



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting

Monday, October 22, 2018 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, October 22, 2018 at 12:00 PM with a quorum present.

Dr. Hickman, Mr. Wyatt and Dr. Fiorentino were present. Also present were James Adams, Christi Allen and Robert Knight.

Mr. Adams informed the board that he would be adding another item to the list of considerations for approval – a contract to perform lead risk assessment clearance testing for the Stark County Board of Commissioners.

Approve September 24, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the September 24, 2018 Board of Health meeting minutes with a minor revision. Motion passed unanimously.

Approve List of Bills - \$439,020.11

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the list of bills totaling \$439,020.11. Motion passed unanimously.

Approve Personnel

a. Updated Classification Schedule for OPHI and Nursing

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve updated position classification schedules for OPHI and Nursing. Motion passed unanimously.

b. Position Description Early Intervention Specialist Navigator (R5)

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the position description for Early Intervention Specialist Navigator (R5). Motion passed unanimously.

c. Resignation of Sarah Milini, WIC Peer Helper (PT13), Effective October 1, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to accept the resignation of Sarah Milini, WIC Peer Helper (PT13), effective October 1, 2018. Motion passed unanimously.

d. Resignation of Matthew Margaritakis, Public Health Technician (PT11), Effective October 19, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to accept the resignation of Matthew Margaritakis, Public Health Technician (PT11), effective October 19, 2018. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for October 22, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the recommendations of the hearing officer for the October 22, 2018 hearings. Motion passed unanimously.

Approve Bus Wraps (On SARTA Buses) for the Stark County THRIVE Program in the Amount of \$100,000.00

Dawn Miller provided the board with documentation of the effectiveness and cost benefit of bus wrap advertising. After review, Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve bus wraps (on SARTA buses) for the Stark County THRIVE program in the amount of \$100,000.00. Motion passed unanimously.

Approve Resolutions

a. 2018-10: Abatement of Public Nuisances

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to resolution 2018-10 authorizing the abatement of public nuisances. Motion passed unanimously.

Approve an Addendum Agreement with Access Health Stark County for the Community Health Worker THRIVE Program for \$5,000.00 (new total of \$320,597.00) (Originally Approved at \$315,597.00)

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve an addendum agreement with Access Health Stark County for the Community Health Worker THRIVE program for \$5,000.00 (new total of \$320,597.00) (Originally approved at \$315,597.00). Motion passed unanimously.

Approve an Addendum Agreement with Stark County Department of Job and Family Services for the Fatherhood Coalition THRIVE Program for \$20,000.00 (new total of \$174,701.71) and Extend the Grant to April 1, 2019 (Originally Approved at \$154,701.74 through October 1, 2018)

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve an addendum agreement with Stark County Department of Job and Family Services for the Fatherhood Coalition THRIVE program for \$20,000.00 (new total of \$174,701.71) and extend the grant to April 1, 2019 (Originally approved at \$154,701.74 through October 1, 2018). Motion passed unanimously.

Amendment to FFY 2018-2019 Contract with Ohio EPA for Air Pollution Control Services for a Total of \$1,534,178 (\$839,700 for FFY2018 12-month and \$694,478 for FFY2019 9-month), Including a Commitment for \$40,000 per year (\$80,000 total) of Local Funds

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve an amendment to the FFY 2018-2019 contract with Ohio EPA for air pollution control services for a total of \$1,534,178 (\$839,700 for FFY2018 12-month and \$649,478 for FFY2019 9-month), including a commitment for \$40,000 per year (\$80,000 total) of local funds. Motion passed unanimously.

Authorize a Contract with the Stark County Board of Commissioners for Canton City Public Health to Perform Lead Risk Assessment Clearance Testing for Sample Analysis from November 26, 2018 through November 25, 2020

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to authorize a contract with the Stark County Board of Commissioners for Canton City Public Health to perform lead risk assessment clearance testing for sample analysis from November 26, 2018 through November 25, 2020. Motion passes unanimously.

Approve Travel Authorization

- a. Laura Roach, WIC Director, for Travel from 11/28/2018 to 11/29/2018, Ohio WIC 2018 Fall Director's Meeting in Grove City, OH at a Cost not to Exceed \$96.00 (2316)
- b. David Hampton, APC Engineer, for Travel from 11/06/2018 to 11/07/2018, EREF Workshop in Columbus, OH at a Cost not to Exceed \$144.00 (2331)
- c. Dawn Miller, THRIVE Project Manager, for Travel from 11/08/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$94.00 (2314)
- d. Amanda Archer, Epidemiologists II, for Travel from 11/07/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$141.00 (2314)
- e. Calsandra Marinchick, Stark County Pathways HUB Coordinator, for Travel from 11/07/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$141.00 (2314)

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- f. Jessica Boley, Epidemiologist I, for Travel from 11/07/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$141.00 (2314)
- g. Amanda Archer, Epidemiologists II, for Travel from 12/10/2018 to 12/13/2018, Infant Mortality Summit 2018 in Cincinnati, OH at a cost not to Exceed \$250.75 (2314)
- h. Jessica Boley, Epidemiologist I, for Travel from 12/10/2018 to 12/13/2018, Infant Mortality Summit 2018 in Cincinnati, OH at a cost not to Exceed \$250.75 (2314)
- i. Calsandra Marinchick, Stark County Pathways HUB Coordinator, for Travel from 12/10/2018 to 12/13/2018, Infant Mortality Summit 2018 in Cincinnati, OH at a cost not to Exceed \$250.75 (2314)

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the above travel. Motion passed unanimously.

THRIVE Presentation

Peter J. Leahy, Ph.D., Professor, Health Policy and Management at Kent State University College of Public Health, presented to the board an update on the evaluation that he and his colleagues are performing on the THRIVE project. Professor Leahy concluded the presentation and told the board members that he, and his partners, intend to publish the research.

Performance Management Training

Terri Dzienis presented a performance management training session to the members of the board.

Acceptance of Division Reports

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – Diane Thompson reported that the division will be performing vaccinations at the Stark County Jail next week.
- c. Laboratory – Christina Henning told the board the first phase of the legionella project and that she is now moving on to the 2nd phase.
- d. OPHI/Surveillance – Amanda Archer reported that the first flu report has gone out and that flu season has started.
- e. THRIVE – Dawn Miller reported that THRIVE is working with students at Walsh University to create marketing materials and to create continuity in the materials.
- f. Environmental Health – Annmarie Butusov reported to the board that she is working with the Vital Statistics division to resolve a problem that's been identified when customers at the front counter are unable to find someone to speak with about environmental health issues. The division is also asking food service clients to complete surveys and they've received four, so far.
- g. Air Pollution Control – Nothing additional to report.
- h. Vital Statistics – Nothing additional to report.
- i. Fiscal Officer – Christi Allen reported that she is working on the department's budget.
- j. Health Commissioner – James Adams reported that the department will be holding its annual all-staff meeting on Wednesday, October 24 at the Canton Garden Center and invited the board

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members to attend. He also reported that the city will be completing an upgrade of the IT systems by the end of the year.

- k. Accreditation – Robert Knight reported that the department’s document submissions are nearly complete, and that Domain 9 is now working to complete their final documents.1
- l. Quality Improvement – Terri Dzienis reported that a QI report will be ready for next month’s board meeting.
- m. Organization Performance update – Terri Dzienis provided a report to the board and offered to answer any questions. She offered to provide any board members with additional details if they would like to see them.

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to accept the division reports. Motion passed unanimously.

Other Business

Mr. Adams informed the board that Ms. Snell is resigning her position on the board and that Mayor Bernabei is now considering the appointment of a new member. Mr. Adams thanked Ms. Snell for her years of service as a board member.

Announcement of Next Meeting: Monday, November 26, 2018 at 12:00 PM

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, November 26, 2018 at 12:00 PM.

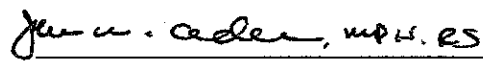
Dr. Fiorentino advised the other board members that he will not be able to attend the meeting on this date. Dr. Hickman and Mr. Wyatt directed Robert Knight to contact Dr. Lakritz and ask if she is able to commit to attending the meeting on this date.

Adjourn

The meeting adjourned at 1:38 PM.



President of the Board of Health



Secretary to the Board of Health

November 26, 2018

Date of Approval