



Board of Health Meeting
Monday, October 26, 2020 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Mayor Bernabei called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, October 26, 2020 at 12:04 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Lakritz, Dr. Johns and Ms. Lucas were present. Also present were James Adams and Sean Green.

Unfinished Business

James Adams mentioned the “Vacation Cash Payout” that had been discussed during the July Board of Health meeting. Mr. Adams stated that there is no action recommended at this time and the issue will remain tabled.

Mr. Adams also mentioned the administering of the Shingrix vaccine to Department staff which had been discussed during the September Board of Health meeting. He stated that the Department has a “Public Health Ethical Practices” policy that will be reviewed before a decision is made on whether or not the vaccine will be administered to staff.

Approve September 21, 2020 Board of Health Meeting Minutes

Dr. Johns moved and Ms. Lucas seconded a motion to approve the September 21, 2020 Board of Health meeting minutes. A roll call to vote was taken:

Dr. Hickman – Yes	Dr. Lakritz – Yes	Mr. Wyatt – Yes
Dr. Johns – Yes	Ms. Lucas – Yes	

Motion carried unanimously.

Approve List of Bills - \$330,161.28

Dr. Hickman moved and Dr. Johns seconded a motion to approve the list of bills totaling \$330,161.28.

Dr. Hickman asked for more details on the Staff Strength Assessment included in the list of bills. James Adams informed the Board that the assessment is a component of the upcoming All-Staff meeting on October 28, 2020.

Dr. Lakritz inquired about the \$1,000.00 that was spent on an emergency office cleaning related to COVID. Mr. Adams explained that a Department employee was experiencing COVID-like symptoms, necessitating a deep cleaning of that employee’s work area. A roll call to vote was taken:

Dr. Hickman – Yes	Dr. Lakritz – Yes	Mr. Wyatt – Yes
Dr. Johns – Yes	Ms. Lucas – Yes	

Motion carried unanimously.

Approve Personnel:

Dr. Lakritz moved and Mr. Wyatt seconded a motion to amend the agenda by adding two additional personnel items. The first item to include is the resignation of Steven Smith, Staff Sanitarian I (R4); Steven submitted his resignation this morning. The second item is to amend the position classification schedule for Nursing.

Motion carried unanimously.

a. Probationary Period Ending for Jordan Mastrocola, Contact Monitoring Team Leader (PT4), Retroactive to July 12, 2020

Dr. Lakritz moved and Dr. Hickman seconded a motion to approve the probationary period ending for Jordan Mastrocola, Contact Monitoring Team Leader (PT4), retroactive to July 12, 2020 with a pay increase of \$0.43 making her new salary \$20.97 per hour. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Mr. Wyatt – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

b. Accept Resignation of Mark Smith, Recycling Center Manager (R3), Effective September 23, 2020

Dr. Hickman moved and Ms. Lucas seconded a motion to accept the resignation of Mark Smith, Recycling Center Manager (R3), effective September 23, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Mr. Wyatt – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

c. Accept Resignation of Antjuan Davis-Rice, Recycling Public Health Technician (PT13), Effective September 23, 2020

Dr. Johns moved and Dr. Lakritz seconded a motion to accept the resignation of Antjuan Davis-Rice, Recycling Public Health Technician (PT13) effective September 23, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Mr. Wyatt – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

d. Accept Resignation of Nevin Nettey, Staff Sanitarian I (R4) Effective October 23, 2020

Dr. Lakritz moved and Dr. Johns seconded a motion to accept the resignation of Nevin Nettey, Staff Sanitarian I (R4), effective October 23, 2020. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes Mr. Wyatt – Yes
Dr. Johns – Yes Ms. Lucas – Yes

Motion carried unanimously.

e. Appointment of Part-Time OPHII Public Health Support Specialist (PT1)

Dr. Hickman moved and Dr. Lakritz seconded a motion to offer the position of part-time OPHII Public Health Support Specialist (PT1) to Lillian Boehm at \$14.20 an hour with a start date of November 9, 2020 and a 90-day probationary period with a second choice of Mary Boyd at \$14.20 an hour with a start date of November 9, 2020 and a 90-day probationary period to come out of OPHII General Fund (7601.308001), Naloxone Fund (2324) and PHEP Fund (2328). A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes Mr. Wyatt – Yes
Dr. Johns – Yes Ms. Lucas – Yes

Motion carried unanimously.

f. Appointment of Full-Time Vital Statistics Public Health Clerk II (R2)

Dr. Johns moved and Dr. Lakritz seconded a motion to offer the position of full-time Vital Statistics Public Health Clerk II (R2) to Kayleen Knight at \$31,476.00 with a start date of November 9, 2020 and a 90-day probationary period with a second choice of Marilyn Shaheen with a start date November 2, 2020 and a 90-day probationary period to come out of Admin/VS General Fund (7601.301001). A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes Mr. Wyatt – Yes
Dr. Johns – Yes Ms. Lucas – Yes

Motion carried unanimously.

g. Appointment of Part-Time Recycling Public Health Technician (PT13)

Dr. Johns moved and Ms. Lucas seconded a motion to offer the position of part-time Recycling Public Health Technician (PT13) to Victor Babcock at \$10.64 an hour with a start date of November 9, 2020 and a 90-day probationary period with a second choice of Doyle Walker at \$10.64 an hour with a start date of November 9, 2020 and a 90-day probationary period to come out of the Recycling Center Fund (2354.307001). A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes Mr. Wyatt – Yes
Dr. Johns – Yes Ms. Lucas – Yes

Motion carried unanimously.

h. Appointment of Full-Time Staff Sanitarian I (R4)

Dr. Hickman moved and Mr. Wyatt seconded a motion to offer the position of full-time Staff Sanitarian I (R4) to Rachel Stefaniak at \$40,047.00 with a start date of November 9, 2020 and a 90-day probationary period to come out of EH General Fund (7601.307001) and other funds as determined when the employee starts. A roll call to vote was taken:

Dr. Hickman – Yes	Dr. Lakritz – Yes	Mr. Wyatt – Yes
Dr. Johns – Yes	Ms. Lucas – Yes	

Motion carried unanimously.

i. Approve Amended Nursing Position Classification Schedule, Adding an Additional Contact Monitoring Team Leader Position

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve the amended Nursing Position Classification Schedule, adding an additional Contact Monitoring Team Leader position and increasing the authorized number of individuals with this title from 1 to 2. A roll call to vote was taken:

Dr. Hickman – Yes	Dr. Lakritz – Yes	Mr. Wyatt – Yes
Dr. Johns – Yes	Ms. Lucas – Yes	

Motion carried unanimously.

j. Accept Resignation of Steven Smith, Staff Sanitarian I (R4) Effective October 25, 2020

Dr. Lakritz moved and Dr. Johns seconded a motion to accept the resignation of Steven Smith, Staff Sanitarian I (R4), effective October 25, 2020. A roll call to vote was taken:

Dr. Hickman – Yes	Dr. Lakritz – Yes	Mr. Wyatt – Yes
Dr. Johns – Yes	Ms. Lucas – Yes	

Motion carried unanimously.

Approve Recommendations of the Hearing Officer for October 26, 2020

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the recommendations of the hearing officer for October 26, 2020. A roll call to vote was taken:

Dr. Hickman – Yes	Dr. Lakritz – Yes	Mr. Wyatt – Yes
Dr. Johns – Yes	Ms. Lucas – Yes	

Motion carried unanimously.

Approve FY22 Integrated Naloxone Access and Infrastructure Grant Application and Initial Budget in the Amount of \$70,000.00 for the Period of September 29, 2020 to August 31, 2021 with the Following Sub-grantees for this Grant Cycle:

- a. Ohio Can (Change Addiction Now) in the Amount of \$3,000.00
- b. Family Empowerment Ministries in the Amount of \$1,000.00
- c. Zion Community Development Corp in the Amount of \$1,000.00
- d. Community Drop In in the Amount of \$1,000.00
- e. Emmanuel Tabernacle Family Worship in the Amount of \$1,000.00

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve FY22 Integrated Naloxone Access and Infrastructure Grant application and initial budget in the amount of \$70,000.00 for the period of September 29, 2020 to August 31, 2021 with the above sub-grantees for this grant cycle. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes Mr. Wyatt – Yes
Dr. Johns – Yes Ms. Lucas – Yes

Motion carried unanimously.

Approve Partnership Agreements for Integrated Naloxone Access and Infrastructure Grant to Distribute Naloxone Under CCPH’s Protocol, Effective October 26, 2020 with Annual Renewal Periods that will Automatically Renew Every Year with the following Organizations:

- a. ICAN Housing
- b. OhioCAN(Change Addition Now)
- c. Interdenominational Ministers’ Association of Stark County and Vicinity
- d. Canton Fire Department
- e. Plain Township Fire Department
- f. Alliance City Fire Department
- g. Jackson Township Fire Department

Dr. Hickman moved and Ms. Lucas seconded a motion to approve partnership agreements for Integrated Naloxone Access and Infrastructure Grant to distribute Naloxone under CCPH’s protocol, effective October 26, 2020 with annual renewal periods that will automatically renew every year with the above organizations. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes Mr. Wyatt – Yes
Dr. Johns – Yes Ms. Lucas – Yes

Motion carried unanimously.

Acceptance of Division Reports

- a. Nursing/WIC – Nothing additional.
- b. Laboratory – Dr. Lakritz mentioned the shortage of chlamydia and gonorrhea cartridges and asked if there has been any progress in remediating this. Dr. Jon Elias said no progress has

Board of Health Minutes

October 26, 2020

Page (6)

been made yet because it is a nationwide shortage resulting from the reagents being needed for COVID testing.

- c. OPHII– Amanda Archer thanked the Board for appointing the part-time OPHII Public Health Support Specialist. She then mentioned that Stark County was at COVID-19 risk level 3 (red) for the second straight week.
- d. Environmental Health – Nothing additional.
- e. Air Pollution Control – Terri Dzienis stated that inspections have been interrupted by COVID but they are working to get them done.
- f. Vital Statistics – Nothing additional.
- g. Fiscal Officer – Nothing additional.
- h. Health Commissioner – Dr. Johns asked how the Department handles situations involving local businesses that are not complying with COVID regulations. Commissioner Adams informed the Board that the Department does investigate when complaints are made regarding noncompliance. Mr. Adams then emphasized that the large majority of Canton businesses and residents are adhering to the regulations and we should all be proud of our community and its resilience.

Dr. Johns moved and Ms. Lucas seconded a motion to accept the division reports. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Mr. Wyatt – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

Executive Session

Commissioner Adams recommended the Board move to an executive session to discuss an ongoing investigation of a complaint involving a public official.

Dr. Lakritz moved and Mr. Wyatt seconded a motion to move to an executive session. Motion carried unanimously; the Board moved to executive session at 12:53PM.

Ms. Lucas moved and Dr. Johns seconded a motion to exit executive session at 1:12PM. Motion carried unanimously; the Board returned to normal session.

Other Business

Ms. Lucas asked Mr. Adams for an update on his meeting with the funding committee from the Stark Community Foundation regarding the Racism as a Public Health Crisis resolution. Mr. Adams explained that the Department had applied for funds to help support training efforts relative to implementing elements of the resolution. He stated that a decision will be made within the upcoming 2-3 weeks.

Announcement of Next Meeting: Monday, November 23, 2020 at 12:00 PM

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, November 23, 2020 at 12:00 PM.

Adjourn

Dr. Hickman moved and Mr. Wyatt seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 1:18 PM.



President of the Board of Health



Secretary to the Board of Health

November 23, 2020
Date of Approval