

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Health District

Monday, October 22, 2018
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting

Monday, October 22, 2018 @ 12:00pm – Board Room

Agenda – Amended

1. Call to Order and Roll Call
2. Approve September 24, 2018 Board of Health Meeting Minutes
3. Approve List of Bills: \$439,020.11
4. Approve Personnel:
 - a. Updated Classification Schedule for OPHI and Nursing
 - b. Position Description Early Intervention Specialist Navigator (R5)
 - c. Resignation of Sarah Milini, WIC Peer Helper (PT13), Effective October 1, 2018
 - d. Resignation of Matthew Margaritakis, Public Health Technician (PT11), Effective October 19, 2018
5. Approve Recommendations of the Hearing Officer for October 22, 2018
6. Approve Resolutions:
 - a. 2018-10: Abatement of Public Nuisances
7. Approve Bus Wraps (On SARTA Buses) for the Stark County THRIVE Program in the Amount of \$100,000.00
8. Approve an Addendum Agreement with Access Health Stark County for the Community Health Worker THRIVE Program for \$5,000.00 (new total of \$320,597.00) (Originally Approved at \$315,597.00)
9. Approve an Addendum Agreement with Stark County Department of Job and Family Services for the Fatherhood Coalition THRIVE Program for \$20,000.00 (new total of \$174,701.71) and Extend the Grant to April 1, 2019 (Originally Approved at \$154,701.74.00 through October 1, 2018)
10. Amendment to FFY 2018-2019 Contract with Ohio EPA for Air Pollution Control Services for a Total of \$1,534,178 (\$839,700 for FFY2018 12-month and \$694,478 for FFY2019 9-month), Including an Additional Commitment for \$40,000 per year (\$80,000 total) of Local Funds.
11. Approve Travel Authorization
 - a. Laura Roach, WIC Director, for Travel from 11/28/2018 to 11/29/2018, Ohio WIC 2018 Fall Director's Meeting in Grove City, OH at a Cost not to Exceed \$96.00 (2316)
 - b. David Hampton, APC Engineer, for Travel from 11/06/2018 to 11/07/2018, EREF Workshop in Columbus, OH at a Cost not to Exceed \$144.00 (2331)
 - c. Dawn Miller, THRIVE Project Manager, for Travel from 11/08/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$94.00 (2314)
 - d. Amanda Archer, Epidemiologists II, for Travel from 11/07/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$141.00 (2314)
 - e. Calsandra Marinchick, Stark County Pathways HUB Coordinator, for Travel from 11/07/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$141.00 (2314)
 - f. Jessica Boley, Epidemiologist I, for Travel from 11/07/2018 to 11/09/2018, OEI Face-to-Face Program Kick-Off Program in Pickerington, OH at a cost not to Exceed \$141.00 (2314)

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- g. Amanda Archer, Epidemiologists II, for Travel from 12/10/2018 to 12/13/2018, Infant Mortality Summit 2018 in Cincinnati, OH at a cost not to Exceed \$250.75 (2314)
- h. Jessica Boley, Epidemiologist I, for Travel from 12/10/2018 to 12/13/2018, Infant Mortality Summit 2018 in Cincinnati, OH at a cost not to Exceed \$250.75 (2314)
- i. Calsandra Marinchick, Stark County Pathways HUB Coordinator, for Travel from 12/10/2018 to 12/13/2018, Infant Mortality Summit 2018 in Cincinnati, OH at a cost not to Exceed \$250.75 (2314)

12. THRIVE Presentation

13. Performance Management Training

14. Acceptance of Reports

- a. Medical Director
- b. Nursing/WIC
- c. Laboratory
- d. OPHI/Surveillance
- e. THRIVE
- f. Environmental Health
- g. Air Pollution Control
- h. Vital Statistics
- i. Fiscal
- j. Health Commissioner
- k. Accreditation Team
- l. Quality Improvement
- m. Organization Performance and Strategic Priorities Update

15. Other Business

16. Next Meeting: Monday, November 26, 2018 at 12:00pm

17. Adjournment



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, September 24, 2018 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, September 24, 2018 at 12:01 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Fiorentino and Dr. Lakritz were present. Also present were James Adams, Christi Allen and Robert Knight.

Mr. Adams informed the board that he would be adding another item to the list of considerations for approval – a memorandum of agreement for mutual aid with Summit County Health Department.

Approve August 27, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the August 27, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$146,459.36

In response to the board's request at the previous meeting that the department look for less expensive alternatives, Mr. Adams informed the board that the department researched this and did not find a better alternative. He also discussed planned upgrades to the city's network and how this might affect the need for a dedicated line but said that the department will maintain the current line until the network upgrades are proven to be effective.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$146,459.36. Motion passed unanimously.

Executive Session to Discuss the Compensation of a Public Employee

No executive session was held.

Approve Personnel

a. Position Description Full-Time Health Services Coordinator / DIS and LTC Supervisor (R6)

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve position description for full-time Health Services Coordinator/DIS and LTC Supervisor (R6). Motion passed unanimously.

b. Position Description Part-Time Linkage to Care Specialist (PT5)

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve position description for part-time Linkage to Care Specialist (PT5). Motion passed unanimously.

c. Position Description Full-Time WIC Dietitian (R5)

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve position description for full-time WIC Dietitian (R5). Motion passed unanimously.

d. Position Description Full-Time WIC Dietitian III (R6)

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve position description for full-time WIC Dietitian III (R6). Motion passed unanimously.

e. Position Description Part-Time WIC Dietitian (PT5)

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve position description for part-time WIC Dietitian (PT5). Motion passed unanimously.

f. Position Description Full-Time Staff Nurse II (R5)

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Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the position description for Full-time Staff Nurse II (R5) with a change to the working title. Motion passed unanimously.

g. Position Description Part-time Neighborhood Navigator (PT2)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the position description for Part-time Neighborhood Navigator (PT2) with minor revisions. Motion passed unanimously.

h. Approve Updated Position Classification Schedule for Nursing

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the updated position classification schedule for the Nursing division. Motion passed unanimously.

Dr. Hickman requested that a position classification schedule be created for the THRIVE project.

i. Probationary Period Ending for Thea Bartlett, WIC Peer Helper (PT13), Retroactive to September 10, 2018

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the probationary period ending for Thea Bartlett, WIC Peer Helper (PT13), with half a step increase of \$0.22 to a salary of \$10.86 an hour retroactive to September 10, 2018. Motion passed unanimously.

j. Probationary Period Ending for Nathan Sobczak, APC Engineering Technician (R5), Effective September 24, 2018

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the probationary period ending for Nathan Sobczak, APC Engineering Technician (R5), with half a step increase of \$1,022.00 to a salary of \$44,441.00 effective September 24, 2018. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for September 24, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the recommendations of the hearing officer for the September 24, 2018 hearings. Motion passed unanimously.

Approve Bus Wraps (On SARTA Buses) for the Stark County THRIVE Program in the Amount of \$100,000.00

Dr. Lakritz requested that the department provide some data showing that bus wraps are an effective form of advertising and that other, less expensive, forms of advertisement would not be more effective. Mr. Wyatt moved and Dr. Lakritz seconded a motion to table this approval until the following meeting. Motion passed unanimously.

Approve Contract with Coleman Professional Services, LLC to Provide Attendants at the Canton Recycling Center for an Amount not to Exceed \$4,260.00 for the period of October 1, 2018 to December 31, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve a contract with Coleman Professional Services, LLC to provide attendants at the Canton Recycling Center for an amount not to exceed \$4,260.00 for the period of October 1, 2018 to December 31, 2018. Motion passed unanimously.

Memorandum of Agreement with Canton City School District for Placement of Ambient Air Sampler at Youtz Leadership School for an Amount not to Exceed \$20 per Month of Operation for the period beginning Upon the Agreement of Both Parties Through September 6, 2019

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve a memorandum of agreement with Canton City School District for placement of an ambient air sampler at Youtz Leadership School for an amount not to exceed \$20 per month of operation for the period beginning upon the agreement of both parties through September 6, 2019. Motion passed unanimously.

Approve Memorandum of Agreement with Summit County Health Department for Regional Mutual Aid Agreement for the Period from July 1, 2017 Through June 30, 2022

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve a memorandum of agreement with Summit County Health Department for a regional mutual aid agreement for the period from July 1, 2017 through June 30, 2022. Motion passed unanimously.

Approve FY2019 STD Grant Application and Initial Budget in the Amount of \$35,550.53 for Grant Period from 01/01/2019 to 12/31/2019

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the FY2019 STD grant application and initial budget in the amount of \$35,550.35 for the grant period from January 1, 2019 to December 31, 2019. Motion passed unanimously.

Approve FY2019 HIV Grant Application and Initial Budget in the Amount of \$226,193.09 for Grant Period from 01/01/2019 to 12/31/2019 with the Following Sub-grantees for this Grant Cycle:

- a. Alliance City Health Department in the Amount of \$5,500.00
- b. New Philadelphia City Health Department in the Amount of \$10,990.00
- c. Planned Parenthood of Greater Stark County in the Amount of \$19,500.00
- d. Sandra Guist in the Amount of \$450

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the FY2019 HIV grant application and initial budget in the amount of \$226,193.09 for the grant period from January 1, 2019 to December 31, 2019 with the above sub-grantees. Motion passed unanimously.

Approve Travel Authorization

- a. Pamela Gibbs, Health Service Coordinator, for Travel from 11/27/2018 to 11/28/2018, Ohio Department of Health Fall Summit in Columbus, OH at a Cost not to Exceed \$91.00 (2318)
- b. Molly Malloy, Staff Nurse II, for Travel from 10/09/2018 to 10/11/2018, PREP Statewide Strategic Planning Meeting/Training in Columbus, OH at a Cost not to Exceed \$150.00 (2323)
- c. Frank Catrone, Staff Nurse II, for Travel from 10/09/2018 to 10/11/2018, PREP Statewide Strategic Planning Meeting/Training in Columbus, OH at a Cost not to Exceed \$119.50 (2323)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the above travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – Diane Thompson reported that the division is applying for a new grant to fund an HIV Navigator position. She also reported that this HIV prevention funds for this year have been opened to be available to support the SWAP program and that the SWAP clinic is seeing new clients each week.

Dr. Lakritz suggested that the division should try to arrange for another article in the local paper about the SWAP clinic and the need for supplies that cannot be purchased with federal grant funds.

Mr. Adams reported to the board that the WIC division had a staff retreat last week.

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- c. Laboratory – Christina Henning reminded the board that the department’s annual All-Staff meeting will be on October 24, 2018 and that they are invited to attend. There will be guest speakers before and after lunch speaking about work-place stress reduction techniques and de-escalation with upset community members. Mr. Adams informed the board that these topics are in response to a recent employee satisfaction survey.
- d. OPHI/Surveillance – Nothing additional to report.
- e. THRIVE – Dawn Miller reported that THRIVE is working with students at Walsh University to create marketing materials and to create continuity in the materials.
- f. Environmental Health – Annmarie Butusov reported to the board that the division is updating the mosquito program policies and considering a new vendor for mosquito spraying supplies. She thanked Gus Dria for installing fire and carbon monoxide sensors at the Canton Recycling Center.

Ms. Butusov also reported that new inspection forms are causing food service inspections to take much longer than they did previously. Mr. Adams informed the board that he recently received a letter from the state confirming that the food service program is now in compliance.

Mr. Adams responded to the board’s direction, at the previous meeting, that the department consult with legal about the possibility of taking direct action against the landlord, Steve Filliez, due to his frequent inclusion on the list of recommendations of the hearing officer. Mr. Adams reported that the Law Department suggested that it might be possible to have an enhanced enforcement procedure for property owners who have violations at multiple addresses. A possible component of the enhanced enforcement procedure may be that the cost of the nuisance abatement could be placed on the property’s water utility bill.

Dr. Lakritz left at this time, 1:05 PM.

- g. Air Pollution Control – Terri Dzienis reported that the division will be starting a new air sampling monitor near Republic Steel next week. The division is operating the current sampler about once every other day and a recent, incomplete, sampling cycle indicated that the lead levels were far in exceedance of the permit limits. Republic is still negotiating with Ohio EPA regarding the recently revised Findings and Orders but they have recently approved the hiring of additional environmental and safety compliance personnel.
- h. Vital Statistics – Nothing additional to report.
- i. Fiscal Officer – Christi Allen reported that she will be working on next year’s budget in the next few weeks.
- j. Health Commissioner – Mr. Adams reported that the Tobacco 21 project meetings just started recently. This project will address concerns that the board previously had about the sale of nicotine products to minors and is also one of the department’s strategic priorities.

Dr. Hickman asked if Canton City Council can regulate vaping in public places the same as cigarettes. Mr. Adams said that he will check in to this.

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Mr. Adams told the board that the department will be adding an exclusivity addendum to its agreements with care providers for the Pathways HUB project.

Mr. Adams reminded the board that members are required to have two hours of training per year and recommended that annual ethics training should be a part of fulfilling this requirement. Mr. Adams also informed the board that the department will offer a 15 to 30-minute performance management training at next month's board meeting and also at the annual all-staff meeting.

- k. Accreditation – Rob Knight reviewed the department's progress toward completing document submission.
- l. Quality Improvement – Terri Dzienis reported that the Division Leadership Team recently approved revisions to the Quality Improvement Plan and that the revised plan was posted on the website today.
- m. Organization Performance update – Terri Dzienis distributed the 2nd quarter performance management dashboard to the board and explained it. Ms. Dzienis reviewed the status of each strategic priorities on the dashboard. She then told the board that she will offer a more in-depth performance management training at the next board meeting and distribute the 3rd quarter dashboard.

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to accept the division reports. Motion passed unanimously.

Other Business

No other business was discussed.

Announcement of Next Meeting: Monday, October 22, 2018 at 12:00 PM

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, October 22, 2018 at 12:00 PM.

Adjourn

The meeting adjourned at 1:31 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9815445887	Monthly Hot Spot Fee for CCHD, 2018	Paid by Check # 640009		09/26/2018	10/18/2018	10/16/2018		10/16/2018	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services											
34563 - RICHARD L DEAN	J.Keen Indigent	Indigent Cremation: Jeffrey Dean, DOD: 07/01/2018	Edit		09/27/2018	10/16/2018	10/16/2018			495.00	
50276 - MARK VRABEL FUNERAL HOME	C.Fisher Indigen	Indigent Cremation: Charlene Fisher DOD 09/21/2018	Edit		09/27/2018	10/16/2018	10/16/2018			495.00	
50276 - MARK VRABEL FUNERAL HOME	P.Gray Indigent	Indigent Cremation: Phedora Gray DOD 10/14/2018	Edit		10/16/2018	10/17/2018	10/17/2018			495.00	
51940 - REED FUNERAL HOME, INC.	J.Duncan Indigen	Indigent Cremation: Joseph Duncan DOD 08/06/2018	Edit		10/16/2018	10/17/2018	10/17/2018			495.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$1,980.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	3031	Cleaning of CCHD Office Building, 2018	Paid by Check # 639819		09/30/2018	10/05/2018	10/11/2018		10/11/2018	1,900.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$1,900.00</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Sep18 Car Washes	Cleaning of CCHD Vehicles, as needed in 2018	Edit		09/30/2018	10/15/2018	10/15/2018			8.50	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>\$8.50</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
905 - INDEPENDENCE BUSINESS SUPPLY	1554138-0,	1554138-1, 1555765-0	Edit		09/28/2018	10/16/2018	10/16/2018			26.50	
51821 - USA QUICKPRINT	311259	Return Address Stamps - 1 VS, 1 Admin, 2 N, 1 EH	Edit		09/20/2018	10/16/2018	10/16/2018			139.95	
43051 - SYNCB/AMAZON	GF Supplies	60457 8781 027661 4	Edit		10/10/2018	10/17/2018	10/17/2018			29.75	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 3	<u>\$196.20</u>
Account 734.52 - Supplies Uniform Supplies											
52377 - FULLY PROMOTED OF CANTON	305677	Uniforms for Staff (All Staff Committee)	Edit		10/12/2018	10/17/2018	10/17/2018			208.90	
									Account 734.52 - Supplies Uniform Supplies Totals	Invoice Transactions 1	<u>\$208.90</u>
Account 734.58 - Supplies Miscellaneous Supplies											
246 - BIERLY-LITMAN LOCK & DOOR	516401, 515127	Entry Door Handle Replacements and Key's Made	Edit		10/10/2018	10/16/2018	10/16/2018			463.40	



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	GF Supplies	60457 8781 027661 4	Edit		10/10/2018	10/17/2018	10/17/2018			14.45	
								Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 2	\$477.85
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1364 - OHIO DIVISION OF REAL ESTATE	Sept18 Burial Pe	Burial Permits Reimbursements for 2018	Paid by Check # 639814		10/04/2018	10/04/2018	10/11/2018		10/11/2018	257.50	
								Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 1	\$257.50
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
2884 - JAMES M. ADAMS	Travel Reimb.	AOHC Fall Educ. Conf, 9/26/18 - 9/28/18, Dublin, OH	Paid by Check # 639762		10/04/2018	10/04/2018	10/11/2018		10/11/2018	32.92	
2884 - JAMES M. ADAMS	Travel Reimburs	NACCHO Annual 2018 Conf, 7/9/18-7/12/18, New Orleans, LA	Paid by Check # 639762		10/04/2018	10/04/2018	10/11/2018		10/11/2018	385.71	
								Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals		Invoice Transactions 2	\$418.63
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
2886 - JANET R. FRANK	Reim for License	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Paid by Check # 639652		10/04/2018	10/04/2018	10/09/2018		10/09/2018	60.00	
51235 - COURTNEY GROSSMAN	License Reimb	Reimbursement for Registered Sanitarian License	Paid by Check # 639657		10/04/2018	10/04/2018	10/09/2018		10/09/2018	93.50	
								Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals		Invoice Transactions 2	\$153.50
								Department 301001 - Health - Administration Totals		Invoice Transactions 18	\$5,641.25
Department 303001 - Nurses											
Account 705.06 - Professional Services Other Professional Services											
43371 - LATOYA DICKENS	2 - 2018	Nurse Practioner Conract Services, as needed in 2018	Paid by Check # 639641		10/02/2018	10/03/2018	10/09/2018		10/09/2018	159.66	
51158 - JON ELIAS M.D.	Sept-18	Medical Director Services - 2018	Paid by Check # 639648		10/01/2018	10/03/2018	10/09/2018		10/09/2018	1,000.00	
51158 - JON ELIAS M.D.	Reimb for Travel	Medical Director Services - 2018	Paid by Check # 639986		10/05/2018	10/11/2018	10/16/2018		10/16/2018	875.41	
								Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 3	\$2,035.07
Account 705.14 - Professional Services Maintenance Contracts											
39134 - RICOH USA INC	5054671134	Maintenance for MCP3503 Machine - Nursing	Edit		10/01/2018	10/31/2018	10/15/2018			126.15	
								Account 705.14 - Professional Services Maintenance Contracts Totals		Invoice Transactions 1	\$126.15
Account 713.13 - Utilities Telephone											
177 - AT&T	330 454766409	Service for 2nd Fax Line in Nursing	Paid by Check # 639274		09/16/2018	10/05/2018	09/27/2018		09/27/2018	40.07	



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

				Account 713.13 - Utilities Telephone Totals	Invoice Transactions	1	\$40.07
Account 734.11 - Supplies Miscellaneous Office Supplies							
905 - INDEPENDENCE BUSINESS SUPPLY	1554138-0,	1554138-1, 1555765-0	Edit	09/28/2018	10/16/2018	10/16/2018	146.92
43051 - SYNCB/AMAZON	GF Supplies	60457 8781 027661 4	Edit	10/10/2018	10/17/2018	10/17/2018	45.41
				Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions	2	<u>\$192.33</u>
Account 734.12 - Supplies Outside Printing							
51821 - USA QUICKPRINT	311332	Business Cards for Frey, Rante & Stolicny	Edit	09/25/2018	10/16/2018	10/16/2018	67.80
				Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions	1	<u>\$67.80</u>
Account 734.13 - Supplies Freight							
43051 - SYNCB/AMAZON	GF Supplies	60457 8781 027661 4	Edit	10/10/2018	10/17/2018	10/17/2018	5.99
				Account 734.13 - Supplies Freight Totals	Invoice Transactions	1	<u>\$5.99</u>
Account 734.14 - Supplies Computer Supplies							
43051 - SYNCB/AMAZON	GF Supplies	60457 8781 027661 4	Edit	10/10/2018	10/17/2018	10/17/2018	23.48
				Account 734.14 - Supplies Computer Supplies Totals	Invoice Transactions	1	<u>\$23.48</u>
Department 304001 - Lab				Department 303001 - Nurses Totals	Invoice Transactions	10	<u>\$2,490.89</u>
Account 705.06 - Professional Services Other Professional Services							
34284 - REAM & HAAGER LABORATORY	4313215, 4313783	Laboratory Testing Services for Water Samples, as needed	Edit	09/12/2018	10/16/2018	10/16/2018	148.00
51563 - STERICYCLE	1008623863	Infectious Waste Disposal - lab	Edit	09/30/2018	10/31/2018	10/16/2018	87.16
				Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	2	<u>\$235.16</u>
Account 734.13 - Supplies Freight							
7835 - FISHER HEALTH CARE	0551436, 2652031	Laboratory STD Supplies, as Needed	Edit	10/03/2018	10/16/2018	10/16/2018	210.74
				Account 734.13 - Supplies Freight Totals	Invoice Transactions	1	<u>\$210.74</u>
Account 734.58 - Supplies Miscellaneous Supplies							
7835 - FISHER HEALTH CARE	0551436, 2652031	Laboratory STD Supplies, as Needed	Edit	10/03/2018	10/16/2018	10/16/2018	279.02
905 - INDEPENDENCE BUSINESS SUPPLY	1554138-0,	1554138-1, 1555765-0	Edit	09/28/2018	10/16/2018	10/16/2018	9.06
				Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions	2	<u>\$288.08</u>
Department 307001 - Environmental Health Administration				Department 304001 - Lab Totals	Invoice Transactions	5	<u>\$733.98</u>
Account 734.11 - Supplies Miscellaneous Office Supplies							
905 - INDEPENDENCE BUSINESS SUPPLY	1554138-0,	1554138-1, 1555765-0	Edit	09/28/2018	10/16/2018	10/16/2018	41.10
				Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions	1	<u>\$41.10</u>
Account 734.14 - Supplies Computer Supplies							
43051 - SYNCB/AMAZON	GF Supplies	60457 8781 027661 4	Edit	10/10/2018	10/17/2018	10/17/2018	53.92
				Account 734.14 - Supplies Computer Supplies Totals	Invoice Transactions	1	<u>\$53.92</u>
Account 772.20 - Travel Registration/Tuition							



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 307001 - Environmental Health Administration											
Account 772.20 - Travel Registration/Tuition											
3869 - RICK MILLER		Reimb for Travel	OEHA Fall Education Conf, 10/9/18 - 10/10/18, Wadsworth, OH	Edit		10/17/2018	10/17/2018	10/17/2018		115.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$115.00</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
12208 - GUS DRIA		Pest. Lic Reimb	Pesticide License renewal reimbursement	Edit		10/15/2018	10/15/2018	10/15/2018		35.00	
									Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals	Invoice Transactions 1	<u>\$35.00</u>
									Department 307001 - Environmental Health Administration Totals	Invoice Transactions 4	<u>\$245.02</u>
									Fund 1001 - General Operating Totals	Invoice Transactions 37	<u>\$9,111.14</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2312 - V.D. - I03 Gonorhea (VD)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
186 - AULTMAN HOSPITAL	Sept18 Lab Fees	099915682-9683 N	Edit		09/30/2018	10/16/2018	10/16/2018			73.75	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$73.75</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
1109 - MAHONING CO.HEALTH DEPT.	Sept18 STD Grant	FY18 STD Prevention Grant	Edit		10/10/2018	10/15/2018	10/15/2018			690.37	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 1	<u>\$690.37</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 2	<u>\$764.12</u>
									Fund 2312 - V.D. - I03 Gonorhea (VD) Totals	Invoice Transactions 2	<u>\$764.12</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2313 - Local Health Dept Prev Support											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
177 - AT&T	3636414400	Dedicated number internet line (monthly fee)	Edit		10/05/2018	11/04/2018	10/16/2018			276.00	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$276.00</u>
Account 705.06 - Professional Services Other Professional Services											
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	955812	Electronic Medical Record system maintenance fees	Paid by Check # 639800		10/01/2018	10/31/2018	10/11/2018		10/11/2018	94.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$94.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 2	<u>\$370.00</u>
									Fund 2313 - Local Health Dept Prev Support Totals	Invoice Transactions 2	<u>\$370.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51468 - SPECTRUM BUSINESS	312559704100518	Telephone and internet services for THRIVE program	Paid by Check # 639824		10/05/2018	10/24/2018	10/11/2018		10/11/2018	74.97	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$74.97</u>
Account 705.06 - Professional Services Other Professional Services											
51325 - ACCESS HEALTH STARK COUNTY	THRIVE Program	Community Health Worker THRIVE Program	Paid by Check # 639760		09/27/2018	10/04/2018	10/11/2018		10/11/2018	4,500.00	
51120 - COMMQUEST SERVICES INC	THRIVE Program	Community Health Worker THRIVE Program	Paid by Check # 639783		10/02/2018	10/04/2018	10/11/2018		10/11/2018	1,500.00	
50540 - CLEO LUCAS	Sept18 THRIVE	Community Outreach Coordinator Contract (FY18) - THRIVE	Paid by Check # 639673		10/04/2018	10/04/2018	* 10/09/2018		10/09/2018	429.00	
51328 - STARK COUNTY JOB AND FAMILY SERVICES	THRIVE Program	Community Health Worker THRIVE Program	Paid by Check # 639828		09/27/2018	10/04/2018	10/11/2018		10/11/2018	2,000.00	
51325 - ACCESS HEALTH STARK COUNTY	THRIVE CHW Pay	Community Health Workers Program, THRIVE	Edit		10/15/2018	10/16/2018	10/16/2018			78,899.25	
51326 - ALLIANCE FAMILY HEALTH CENTER INC	Oct18 CHW Pay	Community Health Workers Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			30,205.00	
51326 - ALLIANCE FAMILY HEALTH CENTER INC	Oct18 CP Pay	CenturingPregnancy Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			14,699.25	
51120 - COMMQUEST SERVICES INC	Oct18 CHW Pay	Community Health Workers Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			15,165.00	
51327 - EARLY CHILDHOOD RESOURCE CENTER	Oct18 FCP Pay	Fatherhood Coalition Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			28,184.25	
51644 - MY COMMUNITY HEALTH CENTER	THRIVE Oct18 Pay	CenturingPregnancy Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			37,448.00	
51644 - MY COMMUNITY HEALTH CENTER	Oct18 CHW Pay	Community Health Worker Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			15,165.00	
1800 - STARK COUNTY HEALTH DEPARTMENT	Oct18 CHW Pay	Community Health Workers Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			38,070.00	
51328 - STARK COUNTY JOB AND FAMILY SERVICES	Oct18 FCP Pay	Fatherhood Coalition, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			15,125.75	
2762 - STARK METRO HOUSING AUTHORITY	Oct18 CHW Pay	Community Health Workers Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			15,125.75	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
38982 - YWCA OF CANTON	Oct18 CHW Pay	Community Health Workers Program, THRIVE	Edit		10/16/2018	10/16/2018	10/16/2018			15,165.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 15	<u>\$311,681.25</u>
Account 705.14 - Professional Services Maintenance Contracts											
22899 - GRAPHIC ENTERPRISES	AR818948	Additional Contract Services on Copier, THRIVE Program	Edit		10/08/2018	10/16/2018	10/16/2018			95.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$95.00</u>
Account 706.01 - Contract Service Contract Service - 2314 THRIVE											
51325 - ACCESS HEALTH STARK COUNTY	Apr/May18 Pay	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 639760		10/05/2018	10/05/2018	10/11/2018		10/11/2018	1,165.00	
51326 - ALLIANCE FAMILY HEALTH CENTER INC	May/Apr18 Pay	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 639847		10/05/2018	10/05/2018	10/12/2018		10/12/2018	665.00	
51120 - COMMQUEST SERVICES INC	Apr/May18 Pay	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 639783		10/05/2018	10/05/2018	10/11/2018		10/11/2018	150.00	
51644 - MY COMMUNITY HEALTH CENTER	Apr/May18 Pay	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 639810		10/05/2018	10/05/2018	10/11/2018		10/11/2018	150.00	
1800 - STARK COUNTY HEALTH DEPARTMENT	Apr/May18 Pay	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 639827		10/05/2018	10/05/2018	10/11/2018		10/11/2018	145.00	
38982 - YWCA OF CANTON	Apr/May18 Pay	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 639835		10/05/2018	10/05/2018	10/11/2018		10/11/2018	170.00	
									Account 706.01 - Contract Service Contract Service - 2314 THRIVE Totals	Invoice Transactions 6	<u>\$2,445.00</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	Sept18 THRIVE	60457 8781 027661 4	Edit		10/10/2018	10/17/2018	10/17/2018			240.85	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$240.85</u>
Account 734.12 - Supplies Outside Printing											
51821 - USA QUICKPRINT	311449	Annual Partner & Community Breakfast Program Agendas/Placemats	Edit		10/03/2018	10/16/2018	10/16/2018			387.04	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1	<u>\$387.04</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
51336 - FLORIDA STATE UNIVERSITY	B3114	Materials for Community Health Workers	Edit		10/16/2018	10/17/2018	10/17/2018			5,040.00	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$5,040.00</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies											
7335 - HUNTINGTON NATIONAL BANK	THRIVE Mtg	THRIVE - Community Health Workers Monthly Mandatory Training	Paid by Check # 639795		10/03/2018	10/05/2018	10/11/2018		10/11/2018	330.72	
7335 - HUNTINGTON NATIONAL BANK	THRIVE Training	THRIVE - Stark County Home Visiting Council Training	Paid by Check # 639796		10/03/2018	10/05/2018	10/11/2018		10/11/2018	716.40	
									Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 2	<u>\$1,047.12</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 28	<u>\$321,011.23</u>
									Fund 2314 - Family Health (476) Totals	Invoice Transactions 28	<u>\$321,011.23</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2316 - WIC Supplemental Health - FY 77										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
52352 - MARTINA L GRIER	WIC - 001	Training Workshops, Professional Services	Paid by Check # 639420		09/21/2018	10/21/2018	10/02/2018		10/02/2018	600.00
52290 - ANNISSA RAQUEL LANGWORTHY	001 - WIC	Training Workshops, Professional Services	Paid by Check # 639430		09/21/2018	10/21/2018	10/02/2018		10/02/2018	900.00
40154 - MICHAEL DUNPHY	09212018 0048	Work-Life Harmony Presentation at Stark WIC Project Day 8/21/18	Paid by Check # 639646		09/22/2018	10/04/2018	10/09/2018		10/09/2018	1,500.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 3	\$3,000.00
Account 705.14 - Professional Services Maintenance Contracts										
2137 - CITY TREASURER ONLY	FOR:DEPOSIT Jul-Sept18	Office 365 E-mail Fees for WIC Program	Paid by Check # 639782		10/01/2018	10/04/2018	10/11/2018		10/11/2018	324.54
							Account 705.14 - Professional Services Maintenance Contracts Totals		Invoice Transactions 1	\$324.54
Account 706.36 - Contract Service Health Contract Grant Expend										
1800 - STARK COUNTY HEALTH DEPARTMENT	Sept18 WIC Grant	FY18 WIC Grant Reimbursement	Paid by Check # 639827		10/02/2018	10/04/2018	10/11/2018		10/11/2018	33,615.83
1121 - MASSILLON CITY HEALTH DEPT	Sept18 WIC Grant	FY18 WIC Grant Reimbursement	Paid by Check # 639807		10/05/2018	10/05/2018	10/11/2018		10/11/2018	14,157.55
85 - ALLIANCE CITY HEALTH DEPT	Sept18 WIC Grant	FY18 WIC Grant Reimbursement	Edit		10/16/2018	10/16/2018	10/16/2018			12,765.94
							Account 706.36 - Contract Service Health Contract Grant Expend Totals		Invoice Transactions 3	\$60,539.32
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9815243853	WIC Peer Helper Cell Phone, FY18	Paid by Check # 639722		09/23/2018	10/15/2018	10/09/2018 *		10/09/2018	54.78
							Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	\$54.78
Account 734.10 - Supplies Postage										
34429 - US POSTAL SERVICE	Jul-Sept18 Posta	WIC Postage, as needed	Paid by Check # 639833		10/05/2018	10/05/2018	10/11/2018		10/11/2018	385.63
							Account 734.10 - Supplies Postage Totals		Invoice Transactions 1	\$385.63
Account 734.11 - Supplies Miscellaneous Office Supplies										
43051 - SYNCB/AMAZON	Sept18 WIC Supp.	60457 8781 027661 4	Edit		10/10/2018	10/17/2018	10/17/2018			1,700.47
							Account 734.11 - Supplies Miscellaneous Office Supplies Totals		Invoice Transactions 1	\$1,700.47
Account 734.13 - Supplies Freight										
43051 - SYNCB/AMAZON	Sept18 WIC Supp.	60457 8781 027661 4	Edit		10/10/2018	10/17/2018	10/17/2018			29.21
							Account 734.13 - Supplies Freight Totals		Invoice Transactions 1	\$29.21



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2316 - WIC Supplemental Health - FY 77										
Department 301001 - Health - Administration										
Account 734.58 - Supplies Miscellaneous Supplies										
24836 - MCKESSON MEDICAL - SURGICAL	36647457	36213499			09/19/2018	10/04/2018	10/11/2018		10/11/2018	274.06
			Paid by Check # 639808							
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions	1	<u>\$274.06</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	12	<u>\$66,308.01</u>
							Fund 2316 - WIC Supplemental Health - FY 77 Totals	Invoice Transactions	12	<u>\$66,308.01</u>
Fund 2317 - Local Health Assess & Accred Fnd										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
51831 - PUBLIC HEALTH ACCREDITATION BOARD	INV-40735	Annual Accreditation Services Fee	Edit		10/15/2018	10/15/2018	10/15/2018			5,600.00
1800 - STARK COUNTY HEALTH DEPARTMENT	CHNA/CHA Pay	2018/2019 Stark County Communit Health Assessment	Edit		10/18/2018	10/17/2018	10/17/2018			1,000.00
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	2	<u>\$6,600.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	2	<u>\$6,600.00</u>
							Fund 2317 - Local Health Assess & Accred Fnd Totals	Invoice Transactions	2	<u>\$6,600.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - Local Aids Prevention											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9815277717	Service for HIV Equipment, Computer Access Line Fee	Paid by Check # 639722		09/23/2018	10/15/2018	10/09/2018		10/09/2018	80.34	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$80.34</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Sept18 HIV Grant	FY18 HIV Prevention Grant	Edit		10/05/2018	10/15/2018	10/15/2018			588.74	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Spet18 HIV Grant	FY18 HIV Grant Reimbursement	Edit		09/30/2018	10/15/2018	10/15/2018			1,858.83	
1484 - PLANNED PARENTHOOD	Sept18 HIV Grant	FY18 HIV Prevention Grant	Edit		09/29/2018	10/15/2018	10/15/2018			1,550.63	
1109 - MAHONING CO.HEALTH DEPT.	Sept18 HIV Grant	FY18 HIV Prevention Grant	Edit		10/10/2018	10/16/2018	10/16/2018			10,766.36	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 4	<u>\$14,764.56</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9815268814	Cell phone service for DIS	Paid by Check # 640009		09/23/2018	10/15/2018	10/16/2018		10/16/2018	28.65	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$28.65</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 6	<u>\$14,873.55</u>
									Fund 2318 - Local Aids Prevention Totals	Invoice Transactions 6	<u>\$14,873.55</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2320 - Nursing Clinic Activity Fund											
Department 303001 - Nurses											
Account 705.11 - Professional Services EQ/Office Equipment Repair											
7335 - HUNTINGTON NATIONAL BANK	Nursing Purchase	Credit Card Ending in 1484	Edit		10/03/2018	10/16/2018	10/16/2018			120.00	
									Account 705.11 - Professional Services EQ/Office Equipment Repair Totals	Invoice Transactions 1	<u>\$120.00</u>
Account 734.13 - Supplies Freight											
7335 - HUNTINGTON NATIONAL BANK	Nursing Purchase	Credit Card Ending in 1484	Edit		10/03/2018	10/16/2018	10/16/2018			20.00	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$20.00</u>
									Department 303001 - Nurses Totals	Invoice Transactions 2	<u>\$140.00</u>
Department 303002 - Travel Clinic											
Account 734.58 - Supplies Miscellaneous Supplies											
26625 - SANOFI PASTEUR	911063427 and	Credit Memo - 910503758		Paid by Check # 639821	09/24/2018	12/23/2018	10/11/2018		10/11/2018	3,498.45	
16175 - GLAXOSMITHKLINE PHARM	8252579080	Clinic Supplies	Edit		09/25/2018	12/24/2018	10/15/2018			1,923.48	
24836 - MCKESSON MEDICAL - SURGICAL	35905925	Clinic Supplies	Edit		09/16/2018	10/16/2018	10/16/2018			325.22	
1941 - TREASURER STATE OF OHIO	OSS0100108	Tubersol - 10 dose vials, Clinic Supplies	Edit		09/14/2018	10/17/2018	10/17/2018			456.42	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 4	<u>\$6,203.57</u>
									Department 303002 - Travel Clinic Totals	Invoice Transactions 4	<u>\$6,203.57</u>
									Fund 2320 - Nursing Clinic Activity Fund Totals	Invoice Transactions 6	<u>\$6,343.57</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2321 - Immunization Action Grant										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Sept18 GV Grant	Get Vaccinated Grant Reimbursement	Edit		10/02/2018	10/15/2018	10/15/2018			750.00
1800 - STARK COUNTY HEALTH DEPARTMENT	Sept18 GV Grant	Get Vaccinated FY19 Grant Reimbursement	Edit		10/03/2018	10/15/2018	10/15/2018			2,368.00
							Account 706.36 - Contract Service Health Contract Grant Expend Totals		Invoice Transactions 2	<u>\$3,118.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 2	<u>\$3,118.00</u>
							Fund 2321 - Immunization Action Grant Totals		Invoice Transactions 2	<u>\$3,118.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2322 - Dental Sealant 132T Grant											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
40279 - ALISON GIAMMARCO	Sept18 Dental	FY18 Dental Hygienist Services	Paid by Check # 639654		10/01/2018	10/03/2018	10/09/2018		10/09/2018	1,130.49	
38676 - ANNA MAYLE	Sept18 Dental	FY18 Dental Hygienist Services	Paid by Check # 639676		10/01/2018	10/03/2018	10/09/2018		10/09/2018	1,107.38	
20238 - MEREDITH ROBESON, D.D.S	Sept 2018 Dental	FY18 Dental Services	Paid by Check # 639700		09/28/2018	10/03/2018	10/09/2018		10/09/2018	200.00	
20238 - MEREDITH ROBESON, D.D.S	Oct18 Dental	FY18 Dental Services	Edit		10/16/2018	10/17/2018	10/17/2018			200.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$2,637.87</u>
Account 734.12 - Supplies Outside Printing											
19650 - DOCUMENT CONCEPTS INC.	0096189	Dental Sealant Cards	Edit		09/30/2018	10/16/2018	10/16/2018			282.00	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1	<u>\$282.00</u>
Account 734.13 - Supplies Freight											
9242 - HENRY SCHEIN INC.	56729412	Dental Curing Light	Edit		09/25/2018	10/17/2018	10/17/2018			10.23	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$10.23</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)											
9242 - HENRY SCHEIN INC.	56729412	Dental Curing Light	Edit		09/25/2018	10/17/2018	10/17/2018			609.19	
									Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1	<u>\$609.19</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 7	<u>\$3,539.29</u>
									Fund 2322 - Dental Sealant 132T Grant Totals	Invoice Transactions 7	<u>\$3,539.29</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2323 - Personal Responsibility Ed Pr Fd											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9815197601	iPad Service	Paid by Check		09/23/2018	10/15/2018	10/09/2018		10/09/2018	40.17	
			# 639722								
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$40.17</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
905 - INDEPENDENCE BUSINESS SUPPLY	1561513-0	Office Supplies, PREP Grant	Edit		10/15/2018	10/17/2018	10/17/2018			99.42	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$99.42</u>
Account 734.58 - Supplies Miscellaneous Supplies											
39416 - TARGET CORPORATION	20926480	PREP Gift Card Incentives	Edit		10/12/2018	10/16/2018	10/16/2018			2,600.00	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$2,600.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
16082 - MOLLY T MALLOY	Reimbur. Travel	PREP Statewide Planning Mtg, 10/9-10/10/18, Columbus, OH	Edit		10/16/2018	10/16/2018	10/16/2018			94.32	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$94.32</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 4	<u>\$2,833.91</u>
									Fund 2323 - Personal Responsibility Ed Pr Fd Totals	Invoice Transactions 4	<u>\$2,833.91</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2328 - Public Health Infrastructure											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
10277 - PROTECH SECURITY INC.	306605	Monthly monitoring service for panic buttons in VS/WIC/N lobby	Edit		10/01/2018	10/31/2018	10/16/2018			65.85	
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions	1	<u>\$65.85</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions	1	<u>\$65.85</u>
							Fund 2328 - Public Health Infrastructure Totals		Invoice Transactions	1	<u>\$65.85</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
9239 - TREASURER OF HAMILTON COUNTY	PM2.5 - 3rdQtr18	Weighing and analysis of PM2.5 filters - 2018	Edit		10/03/2018	10/15/2018	10/15/2018			1,440.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$1,440.00</u>
Account 705.11 - Professional Services EQ/Office Equipment Repair											
52335 - INTER-MOUNTAIN LABORATORIES, INC	169804	APC Equipment Service (PM2.5 CSN)	Edit		09/28/2018	10/17/2018	10/17/2018			100.00	
									Account 705.11 - Professional Services EQ/Office Equipment Repair Totals	Invoice Transactions 1	<u>\$100.00</u>
Account 713.12 - Utilities Electric											
1366 - OHIO EDISON CO.	Sept18 APC Elect	110 033 872 497	Edit		10/04/2018	10/16/2018	10/16/2018			63.99	
									Account 713.12 - Utilities Electric Totals	Invoice Transactions 1	<u>\$63.99</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9815277945	Cell phone service for 3 cell phones - APC 2018	Edit		09/23/2018	10/15/2018	10/16/2018			150.60	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$150.60</u>
Account 734.13 - Supplies Freight											
42568 - MESA LABS	INV-253613	Machine parts and supplies, as need in 2018	Edit		09/19/2018	10/19/2018	10/16/2018			24.00	
37422 - URG CORPORATION	0016860-IN	Parts and supplies for air monitoring equipment - 2018	Edit		06/01/2018	10/16/2018	10/16/2018			16.69	
41996 - W. A. HAMMOND DRIERITE CO	211827	APC Laboratory Supplies	Edit		09/21/2018	10/16/2018	10/16/2018			14.55	
52335 - INTER-MOUNTAIN LABORATORIES, INC	169804	APC Equipment Service (PM2.5 CSN)	Edit		09/28/2018	10/17/2018	10/17/2018			11.94	
39452 - UPS	E11A07388,	E11A07378, E11A017398, E11A07408	Edit		09/15/2018	10/17/2018	10/17/2018			105.49	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 5	<u>\$172.67</u>
Account 734.57 - Supplies Machine Parts and Supplies											
42568 - MESA LABS	INV-253613	Machine parts and supplies, as need in 2018	Edit		09/19/2018	10/19/2018	10/16/2018			450.00	
36075 - TISCH ENVIRONMENTAL INC	00023634	Machine parts and supplies, as needed in 2018 (Republic Steel)	Edit		09/19/2018	10/16/2018	10/16/2018			693.65	
37422 - URG CORPORATION	0016860-IN	Parts and supplies for air monitoring equipment - 2018	Edit		06/01/2018	10/16/2018	10/16/2018			846.57	



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2331 - Air Pollution (134)										
Department 301001 - Health - Administration										
Account 734.57 - Supplies Machine Parts and Supplies										
41996 - W. A. HAMMOND DRIERITE CO	211827	APC Laboratory Supplies	Edit		09/21/2018	10/16/2018	10/16/2018			107.21
								Account 734.57 - Supplies Machine Parts and Supplies Totals	Invoice Transactions 4	<u>\$2,097.43</u>
Account 773.43 - Lease and Rental Payments Other Rentals										
51903 - AIRGAS, INC	9956355742	Gas Cylinder Rental for 2018	Edit		09/30/2018	10/30/2018	10/15/2018			28.75
								Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$28.75</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 14	<u>\$4,053.44</u>
								Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 14	<u>\$4,053.44</u>
Fund 2351 - Food Service (055)										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	Sept18 FSO	September 2018 Food Service Operation Reimbursement	Edit		10/15/2018	10/15/2018	10/15/2018			28.00
								Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$28.00</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 1	<u>\$28.00</u>
								Fund 2351 - Food Service (055) Totals	Invoice Transactions 1	<u>\$28.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/21/18 - 10/17/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2354 - Solid Waste Disposal License											
Account 201 - Accounts Payable											
21121 - GRAINGER	9900250946	9904203867	Edit		09/13/2018	10/16/2018	10/16/2018			(248.44)	
38997 - MATHESON TRI-GAS INC	18337708	Propane for Recycle Center	Edit		09/25/2018	10/25/2018	10/16/2018			(43.95)	
									Account 201 - Accounts Payable Totals	Invoice Transactions 2	<u>(\$292.39)</u>
Department 307001 - Environmental Health Administration											
Account 734.21 - Supplies Fuels											
38997 - MATHESON TRI-GAS INC	18337708	Propane for Recycle Center	Edit		09/25/2018	10/25/2018	10/16/2018			43.95	
									Account 734.21 - Supplies Fuels Totals	Invoice Transactions 1	<u>\$43.95</u>
Account 734.58 - Supplies Miscellaneous Supplies											
21121 - GRAINGER	9900250946	9904203867	Edit		09/13/2018	10/16/2018	10/16/2018			248.44	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$248.44</u>
									Department 307001 - Environmental Health Administration Totals	Invoice Transactions 2	<u>\$292.39</u>
									Fund 2354 - Solid Waste Disposal License Totals	Invoice Transactions 4	<u>\$0.00</u>
									Grand Totals	Invoice Transactions 128	<u>\$439,020.11</u>

* = Prior Fiscal Year Activity



Public Health
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Canton City Health District

Board of Health Meeting
Monday, October 22, 2018 @ 12:00pm – Board Room
Miscellaneous Items

1. OPHI Position Classification Schedule

**Canton City Public Health
Position Classification Schedule as of October 22, 2018**

OFFICE OF PUBLIC HEALTH INFORMATION DIVISION

Classification	Code	Allowed # of Employees	Employed by CCHD	Pay Range
Director of Community Health Planning	833	1	1	7
Project Manager	873			7
Executive Assistant	853	1	1	4
Epidemiologist I	896	1	1	5
Epidemiologist II	859		1	6
Public Health Technician (Part-time hourly)	898	4		PT11
Stark County THRIVE Pathways Community HUB Coordinator		1		R4
Stark County THRIVE Neighborhood Navigator (part-time hourly)		1		PT2
Project Coordinator PT	824	1		PT6
		10	4	

3/22/2010 - Board of Health approves revised classifications.

4/28/2014 - Added position for Project Coordinator.

4/27/2015 - Added position for Project Manager.

4/27/2015 - Deleted positions 832, 833, 897 and 899.

9/28/2015 - Retracted deletion of position 833.

3/28/2016 - Revised position 873 to Full Time pay range 7.

7/25/2016 - Added Executive Assistant and Epidemiologist II positions.

7/25/2016 - Renamed Epidemiologist position (896) to Epidemiologist I. (JMA).

12/18/17 - Add Stark County THRIVE Pathways Community HUB Coordinator



Public Health
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Canton City Health District

Board of Health Meeting
Monday, October 22, 2018 @ 12:00pm – Board Room
Resolutions for Approval

1. 2018-10: Abatement of Public Nuisances

Exhibit A – Page 3

List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
July 1, 2018 – September 30, 2018

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
1310 Twin Pl NE 234561 Helen and Elbert Dunivant	SCF 4769667 08/27/2018 9/20/18	199.86
1215 – 18 th St NE 240977 Jeffrey Burgess	SCF 4654914 08/27/2018 9/28/18	198.99
1309 Piedmont Ave NE 231120 Steve Filliez	SCF 4583961 08/27/2018 9/28/18	198.99
	Total	\$597.84
		Overall \$5,533.72

Resolution 2018-10

A resolution by the Board of Health of the Canton City Health District, State of Ohio authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances.

BE IT RESOLVED BY the Board of Health of the Canton City Health District that the President and Secretary of the Board on behalf of the Board of Health, be and are hereby authorized and directed to certify the attached list marked as exhibit A of costs and expenses for the purification and abatement of nuisances to the Stark County Auditor to be entered upon the tax duplicate for the subject properties to be a lien upon such land from the date of entry and to be collected as other taxes and assessments pursuant to sections 3707.01 and 3707.02 of the Ohio Revised Code.

ADOPTED by the Board of Health of the Canton City Health District this **22nd** day of **October, 2018**.

APPROVED

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health

Exhibit A – Page 1

List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
July 1, 2018 – September 30, 2018

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
3037 Dewey Pl SW 220658 Tom Woosnam	SCF 4437034 06/25/2018 7/11/18	193.68
1209 – 32 nd St NW 301678 George and Nancy Kendrick	SCF 4413356 06/25/2018 7/11/18	193.68
1207 – 6 th St SW 202432 Llyod-Steven Holding Co LTD	SCF 4479855 06/25/2018 7/11/18	193.68
Hazlett Ave NW 202471 Elizabeth Gauze	SCF 3701454 10/30/2017 7/18/18	236.10
1360 Scoville Ave SW 223601 Mark and Rhoana Gibbs	SCF 4498233 06/25/2018 7/18/18	236.10
2207 – 4 th St NE 205833 Steve Filliez	HP2207 4 th ST NE 2017 06/26/2017 7/19/18	200.98
1607 – 14 th St SE 201368 Jack Moore and Linda McKnight	20160901 07/25/2016 7/19/18	200.98
2032 – 24 th St NE 219442 Larry Brown-Austin	SCF 4166192 05/21/2018 8/2/18	206.73
425 Fulton Rd NW 208458 Sandy and Dorthea Hill	SCF 4616416 07/23/2018 8/15/18	195.82
1116 – 7 th St NW 227891 David and Cheryl Krakora	SCF 4610074 07/23/2018 8/15/18	195.82
1812 Hillcrest Rd NW 300998 Nicole Coleman	SCF 4422865 06/25/2018 8/15/18	345.82
1744 Ira Turpin Ave NE 248057 RKL Properties LLC	20151182 08/24/2015 8/22/18	208.48

Total

\$2,607.87

Exhibit A – Page 2

List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
July 1, 2018 – September 30, 2018

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
1041 Walnut Ave NE 208537 Irene Filliez	20150269 04/27/2015 9/12/18	199.32
628 Sandal Pl NE 234101 Roger Bailey	SCF 4601296 07/23/2018 9/12/18	199.32
202 Kennet Ct NW 201739 Mary McCalla - Estate	SCF 4720441 08/27/2018 9/18/18	189.97
312 Columbus Ave NW 201942 Christina Davis	SCF 4623744 08/27/2018 9/18/18	189.97
1215 Auburn Pl NW 212501 Mark Cook	SCF 4705264 08/27/2018 9/18/18	189.97
1020 Bedford Ave SW 202577 Lisa Brass	SCF 4616242 08/27/2018 9/18/18	189.97
2612 Abbott Pl NW 228118 Jack and Susan Gill	SCF 4703355 08/27/2018 9/18/18	189.97
2616 Abbott Pl NW 213506 Van Epps Homes YB LLC	SCF 4610386 08/27/2018 9/18/18	189.97
1231 Minerva Ct NW 202549 John and Melissa Tolley	SCF 4704174 08/27/2018 9/19/18	189.97
2207 – 4 th St NE 205833 Steve Filliez	HP2207 4 th ST NE 2017 06/26/2017 9/20/18	199.86
1721 – 4 th St NE 217565 Steve Filliez	20150132 05/18/2015 9/20/18	199.86
1311 – 3 rd St NE 205909 Steve Filliez	SCF 4722290 08/27/2018 9/20/18	199.86

Total

\$2,328.01

Exhibit A – Page 3

List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
July 1, 2018 – September 30, 2018

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
1310 Twin Pl NE 234561 Helen and Elbert Dunivant	SCF 4769667 08/27/2018 9/20/18	199.86
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1309 Piedmont Ave NE 231120 Steve Filliez	SCF 4583961 08/27/2018 9/28/18	198.99
	Total	\$597.84
		Overall \$5,533.72



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, October 22, 2018 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance
5. THRIVE
6. Environmental Health
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team
12. Quality Improvement Team – **No report**
13. Organization Performance Management System and Strategic Priorities Update

Canton City Public Health

September 2018 Report (Meeting 10/22/18)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	5	46	291
Tuberculosis (TB) Mantoux	4	16	151
Travel	3	12	170
S.T.I.	8	82	700
C.T.S.	5	4	41
Field/Outreach Testing		1	26
SWAP	4	166	1245
SWAP Testing		2	12

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	433	2031	214	1123

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	34	489	0	6
Results Given	34	482	0	6

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	1	0	11	2
Stark County*	0	0	11	1

* excludes Canton City Residents

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			4	24
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	0	18	0	572
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 11 per year	0	4		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 11 per year	0	9		
DIS Interviews and/or Visits	10	102		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	3	44		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY17: 2,285

Assigned Stark Project Caseload FY16: 6,163

WIC Fiscal Year 2018 <i>October 2017 – September 2018</i>		
	Canton City	Total for Stark Project
October 2017	2,208	5,883
November 2017	2,196	5,775
December 2017	2,119	5,603
January 2018	2,147	5,596
February 2018	2,156	5,631
March 2018	2,164	5,574
April 2018	2,140	5,515
May 2018	2,152	5,560
June 2018	2,156	5,612
July 2018	2,148	5,613
August 2018	2,164	5,686
September 2018	2,184	5,665

Canton City Public Health

October 2018 Report (Meeting 10/22/2018)

WIC DIVISION

1. WIC Fiscal Year Caseload: Assignments & Monitoring

- a. WIC Program caseload is assigned by the State Office for each Clinic location
 - i. Project assignments are listed in annual grant application.
 - ii. Clinic assignments have been based off of an average of actual, monthly caseload figures for the last several years.
- b. Caseload is tracked monthly & can be assessed by each category of WIC participant (pregnant, breastfeeding, postpartum women, infants, and children)
 - i. The Stark WIC Director provides monthly caseload updates to all Canton City WIC Staff and each Sub-contracting Agency's WIC Supervisor.
 1. Caseload data is used from the Initial Caseload Report (WIC Reporting System-COGNOS).
- c. The WIC Division continues to assess action steps aimed at increasing overall caseload by 2%
 - i. This is a current goal listed in the Strategic Plan.
 - ii. WIC Supervisors will discuss this goal at their 1st FY19 Meeting on 10/19/18.
 1. Consideration will be given to revising this goal in the future due to the declining caseload trend across the State and Country.

2. FY19 WIC Funding Updates

- a. IT Funds and the FY19 NOA Adjustment
 - i. The initial NOA for FY19 was adjusted by ODH to allocate funds for IT purchases at the local level.
 - ii. Stark WIC has requested a different number of workstations/laptops than the State Office originally approved; our preference is at least one laptop per clinic location.
 1. Once we receive approval/disapproval, a budget revision will be submitted to detail the IT spending plans.
- b. State WIC issued an All Projects Letter on 9/17/2018 (APL#2018-077) regarding "Staffing and Funding"
 - i. Letter states, "USDA has informed the State Office that funding will be cut in Fiscal Year 2019, but at this time we do not know what the full impact will be".
 - ii. It also advises to limit expenditures to those necessary for basic operation of the WIC Program.
 - iii. Letter states, "Effective immediately, any staff vacancies that you intend to fill will require prior approval from the State WIC office before posting/hiring."
- c. Fiscal Year 2019 Ohio WIC Funding Committee
 - i. State WIC accepted applications from Project Directors for this Committee.
 1. The Committee is to assist in identifying reasonable parameters to be used to determine future local funding.
 - ii. Stark WIC Director, Laura Roach, has been selected for this Committee.
 1. See the attached State WIC All Projects Letter, #2019-006.
 - iii. There are no set meeting dates at this time.



OHIO DEPARTMENT OF HEALTH

246 North High Street
Columbus, Ohio 43215

614/466-3543
www.odh.ohio.gov

John R. Kasich/Governor

Lance Himes/Director of Health

October 15, 2018

Letter #: 2019-006

TO: All WIC Project Subrecipient Agency Directors
DGT

FROM: Dyane Gogan Turner, Director, Ohio WIC Program

SUBJECT: Ohio WIC Funding Committee

The State WIC Office has completed its review of the Ohio WIC Funding Committee applications and is pleased to announce the following individuals have been selected to serve and participate as committee members:

Barbara Gibson, Scioto County WIC Director, Central Region
Jody Shriver, Muskingum County WIC Director, Southeast Region
Tracey Waller, Montgomery County WIC Director, Southwest Region
Laura Roach, Stark County WIC Director, Northeast Region
Clark Allen, Lucas County WIC Director, Northwest Region

Congratulations to each of these individuals and thank you to all who applied for consideration. The local project members selected represent each of our five program regions, a wide array of subgrantee agencies that provide WIC services, a variety of project sizes, and a cumulative total of over 100 years of experience with the WIC program.

It will be the responsibility of the committee member from each region to keep the region informed of the committee's progress. We invite each of you to become actively involved in the process by maintaining open communication with your representative.

The first meeting/webinar of the committee will be announced in the very near future and will focus on providing local representatives with information on the federal and state funding formula, their role as a regional representative to this committee, and the proposed timeline for accomplishing our mission. Subsequent meetings will be scheduled by the committee at mutual convenience.

If you have any questions regarding the funding committee, please contact Jen Snyder at (614) 728-2877 or the funding committee representative for your region.

DGT/SKK/skk

cc: All WIC Project Directors

Canton City Public Health

September 2018 (Meeting 10/22/2018)

LABORATORY

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
WATER:						
Private	130	55	0	1084	364	0
Public	37	1	0	385	43	21
Commercial	6	0	0	97	0	0
Other	0	0	0	1	1	0
FOOD SERVICES:						
Frozen Desserts	52	7	0	542	65	0
Other Exams	0	0	0	0	0	0
CLINICAL:						
Gonorrhea-smear	20	1	5	133	9	15
N.G.U.	20	16	0	133	85	5
Gonorrhea-culture	46	1	0	411	8	10
Oxidase Reflex	24	1	0	241	10	3
Culture Gram Stain Reflex	1	1	0	10	10	2
Sugar Confirmation Reflex	1	1	0	9	9	2
Gonorrhea-Gene amp.	50	2	5	502	11	15
Chlamydia-Gene amp.	50	6	5	502	45	15
Syphilis Serology Qualitativ	55	3	0	531	27	10
Syphilis Serology Quantitat	3	3	0	29	29	6
Candida	21	4	0	201	37	4
Gardnerella	21	7	0	201	87	4
Trichomonas	21	3	0	201	33	4
Pregnancy-urine	1	0	0	23	1	2
HIV screen	34	0	0	490	6	63
HIV Insti Confirmatory	0	0	0	4	4	0
Blood Lead	0	0	0	4	0	4
HCV Antibody screening	1	1	0	53	5	0
MISCELLANEOUS:						
Pollen counts	19	19	0	116	116	0
Other Exams	0	0	0	1	1	6
Misc. (insects, etc.)	0	0	0	0	0	0

EPI GRAM September, 2018

A Monthly Publication of the Stark Public Health Infrastructure Coalition

EPI Gram is a monthly publication of the Stark County Public Health Infrastructure Coalition. It contains a summary of provisional communicable disease reports and other key public health indicators, with summary tables for Stark County, Ohio. Some reportable conditions may be under investigation and, at any given time, data may fluctuate from month to month for a specific category. If you have any questions please contact Avinash Joseph at 330.493.9914 or josepha@starkhealth.org, or Amanda Archer at 330.489.3327 or aarcher@cantonhealth.org.



Monthly Highlight: La Crosse Virus Disease

La Crosse virus (LACV) is an arthropod-borne virus (arbovirus) in the California group of viruses spread by the bite of infected mosquitoes.

Many people infected with La Crosse virus have no apparent symptoms. For those who do, symptoms typically begin five to 15 days after a mosquito bite and initially include nonspecific symptoms such as:

Fever	Vomiting	Nausea
Headache	Lethargy	Vomitting

Most cases of LaCrosse virus disease in Ohio are reported in children aged 5-9. Figure 2 shows the same trend in Stark County. Severe disease most often occurs among children less than 16 years of age and is characterized by:

Seizures	Paralysis	Coma
A variety of neurological complications after recovery		
Death from infection with La Crosse virus is rare and occurs in < 1 percent of cases.		

In Ohio, La Crosse virus infection can occur anytime during mosquito season, which typically runs from May through October. Most of the cases are reported in July and September. Most people are infected in Ohio by the eastern treehole mosquito, *Aedes triseriatus*, an aggressive daytime biting mosquito commonly found in wooded areas. La Crosse virus is endemic in Ohio, and Ohio has reported more human cases than any other state in the United States, averaging about 20 cases per year. Stark County historically experiences very few cases of La Crosse, with a 5 year annual average of 0.2 cases per year. However, 2018 has proven to be an unusually busy year for La Crosse cases in Stark County. Four cases have been reported in 2018, with one case recorded each month from May to August (Figure 1). To date, this is the highest number of cases recorded locally with one month remaining in mosquito season. The majority of cases are in suburban/rural residents and are in one Stark County jurisdiction.

The best way to prevent La Crosse virus disease is to prevent mosquito bites..

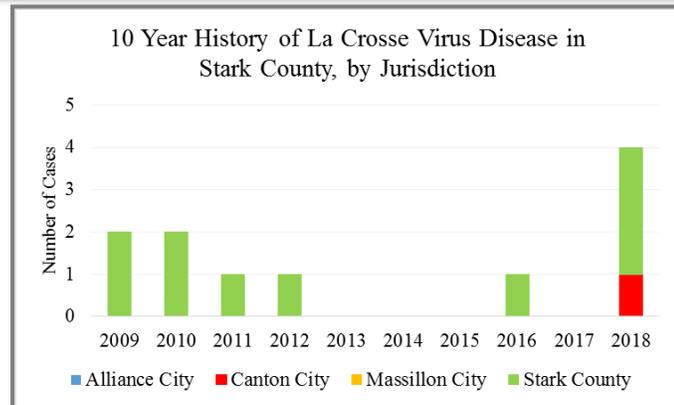


Figure 1

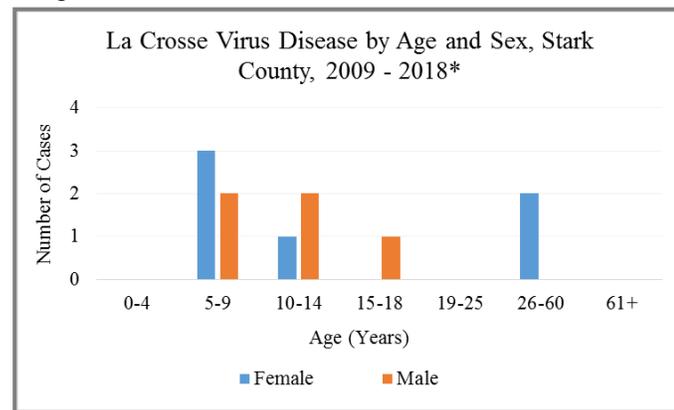


Figure 2

*2018 data represents data only through 9/30/2018

Table 1 Summary of Air Quality Index, Pollen, and Mold Counts for Stark County, Ohio, including historical data.

	September 2018				October 2017			
	Monthly High	Monthly Low	Monthly Median	Counts in highest reported health risk category	Monthly High	Monthly Low	Monthly Median	Counts in highest reported health risk category
Pollen Count	89	1	7	N/A	2	0	0	N/A
Mold Count	14260	820	4110	1 (High)	8800	0	0	1 (Moderate)
Air Quality Index	56	19	37	2 (Moderate)	59	20	38	2 (Moderate)

**See the following websites for updated Air Quality Index and mold index terminology and color coding: <http://www.airnow.gov/index.cfm?action=aqibasics.aqi> <http://www.aaaai.org/global/nab-pollen-counts/reading-the-charts>. Data source for this table is the Air Quality Division of the Canton City Health Department.

Table 2 Select Vital Statistics for Stark County

	Sept 2018	YTD 2018	2017
Live Births	325	3045	4014*
Births to Teens	17	177	271*
Deaths	268	3183	4475*

* Birth and death data is preliminary

Table 3 Stark County Crude Birth Rate and Death Rates

	2013	2014	2015	2016	2017*
Birth	11.3	11.3	11.2	11.3	10.7
Death	11.3	11.4	11.6	11.7	11.9

*Source: Ohio Department of Health Data Warehouse. Rates are per 1,000 population. 2017 data is preliminary.

Table 4: Jurisdictional Summary of Reportable Diseases in Stark County, OH (Provisional Data)	Alliance City		Canton City		Massillon City		Stark County		All Departments	
	Sep	YTD	Sep	YTD	Sep	YTD	Sep	YTD	Sep	YTD
Anaplasmosis-Anaplasma phagocytophilum	0	0	0	1	0	0	0	1	0	2
Babesiosis	0	0	0	0	0	0	0	2	0	2
Campylobacteriosis	0	1	1	16	1	8	4	41	6	66
Chlamydia infection	6	83	71	551	15	118	51	513	143	1265
CP-CRE	0	0	1	9	0	3	3	7	4	19
Cryptosporidiosis	0	3	2	9	0	1	1	14	3	27
Cyclosporiasis	0	0	0	0	0	0	0	8	0	8
E. coli, Shiga Toxin-Producing	0	0	1	5	0	1	0	7	1	13
Giardiasis	0	2	0	5	0	1	0	8	0	16
Gonococcal infection	1	23	45	270	1	34	18	126	65	453
Haemophilus influenzae (invasive disease)	0	0	0	1	0	0	0	2	0	3
Hepatitis A	1	1	1	3	0	0	1	4	3	8
Hepatitis B (including delta) - acute	0	0	1	7	0	0	1	2	2	9
Hepatitis B (including delta) - chronic	0	3	2	18	0	5	1	37	3	63
Hepatitis C - acute	0	0	0	5	0	0	0	1	0	6
Hepatitis C - chronic	2	22	9	94	5	35	9	106	25	257
Immigrant Investigation	0	1	0	0	0	1	0	0	0	2
Influenza - ODH Lab Results	0	0	0	0	0	1	0	1	0	2
Influenza-associated hospitalization	0	23	0	150	0	44	2	365	2	582
LaCrosse virus disease	0	0	0	1	0	0	1	3	1	4
Legionellosis - Legionnaires' Disease	0	0	1	10	0	2	4	10	5	22
Listeriosis	0	0	0	0	0	0	0	1	0	1
Lyme Disease	0	0	0	1	0	3	1	29	1	33
Meningitis - aseptic/viral	0	3	1	7	0	2	2	22	3	34
Meningitis - bacterial (Not N. meningitidis)	0	0	0	2	0	1	1	1	1	4
Mumps	0	0	0	1	0	0	0	1	0	2
Pertussis	3	11	0	2	1	6	1	19	5	38
Salmonellosis	0	1	2	3	1	6	6	35	9	45
Shigellosis	0	0	0	9	0	5	0	10	0	24
Spotted Fever Rickettsiosis,including Rocky Mountain spotted fever (RMSF)	0	0	2	2	0	0	0	3	2	5
Streptococcal - Group A -invasive	0	1	0	8	0	1	1	14	1	24
Streptococcal - Group B - in newborn	0	0	0	1	0	0	0	1	0	2
Streptococcus pneumoniae - invasive antibiotic resistance unknown or non-resistant	0	2	0	7	0	0	0	12	0	21
Streptococcus pneumoniae - invasive antibiotic resistant/intermediate	0	0	0	0	0	1	0	4	0	5
Syphilis, Total	0	1	2	9	1	2	2	12	5	24
Syphilis, Primary, Secondary and Early Latent	0	0	2	7	1	2	1	4	4	13
Tuberculosis	0	0	0	0	0	0	0	2	0	2
Varicella	0	0	0	4	0	0	1	9	1	13
West Nile virus disease	1	1	2	2	0	0	4	5	7	8
Yersiniosis	0	1	0	0	0	0	1	1	1	2
Zika virus infection	0	0	0	0	0	0	0	1	0	1
Total	14	183	144	1213	25	281	116	1440	299	3117

Source: Ohio Disease Reporting System, downloaded 10/12/2018.



Alliance City Health
Department
cityofalliance.com/health



Public Health
Prevent. Promote. Protect.
Canton City Public Health

Canton City
Public Health
cantonhealth.org



Massillon City Health
Department
massillonohio.com/health



Stark County Health
Department
starkhealth.org

Table 5 – Summary Table of Diseases Reported in the Previous 5 years within Stark County (Provisional Data)	Sep-18	Sep-17	YTD 2018	YTD 2017	All of 2017	5 Yr Annual Average	Rate
Amebiasis	0	0	0	1	1	0.4	0.107
Anaplasmosis	0	0	2	0	0	0.4	0.107
Babesiosis	0	0	2	1	1	0.4	0.107
Brucellosis	0	1	0	1	1	0.2	0.054
Campylobacteriosis	6	13	66	66	88	74.0	19.807
Chlamydia	143	147	1265	1398	1803	1666.6	446.078
CP-CRE	4	0	19	0	0	-	-
Coccidioidomycosis	0	0	0	0	0	0.4	0.107
Creutzfeldt-Jakob Disease	0	0	0	1	3	1.2	0.321
Cryptosporidiosis	3	2	27	21	30	32.4	8.672
Cyclosporiasis	0	0	8	2	2	1.6	0.428
E. coli, Shiga Toxin-Producing	1	1	13	9	12	11.0	2.944
Giardiasis	0	0	16	12	18	24.6	6.584
Gonorrhea	65	50	453	410	542	574.0	153.635
Haemophilus influenzae , Invasive	0	0	3	7	9	7.0	1.874
Hemolytic Uremic Syndrome (HUS)	0	0	0	0	0	0.2	0.054
Hepatitis A	3	0	8	7	10	7.0	1.874
Hepatitis B, Perinatal	0	0	0	0	0	1.8	0.482
Hepatitis B, Acute	2	1	9	7	9	5.6	1.499
Hepatitis B, Chronic	3	6	63	47	66	45.0	12.045
Hepatitis C, Acute	0	0	6	1	1	6.6	1.767
Hepatitis C, Chronic	25	19	257	230	306	295.4	87.363
Hepatitis E	0	0	0	0	0	0.2	0.054
Influenza-associated hospitalization	2	0	582	284	413	326.4	87.363
Influenza-associated pediatric mortality	0	0	0	0	0	0.2	0.054
LaCrosse virus disease	1	0	4	0	0	0.2	0.054
Legionellosis	5	1	22	13	15	15.4	4.122
Listeriosis	0	1	1	1	1	1.2	0.321
Lyme Disease	1	1	33	23	29	19.4	5.193
Malaria	0	0	0	0	0	0.6	0.161
Measles (indigenous to Ohio)	0	0	0	0	0	2.0	0.535
Meningitis, Aseptic	3	2	34	26	43	30.2	8.083
Meningitis, Other Bacterial	1	1	4	1	3	3.6	0.964
Meningococcal Disease	0	0	0	0	0	1.0	0.268
Mumps	0	0	2	3	3	2.8	0.749
Pertussis	5	1	38	14	41	42.8	11.456
Q fever, acute	0	0	0	0	0	0.4	0.107
Q fever, chronic	0	1	0	1	1	0.2	0.054
Salmonellosis	9	4	45	31	39	44.8	11.991
Shigellosis	0	0	24	3	23	38.6	10.332
Spotted Fever Rickettsiosis	2	2	5	6	6	1.2	0.321
Staphylococcal aureus - intermediate resistance to vancomycin (VISA)	0	0	0	0	0	0.2	0.054
Streptococcal Dis, Group A, Invasive	1	0	24	16	22	13.0	3.480
Streptococcal Dis, Group B, in Newborn	0	0	2	1	1	1.6	0.428
Streptococcal Toxic Shock Syndrome	0	0	0	0	0	0.8	0.214
Streptococcus pneumoniae - inv antibiotic resistance unknown or non-resistant	0	0	21	26	33	31.2	8.351
Streptococcus pneumo - inv antibiotic resistant/intermediate	0	1	5	13	16	16.8	4.497
Syphilis, Total	5	1	24	16	31	15.4	4.122
Syphilis, Primary, Secondary and Early Latent	4	1	13	6	14	9.6	2.570
Toxic Shock Syndrome (TSS)	0	0	0	0	0	0.8	0.214
Tuberculosis	0	0	2	2	3	1.4	0.375
Thyphoid Fever	0	0	0	0	0	0.2	0.054
Varicella	1	3	13	10	20	25.6	6.852
Vibriosis - other (not cholera)	0	0	0	2	2	2.2	0.589
Vibrio parahaemolyticus infection	0	0	0	0	0	0.2	0.054
West Nile Virus	7	1	8	1	1	0.6	0.161
Yersiniosis	1	0	2	8	9	6.0	1.606
Zika virus infection	0	0	1	0	0	1.0	0.268

Source: Ohio Disease Reporting System, downloaded 10/12//2018. Rates are per 100K population and based on 5 yr average incidence '13 – '17.

Canton City Health Department

October Report (Meeting 10/22/18)

OPHI/THRIVE

Stark County THRIVE INITIATIVES

Stark County THRIVE Pathways HUB

Care Coordination Agencies.....	9
Community Health Workers	15
Number of Women Enrolled.....	337
Number of Babies Born.....	113

CenteringPregnancy®

Alliance Family Health Center and My Community Health Center Women Served	62
---	----

Fatherhood Coalition - Dr. Dad, 24/7 Dad, and Parent Cafés

Number of Attendees	3,988
Parenting Time Orders Issued	7

Faith-Based & Grassroots Organizations

Abide Ministries, Mary Church Terrell Federated Club, Canton Calvary Mission, Hannah's House 119, George Dunwoody Foundation, and Faith Empowerment Ministries Clients Served	1,098
---	-------

Comprehensive Evaluation

Conducted by Kent State University

Cultural Competency & Humility and Impact of Personal Culture on Communication; Cultural Influence and Health Care Series

Stark Mental Health & Addiction Recovery

2018 Q1 & Q2 Stark County

Infant Mortality Rate (IMR) per 1,000 Live Births

Black IMR.....	7.6	(58.8% decrease from 2017 Q1 & Q2)
White IMR	5.8	(24.7% decrease from 2017 Q1 & Q2)
Overall IMR.....	5.9	(32% decrease from 2017 Q1 & Q2)
Healthy People 2020 Goal.....	6.0	
B/W Disparity Ratio.....	1.3	(45.8% decrease from 2017 Q1 & Q2)

Number of Stark County Infant Deaths by Race

Black.....	2
White.....	10
Total	12

Number of Stark County Live Births by Race

Black.....	263
White.....	1,721
Other	46
Total	2,030

How Stark County THRIVE Community Health Workers Impact Moms, Babies, and Families!

Today, Shawna is busy planning her child's first birthday party!

Nine months ago when Shawna and her husband found out they were pregnant, they didn't know where to start. Then they met a THRIVE Community Health Worker at a local health fair. She connected them to an obstetrician, discussed what their Medicaid Plan had to offer for transportation, and even helped them enroll in a program that rewards them for going to their prenatal, post-partum and well-baby appointments. "THRIVE has supported us along the way," she says, "and even connected my husband to the Stark County Fatherhood Coalition and the Dr. Dad program."

What Other Clients are Saying ...

- "I really value the help my THRIVE CHW gives me with finding resources such as baby clothes, safe sleep information and other topics."
- "I feel respected and supported."
- "I appreciate that my THRIVE CHW is culturally related." ... "and has similar life experiences."
- "My THRIVE CHW always responds very quickly to my calls."

Comments From

Matt Lytle, Fatherhood Coalition Administrator

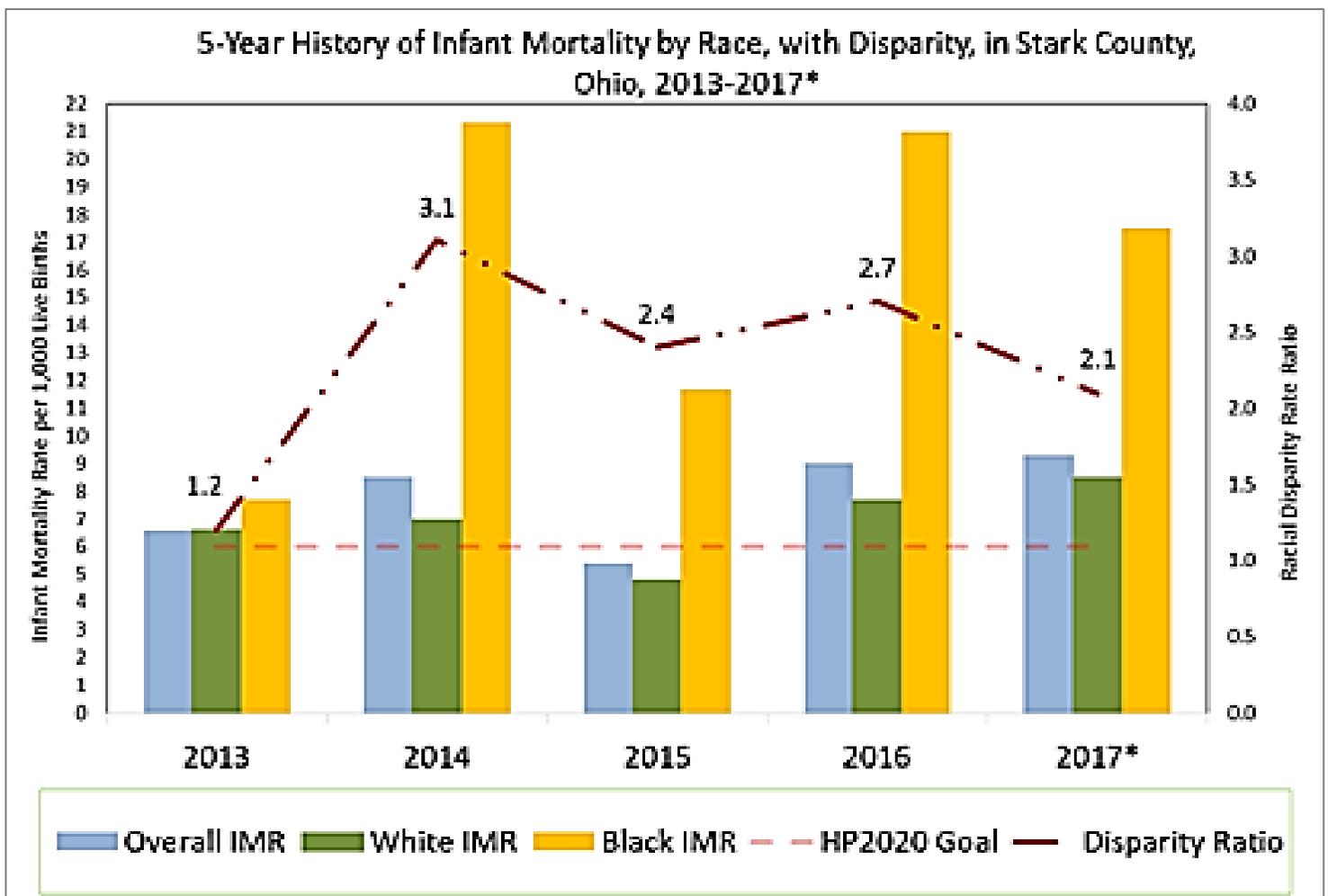
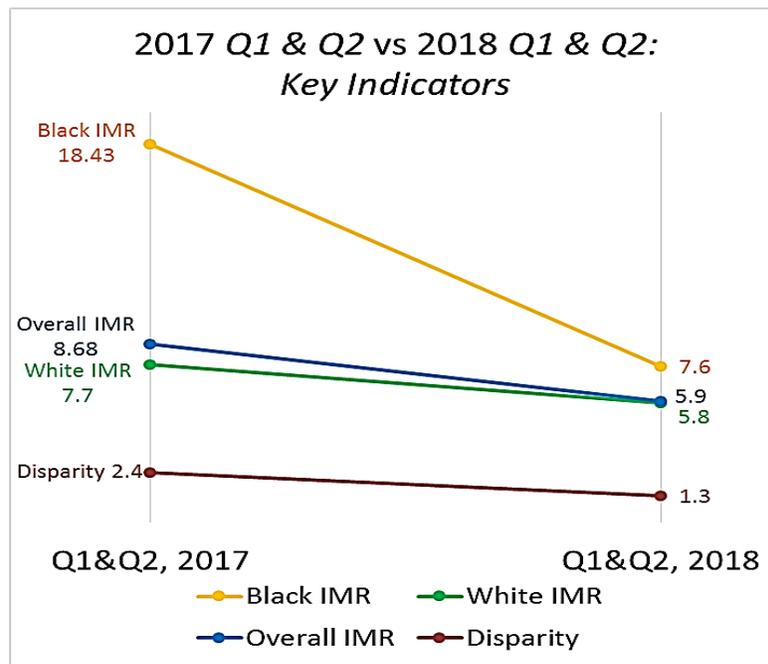
"Thank you to everyone at THRIVE for their continued support of the Fatherhood Coalition. It is somewhat funny that THRIVE is holding an appreciation breakfast for their partners when it should really be the other way around as a lot of our work would not be possible without their support."

"If any of you have listened David Baker, who is President of the Pro Football Hall of Fame, speak before then you have probably heard him talk about how he has the best job in the world. And in a lot of respects he may be right. Here is a man who gets to have daily interactions with some of the greatest athletes in the world. But, I think my job gives him a pretty good run for his money. On a daily basis, I get paid to interact with fathers seeking to become more involved with their children, wanting to be a part of change, spending time together, doing things they may not normally get a chance to do, sometimes even at events with those very same greatest athletes that David Baker talks about. I interact with 25+ university professors, health care professionals, social service workers, educators, attorneys, business professionals who work together on promoting fatherhood engagement. I even get to work with a retired court administrator who likes to remind me to schedule sub-committee meetings around his golf schedule. And while I am not advocating for a reduction in pay, this is the type of job I would do for a free. Yeah, I would have to say I might also have the best job in the world."

Canton City Health Department

October Report (Meeting 10/22/18) - continued

OPHI/THRIVE





Every baby deserves to celebrate their first birthday!



Stark County THRIVE INITIATIVES

Stark County THRIVE Pathways HUB

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VISION:

All Stark County babies will celebrate their first birthday.

OBJECTIVES:

Decrease the infant mortality rate.

Decrease the disparity in birth outcomes between white and black babies.

STARK COUNTY THRIVE PATHWAYS HUB

HOW IT WORKS



CHWs Serve As Partners, Coaches & Advocates for Their Clients

The Stark County THRIVE Pathways HUB is a data driven, county-wide system that connects residents to medical care and social services to improve health outcomes.

Key to the system are Community Health Workers (CHWs) who provide care coordination services and are employed by medical clinics, social service agencies, and other organizations throughout Stark County.

Train CHWs and Supervisors receive training and education on improving health outcomes. CHWs are certified through the Ohio Board of Nursing and live and work in our community.



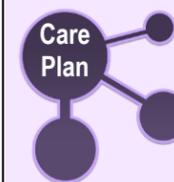
Enroll

CHWs work in the community to identify clients and enroll them in care coordination. Healthcare providers and others can refer patients to the Stark County THRIVE Pathways HUB.



Assess

Enrolled clients receive a comprehensive risk assessment, and work with their CHW to prioritize their health and social needs.



Plan CHWs develop a care plan using the Stark County THRIVE Pathways HUB model by opening "pathways" for each need such as health coverage, medical home, food, housing, transportation, and others.

Meet

Clients meet with their CHWs at least monthly to work as a team on care coordination plans, and address each need one by one.



Track

Stark County THRIVE Pathways HUB staff track data to reduce duplication of services and assure clients receive the most appropriate high quality, evidence based services.

Sustainability

Organizations employing CHWs receive payments from Medicaid managed care plans and other funding partners, when clients are successfully connected to needed medical and social services and achieve important health outcomes.



This approach helps the clients improve health outcomes by addressing the social determinants of health, reducing disparities, and improving population health.

Stark County THRIVE Pathways HUB (234) 410-3087



CANTON CITY BOARD OF HEALTH

**Canton City Public Health
HEALTH COMMISSIONER**
James Adams

THRIVE COLLABORATIVE

SOCIAL DETERMINANTS OF HEALTH TEAM
James Adams, Health Commissioner – Co-Lead
Dawn Miller, Project Manager
Amanda Archer, Epidemiologist II
Jessica Boley, Epidemiologist I
Danielle Grimm, Executive Assistant
Delight Howells, Stark County Health Department
Cleo Lucas, Community Outreach Coordinator
Sandy Marinchick, Pathways HUB Coordinator
Sherry Smith, Stark County Health Department – Co-Lead

STARK COUNTY THRIVE PATHWAYS HUB
Dawn Miller – HUB Manager
Jessica Boley – Epidemiologist I
Danielle Grimm – Executive Assistant
Sandy Marinchick – HUB Coordinator
Vacant – Neighborhood Navigator

CARE COORDINATING AGENCIES

**STARK COUNTY THRIVE
COMMUNITY ADVISORY COMMITTEE**

**STARK COUNTY THRIVE EVALUATION TEAM
& PATHWAYS HUB QUALITY IMPROVEMENT**
Kent State University Evaluators:
Dr. Lynn Falletta, Dr. Peter Leahy and Stephanie Abbruzzese
Members: Jim Adams, Amanda Archer, Annie Butusov, Joni Close, Mary Dunbar, Elayne Dunlap, Danielle Grimm, Dr. Anju Mader, Sandy Marinchick, Dawn Miller, Robin Mingo-Miles, Robert Myers, Kirk Norris, Rob Pierson, Sherry Smith, and Morgan White

FUNDED PARTNERS

Abide Ministries-New Baltimore Community Church	Hannah's House 119
Access Health Stark County	Hospital Council of Northwest Ohio
Alliance City Health Department	Mary Church Terrell Federated Club
Alliance Family Health Center	My Community Health Center
Aultman Hospital	Stark County Department of Job & Family Services
Canton Calvary Mission	Stark County Health Department
CommQuest	Stark Mental Health & Addiction Recovery
Early Childhood Resource Center	Stark Metropolitan Housing Authority
Family Empowerment Ministries	Stark Social Workers Network
George Dunwoody Foundation	YWCA Canton

FUNDERS
March of Dimes
Ohio Department of Health
Ohio Department of Medicaid
Ohio Health Plans - Buckeye, CareSource, Molina, Paramount, United Healthcare
Sisters of Charity Foundation of Canton
Stark Community Foundation
United Way of Greater Stark County

REFERRING AGENCIES
Akron Children's Hospital
Alliance Community Hospital
Aultman Hospital
Beacon Pharmacy
Canton City School District
Catholic Charities
Domestic Violence Project
Faith-Based & Grassroots Organizations
JRC, Inc.
Mercy Medical Center
Ohio Guidestone
Ohio Means Jobs
Perry Local School District
Pregnancy Choices
Stark County District Library
Stark County Homeless Hotline
Stark County TASC, Inc.
The Ohio State University—Extension Services
WIC Clinics
YMCA of Canton

Access Health Stark County
Gayle Walters, Executive Director

Alliance Family Health Center
HRSA Certified
FQHC Look-Alike

Amelia Kocher,
Executive Director

CommQuest

Keith Hochadel,
Executive Director

My Community Health Center
HRSA Certified
FQHC Look-Alike

Terry Regula,
Chief Executive Officer

Stark County Department of Job & Family Services

Deb Forkas,
Executive Director

Stark County Health Department

Kirkland Norris,
Health Commissioner

Stark Metropolitan Housing Authority

Herman Hill,
Executive Director

Stark Social Workers Network

Shawnta Forester,
Chief Executive Officer

YWCA of Canton

Cathy Mick-Jennings,
Executive Director

The CHW Center

- Recruitment
- Assessing for Training Based on Core Competencies
- Certified Training for CHWs
- Practicum Experience
- Baseline & Quarterly Evaluation of Core Competencies (both CHW & Supervisor)
- Assistance with Integration
- Peer Support Learning Community

Supervisor(s)
Michele Oyster
Pregnancy & Maternal & CHW Peer Support
Stacy Kelly
Chronic Disease
CHWs
Pregnancy & Maternal
Sharee Bell-Waiters
Draya Ellis
India Thomas
Elonda Williams
1 TBD
Chronic Disease
Donna Daniels
Courtney Jeter
Theresa Whitman
3 Vacant Positions

Supervisor
Morgan White

CHWs
Pregnancy & Maternal
Turquoise Hatcher
Brenda Johnson

Supervisor
Robin Dockus

CHW
Pregnancy & Maternal
Kelly Loftin

Supervisor(s)
Sharon Faiello
Janet Allen

CHW
Pregnancy & Maternal
Shawnette Britton

Supervisor
Matt Lytle

CHWs
Fatherhood/ Pregnancy & Maternal
Cassie Hunt

Supervisor
Delight Howells

CHWs
Pregnancy & Maternal
Marquisha Ledwell
Jamie Warfield

Moms & Babies First
Kalita Bell
LaToya Trice

Supervisor
Lisa Seeden

CHWs
Pregnancy & Maternal
Tyana Chambers

Supervisor
Shawnta Forester

CHW
Pregnancy & Maternal
Tammi Tuck-Nelson

Supervisor
Cathy Mick-Jennings

CHW
Pregnancy & Maternal
Marcy Smith

Canton City Public Health

September Report (Meeting 10/22/2018)

ENVIRONMENTAL HEALTH (EH)

Environmental Summary Numbers (Performance Management)

Summary Statistics	Cases Opened M / YTD	Cases Acknowledged M / YTD	Cases Closed M / YTD	Days taken to Acknowledge M / YTD	Days taken to Close M / YTD
Environmental Investigations	216 / 1801	215 / 1678	166 / 1728	0.20 / 0.37	5.00 / 11.97
Animal Bite Investigations	18 / 247	18 / 183*	12 / 232	0.50 / 1.10	9.40 / 13.20

Summary Statistics	Tires, lbs M / YTD	# of Tires (estimated) M / YTD	HHW, lbs M / YTD	# HHW Customers M/YTD	E-Waste & Misc Metals, lbs M / YTD	Scrap Steel, lbs (Sanitation Bin) M / YTD	Commodity Sales M / YTD
Recycling Center	15,780 / 238,060	789 / 11,903	14,498.46 / 82,104.57	** / 1331	2,360 / 77,260.40	0 *** / 67,690.00	\$ 498.75/ \$22,846.20

Summary Statistics	Plan Reviews Received M / YTD	Plan Reviews Approved M / YTD	Annual Inspection Goal	Monthly Inspection Goal	Inspections Completed M / YTD
Food Service Activities	3 / 14	2 / 13	980	82	11+ / 281
Swimming Pools / Spas	-	-	34	-	2 / 17
Schools	-	-	77	-	0 / 38
Body Art (Tattoos)	-	-	8	-	0 / 1

NOTES:

1. M / YTD = Monthly / Year to Date
2. * Cases were being entered but not acknowledged originally because sanitarian entering the case was also the sanitarian handling the case.
3. **At this time, Household Hazardous Waste (HHW) customer usage data is collected quarterly. This is customers for 1st, 2nd and 3rd quarters.

4. “Cases Opened” is a number from SeeClickFix.com complaint system for complaints logged and “Cases Acknowledged” indicates that we recognized that a complaint was assigned to EH or someone in EH.
5. + 24 Temporary Food Service Inspections were performed in September and 114 YTD.
6. *** Sanitation truck was down for repairs. Metals were stockpiled till truck was back in service on 10/2/2018.

Canton City Public Health

September 2018 Report (Meeting 10/22/18)

AIR POLLUTION CONTROL

AIR MONITORING:

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8
PM10 / Manganese	n/a	0	1	Republic Steel
Lead	Attainment	1	2	Republic Steel
Lead	Undetermined	0	1	Youtz Leadership School

- *Monitoring Network Details:* At the request of Ohio EPA Director Craig Butler, an ambient air sampler was placed at Youtz Leadership School at 1901 Midway Avenue NE, Canton. Samples will be collected and analyzed for lead for 6-12 months. The first sample was collected 9/29/2018.

Air Pollution Laboratory Report

Suspended Particulates PM2.5- Comparison of Monthly Averages (in micrograms per cubic meter of air)*

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

**Note: Due to data availability averages are reported for previous month*

Location	August 2014	August 2015	August 2016	August 2017	August 2018
#1 Health Department	12.0	9.3	7.4	9.8	10.6
#15 Fire Station #8	12.5	9.9	8.5	10.8	10.7

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	September 2014	September 2015	September 2016	September 2017	September 2018
# of AQI Reporting Days	21	21	21	20	19
Highest AQI Value	59	78	75	100	56
# of Days in Good Category	19	16	15	8	17
# of Days in Moderate Category	2	5	6	12	2
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	0	0
# of Days in Unhealthy Category	0	0	0	0	0

APC Compliance Monitoring Activities

September 2018

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
<i>INSPECTIONS</i>												
1. Full Compliance Evaluation (FCE) inspections			5	0		5			13	0		13
2. Site Visits conducted (non-complaint)	1		1	0	0	2	5		17	11	2	35
3. Performance tests observed			1	0		1			12	0		12
4. Opacity observations conducted			2	1	0	3			18	3	1	22
5. Anti-tampering inspections					1	1					2	2
<i>COMPLAINTS</i>												
6. Complaints received	14	1	3	1	1	20	156	10	37	19	20	242
7. Complaints investigated	14	1	3	1	2	21	151	10	35	15	16	227
<i>ENFORCEMENT</i>												
8. Warning actions taken	3	0	0	0	0	3	26	1	2	0	0	29
9. General NC enforcement actions taken	5	0	0	0	0	5	56	4	1	6	0	67
10. Significant NC enforcement actions taken	0	0	2	0	0	2	5	2	7	1	0	15
11. GNC Resolved without further action – Local	5	0	0	0	0	5	56	4	1	2	0	63
12. SNC Resolved without further action – Local	0	0	0	0	0	0	0	0	0	0	0	0
13. Enforcement Action Referral to OEPA for SNC	0	0	1	0	0	1	4	2	7	0	0	13
14. Final Enforcement Action Issued by OEPA/AGO	0	0	0	0	0	0	2	6	2	0	0	10

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

Activity	Month Totals		CYTD Totals	
<i>ASBESTOS</i>				
15. Demo/Renovation notifications received	11		127	
16. Demo/Renovation inspections performed	11		45	
17. Non-Notifier inspections performed	0		4	
18. Asbestos Landfill inspection performed	3		3	
<i>OPEN BURNING ISSUANCE</i>				
	Received	Issued	Received	Issued
19. Open Burning Notifications	2	2	6	6
20. Open Burning Permissions	1	1	8	8

Summary of Inspection Goal Status for 3rd Quarter 2018

Activity	Quarter Totals	Quarter Goal
1a. Full Compliance Evaluation (FCE) inspections at HPF	8	7
5. Anti-tampering inspections	2	2
18. Asbestos Landfill inspection performed	3	2
<i>ASBESTOS NOTIFICATION INSPECTIONS</i>		
15. Demo/Renovation notifications received	39	<i>n/a</i>
16. Demo/Renovation inspections performed	23	<i>n/a</i>
Asbestos notification inspection rate:	59.0%	15%

- *Quarterly Inspection Goals Status (Jul-Sep):* We achieved more than 100% of the quarterly goal for high priority facility inspections and asbestos landfill inspections, and 100% of the quarterly goal for anti-tampering inspections. We achieved 59.0% quarterly asbestos inspection rate, which is higher than the goal of 15%, so we anticipate to achieve the yearly goal.

Summary of Inspection Goal Status for FFY 2018

Activity	FFY Totals	FFY Goal
1a. Full Compliance Evaluation (FCE) inspections at HPF	17	16
5. Anti-tampering inspections	2	2
18. Asbestos Landfill inspection performed	3	2
<i>ASBESTOS NOTIFICATION INSPECTIONS</i>		
15. Demo/Renovation notifications received	197	<i>n/a</i>
16. Demo/Renovation inspections performed	58	<i>n/a</i>
Asbestos notification inspection rate:	29.4%	15%

- *Yearly Inspection Goals Status (Oct-Jul):* The yearly contract goals were from a time period of 10/01/2017 – 09/30/2018. We achieved more than 100% of the yearly goal for high priority facility inspections and asbestos landfill inspections, and 100% of the yearly goal for anti-tampering inspections. We achieved 29.4% yearly asbestos inspection rate, which exceeds the yearly goal of 15%.

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities tables on the previous page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 09/11/18: David Hampton, Courtney Grossman, Jaclyn Hupp, and Nathan Sobczak were on site at FEPTIO facility, Ohio Tar and Asphalt division of Central Allied, located at 2905 Columbus Rd NE, Canton, to observe a stack test of their P902 asphalt batch plant equipment for the measurement of particulate matter pollutants. This test was required by the 06/23/17 Ohio EPA Findings and Orders enforcement action after the 05/25/17 test failed. The facility has since installed new control equipment to better control emissions, which the test will demonstrate. The test report is due on 10/11/18.
- 09/06/18: Sam Norman sent a significant non-compliance notice of violation (NOV) letter to Title V Facility, Marathon Refinery, located at 2408 Gambrinus Ave SW, for their flare exceeding their permit allowable opacity (visible emission) limit on one day in August 2018, as discussed in the August 2018 Board Report. The facility provided their response on 09/21/18 which is under review.
- 09/07/18: Ron Jones sent a significant non-compliance NOV letter to Title V Facility, Republic Steel, located at 2633 8th St NE, Canton, for visible emissions coming from the CBCF Building in August 2018, as discussed in the August 2018 Board Report. The facility has until 10/05/18 to provide a response. This violation has been referred to Ohio EPA to add to the existing case for further enforcement action.

PERMITTING:

Facility Universe in Stark County (APC Jurisdiction)

	August 2018 End Balance	Facilities shutdown in September 2018	New Facilities in September 2018	Facilities changed type in Sept 2018	September 2018 End Balance
# of Title V Facilities	21	0	0	-2	19
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	183	0	0	+2	185
# of PBR Facilities	284	0	0	0	284

- See permit goals narrative below for an explanation of the facility changes.

Summary of Permit Activity for August 2018

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued* Permits
TVPTI-Initial Installation	1	0	1
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	0	0	1
NTVPTIO-Ch31 Modification	0	0	0
Total Installation Permits	1	0	2
TVPTO-renewal	0	2	1
FEPTIO-renewal	0	0	0
PTIO-renewal	0	0	2
Total-Renewals	0	2	3
TVPTI - Admin Modification	0	0	0
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
Total other permits	0	0	0
PBR-Initial Installation	0	n/a	0
PBR-Replace Renewal	0	n/a	0
PBR-Other	0	n/a	0
Total PBRs	0	n/a	0
GRAND TOTAL	1	2	5

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

Summary of Permit Goals and Status for CYTD 2018

Includes progress toward Strategic Plan goal

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	5	12

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	n/a	5	5	5	4	11
TVPTO-Initial~	n/a	0	0	0	1	1

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	11	11	100%	100%
% of Admin Mod Permits issued final within 180 days	8	8	100%	100%

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2018.

- Permit Issuance Goals Status:* The Lehigh Cement Company PTIO renewal was issued final in September 2018, so we were able to cancel the Title V permit renewal in September 2018 (since it was replaced by the PTIO). This caused this facility to change from Title V status to NTV status. The A.R.E. Accessories Title V permit renewal was issued PPP in September 2018, which the 14-day facility comment period will end in September, so we plan to process the PP issuance in October 2018. The Jewel Acquisition Title V permit renewal was issued draft in late-September 2018, which the 30-day public comment period will end in early November 2018, so we plan processing the PPP issuance in November 2018. Staff are working on the remaining 3 Title V renewal permits, which will take several more months before they are ready for draft issuance. As for the NTV and FEPTIO backlogged renewal permits, these were a lower priority for staff to complete but some progress has been made. As stated above, the Lehigh Cement Company PTIO permit was issued. Additionally, the Timken Company Gambrinus Roller Bearing PTIO renewal was issued final in September 2018, which caused this facility to change from Title V status to NTV status. Terri has 3 permit reviews on her to-do list for permits associated with the NTV/FEPTIO goals, which will need to be prioritized to get completed in the near future to maintain our performance.

Summary of Final Issued Permits for 3rd Quarter 2018 Compared to Benchmarks

	Final Issued Permits*		
	Canton	Benchmark-High: Toledo	Benchmark-Low: Portsmouth
TVPTI-Initial Installation	1	0	0
TVPTI-Ch31 Modification	0	1	0
FEPTIO-Initial Installation	0	0	1
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	4	2	0
NTVPTIO-Ch31 Modification	0	1	0
Total Installation Permits	5	4	1
TVPTO-renewal	2	2	2
FEPTIO-renewal	0	1	1
NTVPTIO-renewal	2	7	0
Total Renewals	4	10	3
TVPTI - Admin Modification	2	1	0
TVPTO-APA/MPM/SPM	0	3	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	1	0	0
NTVPTIO-Admin Modification	0	1	0
Total Other Permits	3	5	0
Total PBRs	5	2	8
GRAND TOTAL	17	21	12

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- Quarterly Benchmark Comparison:* We have two Benchmarks: Toledo, which is about the same size jurisdiction with more staff; and Portsmouth which is a slightly smaller jurisdiction with about the same staff. Our goal is to achieve performance at the same level as our high benchmark, but to never fall below our low benchmark. This quarter our performance has decreased compared to the last quarter since we are below our high benchmark, but we are still meeting the goal of being above our low benchmark. We are achieving 81% of our high benchmark's performance. Our goal next quarter is to maintain our performance levels (in between our low & high benchmarks).

Canton City Public Health

September Report 2018 (Meeting 10/22/2018)

VITAL STATISTICS

Certificates Issued	SEP 2018	2018 YTD	2017 YTD
Death Certificates Issued	540	5,245	4,906
Birth Certificates Issued	684	7,281	7,652

*Births Total Residents & Nonresidents	SEP 2018	2018 YTD	2018 YTD
Births	341	3,213	
Unmarried Parent Births	174	1,583	49%
Births to Mothers aged 14 and under	-	-	-
Births to Mothers aged 15 - 17	4	50	2%
Births to Mothers aged 18 - 19	15	177	6%
Births to Mothers aged 20 - 24	85	760	24%
Births to Mothers aged 25 - 29	119	1,063	33%
Births to Mothers aged 30 - 34	80	828	26%
Births to Mothers aged 35 - 39	30	274	9%
Births to Mothers aged 40 - 44	6	54	2%
Births to Mothers aged 45 and over	2	7	0

Deaths in Canton City	SEP 2018	2018 YTD	YTD Male	TYD Female
Total	127	1,373	52%	48%
Deaths aged 0 - 9	4	13	69%	31%
Deaths aged 10 - 19	1	7	71%	29%
Deaths aged 20 - 29	1	27	81%	19%
Deaths aged 30 - 39	6	35	57%	43%
Deaths aged 40 - 49	1	51	55%	45%
Deaths aged 50 - 59	15	142	50%	50%
Deaths aged 60 - 69	28	282	63%	37%
Deaths aged 70 -79	30	326	53%	47%
Deaths aged 80 and over	41	490	43%	57%

Based on the number of births and deaths registered for the month of September 2018.

City of Canton
Statement Of Cash Position

Report Date: 09/30/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$150,153.12	\$2,960.89	\$18,217.80	\$1,966.38	\$15,949.32	\$152,421.60	\$3,816.85	\$148,604.75
2313 - Local Health Dept Prev Support	\$214,129.06	\$324.54	\$52,473.31	\$7,451.38	\$45,606.77	\$220,995.60	\$2,437.93	\$218,557.67
2314 - Family Health (476)	\$2,161,606.47	\$26,515.57	\$760,271.47	\$41,198.97	\$2,400,828.49	\$521,049.45	\$391,096.48	\$129,952.97
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$671.63	\$1,936.47	\$3,635.85	\$0.00	\$3,635.85
2316 - WIC Supplemental Health - FY 77	\$348,725.92	\$13,391.54	\$891,754.13	\$101,915.34	\$951,558.18	\$288,921.87	\$69,021.49	\$219,900.38
2317 - Local Health Assess & Accred Fnd	\$1,784.46	\$0.00	\$15,138.24	\$108.16	\$6,247.04	\$10,675.66	\$0.00	\$10,675.66
2318 - Local Aids Prevention	\$375,355.68	\$36,051.35	\$240,418.88	\$22,079.60	\$220,688.04	\$395,086.52	\$70,022.53	\$325,063.99
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$394,653.58	\$8,110.02	\$124,329.80	\$4,920.24	\$90,207.06	\$428,776.32	\$11,491.10	\$417,285.22
2321 - Immunization Action Grant	\$87,783.17	\$11,264.35	\$95,665.52	\$11,004.56	\$99,109.75	\$84,338.94	\$34,248.75	\$50,090.19
2322 - Dental Sealant 132T Grant	\$124,143.54	\$91.00	\$33,914.00	\$4,121.36	\$49,648.62	\$108,408.92	\$16,675.39	\$91,733.53
2323 - Personal Responsibility Ed Pr Fd	\$55,231.00	\$0.00	\$130,500.00	\$8,974.76	\$95,108.42	\$90,622.58	\$1,281.33	\$89,341.25
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$21,710.53	\$143.75	\$4,121.75	\$56.00	\$1,485.35	\$24,346.93	\$380.00	\$23,966.93
2328 - Public Health Infrastructure	\$42,547.38	\$1,171.47	\$89,758.91	\$5,954.14	\$67,065.49	\$65,240.80	\$65.85	\$65,174.95
2329 - Smoke Free Ohio	\$19,207.41	\$593.33	\$3,183.33	\$0.00	\$163.22	\$22,227.52	\$0.00	\$22,227.52
2331 - Air Pollution (134)	\$650,449.35	\$35,814.00	\$540,664.85	\$49,363.82	\$557,494.33	\$633,619.87	\$31,919.72	\$601,700.15
2332 - Air Pollution (135)	\$1,217.66	\$0.00	\$40,813.00	\$0.00	\$0.00	\$42,030.66	\$0.00	\$42,030.66
2335 - EARLY HEAD START	\$9,224.84	\$362.20	\$7,886.70	\$566.19	\$1,504.84	\$15,606.70	\$1,106.76	\$14,499.94
2351 - Food Service (055)	\$114,941.66	\$1,323.00	\$262,327.79	\$13,297.78	\$149,784.59	\$227,484.86	\$0.00	\$227,484.86
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.90	\$0.00	\$5,715.00	\$277.26	\$4,243.17	\$36,291.73	\$0.00	\$36,291.73
2354 - Solid Waste Disposal License	\$148,293.49	\$498.75	\$92,555.87	\$6,765.32	\$62,648.29	\$178,201.07	\$788.56	\$177,412.51
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$4,757.07	\$415.33	\$0.00	\$415.33

City of Canton
Statement Of Cash Position

Report Date: 09/30/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$16,303.51	\$0.00	\$640.00	\$0.00	\$126.94	\$16,816.57	\$0.00	\$16,816.57
Fund Type 12 - Special Revenue Funds Subtotal:	\$4,989,597.26	\$138,615.76	\$3,410,350.35	\$280,692.89	\$4,826,161.45	\$3,573,786.16	\$634,352.74	\$2,939,433.42
Fund Category 1 - Governmental Funds Subtotal:	\$4,989,597.26	\$138,615.76	\$3,410,350.35	\$280,692.89	\$4,826,161.45	\$3,573,786.16	\$634,352.74	\$2,939,433.42
Grand Total:	\$4,989,597.26	\$138,615.76	\$3,410,350.35	\$280,692.89	\$4,826,161.45	\$3,573,786.16	\$634,352.74	\$2,939,433.42

City of Canton
Budget by Fund Category Report
 09/30/2018

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$237,400.00	\$0.00	\$237,400.00	\$1,323.00	\$0.00	\$295,582.79	(\$58,182.79)	125%	\$326,873.25
53 - Intergovernmental revenue	\$3,417,336.00	\$0.00	\$3,417,336.00	\$122,795.70	\$0.00	\$2,904,503.28	\$512,832.72	85%	\$4,926,434.07
54 - Charges for services	\$261,700.00	\$1,323,512.00	\$1,585,212.00	\$13,978.81	\$0.00	\$202,098.23	\$1,383,113.77	13%	\$234,276.56
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	\$518.25	\$0.00	\$8,166.05	(\$8,166.05)	+++	\$3,314.37
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,000.00
Revenue Totals	\$3,956,436.00	\$1,323,512.00	\$5,279,948.00	\$138,615.76	\$0.00	\$3,410,350.35	\$1,869,597.65	65%	\$5,545,898.25
Expense									
61 - Salary and benefits	\$1,891,435.00	\$10,444.00	\$1,901,879.00	\$137,628.94	\$0.00	\$1,375,905.01	\$525,973.99	72%	\$1,808,697.67
62 - Payroll fringes	\$861,623.00	\$7,841.00	\$869,464.00	\$31,454.19	\$0.00	\$402,359.52	\$467,104.48	46%	\$808,667.40
70 - Services	\$2,071,457.00	\$1,985,575.44	\$4,057,032.44	\$101,702.26	\$591,286.39	\$2,873,861.37	\$591,884.68	85%	\$1,628,280.67
71 - Utilities	\$6,220.00	\$3,091.42	\$9,311.42	\$537.88	\$3,377.62	\$4,581.80	\$1,352.00	85%	\$6,915.20
73 - Supplies	\$252,961.00	\$10,757.61	\$263,718.61	\$6,749.21	\$35,127.34	\$92,324.91	\$136,266.36	48%	\$194,171.01
74 - Refunds, claims and reimbursements	\$16,137.00	\$1,572.17	\$17,709.17	\$275.91	\$200.00	\$15,295.80	\$2,213.37	88%	\$14,640.27
75 - Capital Outlay	\$23,200.00	\$7,842.39	\$31,042.39	\$0.00	\$0.00	\$10,342.39	\$20,700.00	33%	\$26,528.15
77 - Other	\$65,850.00	\$10,521.23	\$76,371.23	\$2,344.50	\$4,361.39	\$51,490.65	\$20,519.19	73%	\$50,576.34
Revenue Totals:	\$3,956,436.00	\$1,323,512.00	\$5,279,948.00	\$138,615.76	\$0.00	\$3,410,350.35	\$1,869,597.65	65%	\$5,545,898.25
Expenditure Totals:	\$5,188,883.00	\$2,037,645.26	\$7,226,528.26	\$280,692.89	\$634,352.74	\$4,826,161.45	\$1,766,014.07	76%	\$4,538,476.71
1 - Governmental Funds Net Totals:	(\$1,232,447.00)	(\$714,133.26)	(\$1,946,580.26)	(\$142,077.13)	(\$634,352.74)	(\$1,415,811.10)	\$103,583.58		\$1,007,421.54
Revenue Grand Totals:	\$3,956,436.00	\$1,323,512.00	\$5,279,948.00	\$138,615.76	\$0.00	\$3,410,350.35	\$1,869,597.65	65%	\$5,545,898.25
Expenditure Grand Totals:	\$5,188,883.00	\$2,037,645.26	\$7,226,528.26	\$280,692.89	\$634,352.74	\$4,826,161.45	\$1,766,014.07	76%	\$4,538,476.71
Grand Totals:	(\$1,232,447.00)	(\$714,133.26)	(\$1,946,580.26)	(\$142,077.13)	(\$634,352.74)	(\$1,415,811.10)	\$103,583.58		\$1,007,421.54



Budget by Account Classification Report

Through 09/30/18
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	25,000.00	.00	25,000.00	.00	.00	24,967.14	32.86	100	19,920.38
Charges for services	447,100.00	.00	447,100.00	33,640.50	.00	341,808.55	105,291.45	76	446,940.70
Fines and forfeitures	.00	.00	.00	.00	.00	50.00	(50.00)	+++	.00
Other misc revenue	6,200.00	.00	6,200.00	69.20	.00	1,308.53	4,891.47	21	11,500.63
REVENUE TOTALS	\$478,300.00	\$0.00	\$478,300.00	\$33,709.70	\$0.00	\$368,134.22	\$110,165.78	77%	\$478,361.71
EXPENSE									
Salary and benefits	1,008,739.00	(5,000.00)	1,003,739.00	73,919.81	.00	708,198.30	295,540.70	71	946,615.07
Payroll fringes	459,214.00	5,000.00	464,214.00	16,966.49	.00	365,640.39	98,573.61	79	424,876.96
Services	117,493.00	11,398.00	128,891.00	4,614.88	26,853.48	78,564.02	23,473.50	82	99,405.25
Utilities	42,900.00	4,179.96	47,079.96	3,138.83	17,121.87	29,547.46	410.63	99	35,119.81
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,100.00	9,847.54	77,947.54	2,060.69	10,684.48	43,165.59	24,097.47	69	56,512.29
Refunds, claims and reimbursements	274,050.00	(4,926.00)	269,124.00	610.00	43,245.00	159,699.52	66,179.48	75	265,715.46
Capital Outlay	.00	6,295.44	6,295.44	.00	.00	6,295.44	.00	100	.00
Other	10,747.00	2,499.45	13,246.45	71.00	1,362.30	8,133.30	3,750.85	72	10,619.94
Advance out - due to other fund	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	15,000.00
EXPENSE TOTALS	\$2,033,252.00	\$29,294.39	\$2,062,546.39	\$101,381.70	\$99,267.13	\$1,401,253.02	\$562,026.24	73%	\$1,855,873.78
Fund 1001 - General Operating Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	33,709.70	.00	368,134.22	110,165.78	77%	478,361.71
EXPENSE TOTALS	2,033,252.00	29,294.39	2,062,546.39	101,381.70	99,267.13	1,401,253.02	562,026.24	73%	1,855,873.78
Fund 1001 - General Operating Totals	(\$1,554,952.00)	(\$29,294.39)	(\$1,584,246.39)	(\$67,672.00)	(\$99,267.13)	(\$1,033,118.80)	(\$451,860.46)		(\$1,377,512.07)
Grand Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	33,709.70	.00	368,134.22	110,165.78	77%	478,361.71
EXPENSE TOTALS	2,033,252.00	29,294.39	2,062,546.39	101,381.70	99,267.13	1,401,253.02	562,026.24	73%	1,855,873.78
Grand Totals	(\$1,554,952.00)	(\$29,294.39)	(\$1,584,246.39)	(\$67,672.00)	(\$99,267.13)	(\$1,033,118.80)	(\$451,860.46)		(\$1,377,512.07)

Canton City Public Health

September 2018 (Meeting 10/22/2018)

ACCREDITATION

Domain	Total documents	Uploaded	Remaining	Complete	In review
1	48	48	0	100%	0
2	44	44	0	100%	0
3	34	34	0	100%	0
4	10	10	0	100%	0
5	26	24	2	92%	1
6	31	31	0	100%	0
7	17	17	0	100%	0
8	24	23	1	96%	0
9	26	10	16	38%	0
10	7	7	0	100%	0
11	45	45	0	100%	0
12	15	15	0	100%	0
	327	308	19	94%	1

On a quarterly basis, the DLT will provide a written update to the Board of Health of the organization's performance, including a copy of the Performance of Organization Strategic Priorities Status Summary Dashboard.

PERFORMANCE UPDATE:

On the following page is a copy of the Performance of Organization Strategic Priorities Status Summary Dashboard for 3rd quarter 2018 (as of September 30, 2018). As can be seen, of the 11 strategic priority performance measures, 6 targets were achieved, 3 are below target, and 2 measures have not started yet.

The 6 strategic priority performance measures that achieved their targets demonstrate overall performance improvement was achieved for these activities.

For the 3 strategic priority performance measures that are below target:

- “Successfully link new HIV cases to care in 90 days” measure: Staff turnover is the cause for being below target. The DIS responsible for this work retired in December 2017. A new DIS was hired in the end of January 2018 and completed training in March 2018. The new DIS continues to grow in efficiency and is expected to grow closer to meeting the performance measure in the future. The DIS Supervisor will continue to support the new DIS's growth.
- “Implement Legionella water testing plan” measure: The second round of proficiency tests won't be completed by the outside laboratory until 11/02/2018, then an additional 6 weeks to receive the results. This has delayed completion of the remaining action steps. The action steps deadlines have been extended to 3/31/2019 instead of 12/31/2018 to accommodate this.
- “Decrease # of participants certified without current benefits” measure: The “One Call Now Text Reminder System” did not work in August or September due to workstation issues. This system not working increased the # of participants certified without current benefits above the baseline. This is the first set of data to reflect the impact of this system not working. However, due to funding cuts, this system is no longer operational starting October 2018, the month following this evaluation period. WIC is working to implement other methods of reminders to participants and evaluating data to share with ODH in hopes to secure funding or support to return to using this system.

For the 2 strategic priority performance measures that have not started yet: one will start November 1, 2018, so its performance update will be included in the 4th quarter 2018 performance update; and one will start March 1, 2019, so its performance update will be included in the 1st quarter 2019 performance update.



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Canton City Public Health - Performance of Organization Strategic Priorities 2020

Status Summary Dashboard for 3rd Quarter 2018 (as of September 30, 2018) of select strategic priorities performance measures

Strategic Priority Category	Division	Organizational Performance Measure	Unit of Measure	Where did we start? (Baseline)	Where do we want to go? (Goal)	Where should we be now? (Quarter Target)	Where are we now? (Quarter Metric/Status)
Communicable	Nursing	1.1 Successfully link new HIV cases to care in 90 days	% success	69	85	73	60 below target
Chronic	EH	1.1 Implement Tobacco 21 program in Canton (starts 09/01/18)	% of completion	0	100	6.2	13 target achieved
Environmental	APC	2.2 Decrease the # of backlogged air operating permits	# backlog permits	29	0	20	19 target achieved
Environmental	EH	1.1 Decrease % of critical food safety violations	% of critical	11.1	10.0	10.6	10.1 target achieved
Environmental	Lab	2.3 Implement Legionella water testing plan	% of completion	0	100	83	72 below target
Maternal	Thrive	1.1 Decrease infant mortality rate	# deaths per 1,000 live births	9.0	6.0	7.8	6.9 target achieved
Maternal	WIC	2.1 Decrease # of participants certified without current benefits	# of participants	309	263	294	324 below target
Maternal	WIC	2.2 Complete 25 WIC outreach activities per year	% of activities/yr completed	0	100	100	120 target achieved
Access	Nursing	1.1 Develop funding strategy for STI clinic services (starts 03/01/19)	% of completion	0	100	n/a	n/a not started
Foundational	Admin	2.1 Implement electronic leave reporting	% of completion	0	100	83	87 target achieved
Staff	Admin	2.1 Implement strategy to address employee satisfaction survey results (starts 11/01/18)	% of completion	0	100	n/a	n/a not started

Status Key:

Target Achieved = status metric equal to or better than quarter target (highlighted green);

Close to Target = status metric worse than quarter target, but within 10% of quarter target (highlighted yellow);

Abbreviations: n/a = not applicable % = percent # = number

Not Started = The start date for the Objective has not occurred yet (highlighted gray)

Below Target = status metric more than 10% worse than quarter target (highlighted red)

Date Reported: 10/18/2018

Canton City Public Health

2nd 6-mth 2018 Report (Meeting 10/22/18)

STRATEGIC PLAN PROGRESS

INTRODUCTION:

The Division Leadership Team (DLT) has finalized the structure of its monitoring of the strategic plan priorities goals and objectives and how it reports the progress. Each 6-month period (April-September and October-March), the DLT monitors and assesses the progress of all strategic priorities towards reaching their objectives, and decides next steps. The DLT selected the format of a status summary dashboard listing all the goals and objectives with its status to show the progress of all the strategic priorities in a concise snapshot.

On a 6-month basis, the DLT will provide a written update to the Board of Health of the organization's progress toward completing its strategic priorities, including a copy of the Performance of Organization Strategic Priorities Status Summary Dashboard. This is the first 6-month report that represents 2nd 6-month 2018 ending September 30, 2018 status. Future 6-month reports will be provided the month following the end of the 6-month period.

PERFORMANCE UPDATE:

On the following page is a copy of the Performance of Organization Strategic Priorities Status Summary Dashboard for 2nd 6-month 2018 ending September 30, 2018. As can be seen, of the 50 strategic priority objectives, 8 objectives have been completed, 19 objective targets were achieved, 2 objectives are close to the targets, 7 objectives are below target, 13 objectives have not started yet, and 1 objective has been deleted since it was a duplicate.

The 8 objectives that have been completed either entirely or for 2018 (if a multi-year objective) and so all necessary progress has been made.

The 19 strategic priority objectives that achieved their targets are on track to be completed as scheduled.

The 2 strategic priority objectives that are close to the targets are still considered on track and the DLT determined no additional actions were necessary.

For the 3 strategic priority objectives that are below target:

- 3 of these are also strategic priority performance measures and their update is included in the separate 3rd quarter 2018 performance update report.
- Communicable Objective 2.1: Due to the diversity of the populations served in our sexually transmitted infection (STI) clinic, challenges continue to occur in locating individuals who test positive for STIs. Our population is often transient and when visits are made to the home we often find that the individual is not in residence. We have changed our result processes to include text messages to try and accommodate some of these challenges. We will begin to implement processes to utilize LexisNexis which is a database used to search for current demographics on individuals we are unable to locate with current means (text message, phone calls, and visits).

- Foundational Objective 4.2: This objective was successfully completed for 2017. The 2018 progress is slightly below target since the all-staff meeting is scheduled for October 24, 2018. The presentation materials and still under development at the end of this reporting period. The completion of the materials has been priorities and will be completed for presenting during the October 24, 2018 meeting.
- Foundational Objective 5.3: 2 of the 7 divisions have completed staff development days. The DLT still needs to formalize what is intended as a staff development day to determine if the efforts completed by other divisions or activities are adequate to satisfy this requirement. This is planned to occur during a November 2018 DLT meeting. The remaining 5 divisions need to complete this by December 31, 2018.
- Foundational Objective 5.4: Communications have been more random than intended., There are months of no communications and months with more than 2 communications. The Health Commissioner plans to develop a schedule and topics of communication and a better tracking system to assure compliance with this objective.

For the 13 strategic priority objectives that have not started yet, they will be started by the start dates in the action plan to continue progress as planned.



Canton City Public Health - Performance of Organization Strategic Priorities 2020

Status Summary Dashboard for 6-month period ending September 30, 2018
of all strategic priority performance measures

Strategic Priority		Division / Committee	What is the Status?
Category	Goal	Objective	
Communicable	Goal 1. Reduce the risk of bloodborne pathogen infection in the community		
		Objective 1.1. 85% of newly identified HIV cases are linked to care within 90 days of diagnosis.	Nursing below target
		Objective 1.2. Implement a risk reduction program to decrease the number of new Hepatitis C infections in the community by 5% by 2020	Nursing target achieved
Communicable	Goal 2. Decrease the prevalence of STI infections in the community.		
		Objective 2.1 Decrease the rate of Chlamydia infections in Canton city by 5% by 2020 by effectively treating CCPH cases within 60 days.	Nursing below target
		Objective 2.2 Increase the amount of educational outreach programs in the community by 10% by 2020. Baseline is one program quarterly.	Nursing target achieved
Communicable	Goal 3. Increase the number of children immunized in Canton City		
		Objective 3.1. Children between the ages of 0 and 35 months of age receiving vaccinations at the health department will have their vaccination record accessed, caregiver will receive education, and receive recommended vaccinations (as permitted by caregiver).	Nursing target achieved
Chronic	Goal 1. Increase access to healthier lifestyle choices in the community		
		Objective 1.1. Decrease the incidence of youth initiation of smoking by 5% by the year 2020 through implementation of T-21 program in Canton.	Admin / EH target achieved
		Objective 1.2. Increase the number of tobacco free outdoor areas by 3 by the year 2020.	Admin Not started
		Objective 1.3. Increase the access to fresh food choices in identified community food deserts by 2 by 2020.	Admin Not started
Chronic	Goal 2. Decrease the rate of unintentional injuries.		
		Objective 2.1 Decrease the rate of animal bites in Canton by 10% by 2020	EH target achieved
Environmental	Goal 1. Increase compliance with environmental health laws and rules		
		Objective 1.1: Decrease the percentage of critical food safety violations divided by total violations (RFE/FSO) by a total of 10% by 2019 and another 10% (totalling 20%) by 2020.	EH target achieved
		Objective 1.2. Decrease the number of open burning violations in Stark County by 10% by 2020.	APC target achieved
Environmental	Goal 2. Keep community informed of environmental laws and rules		
		Objective 2.1 Increase public access to APC/EH enforcement information including summaries of complaints and enforcement actions	APC / EH close to target
		Objective 2.2 To keep APC permitted facilities informed, process 100% of APC renewal operating permits that are backlogged by 2020.	APC target achieved
		Objective 2.3 Develop Legionella water testing plan by 3/31/2019 42/31/2018.	Lab below target
Maternal	Goal 1. Decrease the rate of infant mortality and disparities in birth outcomes in Stark County.		
		Objective 1.1. By 2020, the overall infant mortality rate in Stark County will decrease to less than 6 infant deaths per 1,000 live births.	THRIVE target achieved
		Objective 1.2. By 2020, decrease by more than 50% the disparity between black and white infant mortality rates	THRIVE target achieved
		Objective 1.3. By 2020, reduce the number of preterm births to less than 9.4% of all live births.	THRIVE target achieved
Maternal	Goal 2. Promote WIC services throughout Stark County to increase total WIC caseload by 2%.		
		Objective 2.1. Decrease the # of participants certified without current benefits by at least 15% for Canton WIC.	WIC below target
		Objective 2.2. Accomplish 25 outreach activities completed by staff each fiscal year for Canton WIC	WIC target achieved
Access	Goal 1. Increase use of billable clinic services.		
		Objective 1.1. By October 1, 2019 analyze funding for STI clinic and provide written recommendations to Health Commissioner.	Admin / Nursing Not started
Access	Goal 2. Improve access to transportation services.		
		Objective 2.1. Partner with at least one program providing transportation services to individuals needing transportation for preventative medical care.	THRIVE target achieved
Foundational	Goal 1. Increase marketing of the department and its services.		
		Objective 1.1. Publish articles about the health department in print and online media of general circulation and/or conduct local radio show at least four times each year starting in 2018.	EH / CCPH-wide Objective completed for 2018
		Objective 1.2. Health department staff attend at least four neighborhood association meetings each calendar year.	EH / CCPH-wide Not started
		Objective 1.3. Implement a comprehensive department communication plan that includes a branding policy and use guidelines by 9/1/2018.	Admin / Domain 3 Objective completed
		Objective 1.4. Sponsor at least one community event (like a food collection day) for staff participation each year starting by 12/31/2017.	Admin Objective completed for 2018

Strategic Priority			Division / Committee	What is the Status?
Category	Goal	Objective		
Foundational	Goal 2. Increase use of fiscal services and tools provided by the City of Canton.			
		Objective 2.1. Implement paperless leave and reporting system by 12/31/2018.	Admin / CCPH-wide	target achieved
		Objective 2.2. Implement time and activity reporting module in Kronos system to replace current T&E system within 90 days of Auditor making system available.	Admin / CCPH-wide	target achieved
Foundational	Goal 3. Improve information sharing for internal staff use on department's community partnerships			
		Objective 3.1. Complete inventory of community partnerships that health department staff are participating in.	Admin / Domain 4	Objective completed
		Objective 3.2. Create an agency wide database or list of community partnerships and relevant contact information by October 1, 2018.	Admin / Domain 4	Deleted since duplicate of objective 3.1
Foundational	Goal 4. Foster a "Culture of Quality" in the department			
		Objective 4.1. Fully implement the department quality improvement plan by October 1, 2017	QI	Objective complete
		Objective 4.2. Highlight at least two quality improvement projects at annual all staff meeting.	QI	below target for 2018
Foundational	Goal 5. Provide high quality and relevant internal staff communication			
		Objective 5.1. Implement a department Intranet by March 31, 2018 December 31, 2018.	Admin / IT	close to target
		Objective 5.2. Hold at least 1 all staff meetings each calendar year.	CCPH-wide	target achieved
		Objective 5.3. Each division will hold at least one full or partial staff development day each calendar year starting on January 1, 2018.	CCPH-wide	below target for 2018
		Objective 5.4. Health Commissioner will post at least 2 "all staff" communications each month starting on July 1, 2017.	Admin	below target for 2018
Foundational	Goal 6. Effectively utilize technology services within the department			
		Objective 6.1. Utilize Office 365 services by July 31, 2018	CCPH-wide	Objective complete
		Objective 6.2. Fully catalog and document databases in use in department.	Admin / IT	Objective complete
Foundational	Goal 7. Provide excellent customer service.			
		Objective 7.1. All staff will complete at least one staff training related to customer service (as approved by their supervisor) every two years.	CCPH-wide	Not started
		Objective 7.2. Convert all microfiche birth and death records to PDF so they are faster to retrieve for customer requests. Completed by 6/30/2020.	Vital Statistics	target achieved
Foundational	Goal 8. Provide a facility that can better serve the public and enhance work environment for staff.			
		Objective 8.1. Implement a schedule for regular staff safety drills (fire, active shooter, severe weather) by August 1, 2018 December 31, 2019	Admin / Safety	Not started
		Objective 8.2. Assure that all staff have basic situational awareness training by January 1, 2020.	Admin	Not started
		Objective 8.3. Improve the external and internal signage for the department, by August 31, 2018.	Admin / Domain 3	Objective complete
		Objective 8.4. Provide paint updates to most areas of department and update the floor carpet by December 31, 2018	Admin	target achieved
		Objective 8.5. Remodel WIC and clinic areas to be more efficient and safe for clients by June 30, 2020	Admin	not started
Staff	Goal 1. Streamline training and development programs for employees.			
		Objective 1.1. Develop a new hire training guide by December 31, 2020 (in line with WFD Plan)	Admin / WFD	not started
		Objective 1.2. Document a plan for staff training to include required and optional training modules by January 31, 2020 (in line with WFD Plan)	Admin / WFD	not started
		Objective 1.3. Complete at least 90% of annual staff performance reviews within 30 days of the employee's anniversary date.	CCPH-wide	not started
		Objective 1.4. 85% of all staff will have a written individual development plan documented in their annual evaluation by June 30, 2018 December 31, 2019.	CCPH-wide	target achieved
Staff	Goal 2. Promote staff morale.			
		Objective 2.1. Complete a comprehensive staff satisfaction survey at least once every 3 years starting in 2018 and implement strategy to address results.	Admin / WFD	not started
		Objective 2.2. Implement a policy to complete staff exit interviews by June 30, 2019	Admin / WFD	not started

Status Key:

Target Achieved = objective metric equal to or better than intermediate period (semester) target (highlighted green)

Close to Target = objective metric worse than intermediate period (semester) target, but within 10% of intermediate period (semester) target and not worse than baseline (highlighted yellow)

Below Target = objective metric more than 10% worse than intermediate period (semester) target (highlighted red)

Objective Complete = Objective has been successfully completed (highlighted green)

Not Started = The start date for the Objective has not occurred yet (highlighted gray)

Light Blue highlighting is for objectives that are also organizational performance measures

Date Reported: 10/19/2018



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Canton City Health District

September 2018 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Allen, Christi	2018 Ohio Public Health Association - Vital Statistics Conference	Columbus	09/18/2018
Archer, Amanda	PHEP Quarterly Epi Meeting	Columbus	09/06/2018
Dria, Gus	Training to learn how other jurisdictions handle litter/open dumping	Elyria	09/07/2018
Gibbs, Pamela	OCPG	Columbus	09/13/2018
Knight, Robert	2018 Ohio Public Health Association - Vital Statistics Conference	Columbus	09/18/2018
Knight, Robert	Accreditation Learning Committee	Lewis Center	09/26/2018
Marinchick, Calsandra	Community Health Worker Association Meeting	Columbus	09/10/2018
Masters, Colton	NE OEHA Fall Conference Planning Meeting	Wadsworth	09/11/2018
McConnell, Patty	NE OEHA Fall Conference Planning Meeting	Wadsworth	09/11/2018
McConnell, Patty	Annual PIO Symposium	Columbus	09/14/2018
McConnell, Patty	NECO PH Planning Meeting	Rootstown	09/27/2018
Miller, Rick	Quarterly Food Service Round Table - ODH/ODA	Medina	09/13/2018
Miller, Rick	HazMat Sampling Training Class	Akron	09/20/2018
Rante, Brianna	Opiate & Drug Overdose Epidemic Conference	Cleveland	09/06/2018
Roach, Laura	Bi-Annual NE Ohio Regional Director's Meeting	Mentor	09/20/2018
Thompson, Diane	Opiate & Drug Overdose Epidemic Conference	Cleveland	09/06/2018

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Adams, James	AOHC Fall Educational Conference	Dublin	09/26-09/28/2018	1001 301001 77240