214.00	.00	459,214.00	16,512.71	.00	43,633.10	415,580.90	10	424,876.96
Services	117,493.00	14,126.51	131,619.51	8,602.96	36,432.26	15,165.90	80,021.35	39	99,405.25
Utilities	42,900.00	4,179.96	47,079.96	3,425.35	38,603.49	6,796.01	1,680.46	96	35,119.81
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,100.00	4,767.94	72,867.94	4,265.70	14,234.64	4,355.79	54,277.51	26	56,512.29
Refunds, claims and reimbursements	274,050.00	280.00	274,330.00	.00	3,462.50	43,980.56	226,886.94	17	265,715.46
Capital Outlay	.00	6,299.14	6,299.14	4,299.00	2,000.14	4,299.00	.00	100	.00
Other	10,747.00	478.95	11,225.95	1,840.00	(60.45)	3,276.45	8,009.95	29	10,619.94
Advance out - due to other fund	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	15,000.00
EXPENSE TOTALS	\$2,033,252.00	\$30,132.50	\$2,063,384.50	\$110,396.11	\$94,672.58	\$299,301.07	\$1,669,410.85	19%	\$1,855,873.78
Fund 1001 - General Operating Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	40,497.20	.00	79,386.65	398,913.35	17%	478,361.71
EXPENSE TOTALS	2,033,252.00	30,132.50	2,063,384.50	110,396.11	94,672.58	299,301.07	1,669,410.85	19%	1,855,873.78
Fund 1001 - General Operating Totals	(\$1,554,952.00)	(\$30,132.50)	(\$1,585,084.50)	(\$69,898.91)	(\$94,672.58)	(\$219,914.42)	(\$1,270,497.50)		(\$1,377,512.07)
Grand Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	40,497.20	.00	79,386.65	398,913.35	17%	478,361.71
EXPENSE TOTALS	2,033,252.00	30,132.50	2,063,384.50	110,396.11	94,672.58	299,301.07	1,669,410.85	19%	1,855,873.78
Grand Totals	(\$1,554,952.00)	(\$30,132.50)	(\$1,585,084.50)	(\$69,898.91)	(\$94,672.58)	(\$219,914.42)	(\$1,270,497.50)		(\$1,377,512.07)



Public Health
Prevent. Promote. Protect.

Canton City Health District

February 2018 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Gibbs, Pamela	HIV/STI Grant Requirement Meeting	Columbus	2/22/2018
Masters, Colton	NE OEHA Planning Meeting	Twinsburg	2/13/2018
McConnell, Patty	NE OEHA Planning Meeting	Twinsburg	2/13/2018
Miller, Rick	Legislative and EH Programs Update Meeting	Marysville	2/22/2018
Thompson, Diane	HIV/STI Grant Requirement Meeting	Columbus	2/22/2018

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
None				