



Board of Health Meeting

Monday, August 22, 2022 @ 12:00 PM – Goldsmith Room

Minutes

Call to Order and Roll Call

Mayor Bernabei called to order the regular meeting of the Board of Health of Canton City Public Health (CCPH) on Monday, August 22, 2022 at 12:01 PM with a quorum present.

A roll call found the following Board members present: Dr. Stephen Hickman, Patrick Wyatt, Dr. Amy Lakritz, Cleo Lucas and Dr. Jim Johns.

Staff members present: James Adams, Sean Green, Christi Allen, Diane Thompson, Annie Butusov, Laura Roach, Dawn Miller, Gus Dria, Madisyn Smith and Pam Gibbs.

Pam Gibbs introduced the Nursing division's two newest hires, Kristina Gantz and Tiffany Biedenbach. The Board welcomed them both to the Health Department.

Approve August 22, 2022 Board of Health Meeting Agenda

Dr. Hickman moved and Dr. Lakritz seconded a motion to approve the August 22, 2022 Board of Health meeting agenda.

Motion carried unanimously.

Approve July 25, 2022 Board of Health Meeting Minutes

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the July 25, 2022 Board of Health meeting minutes.

Motion carried unanimously.

Approve August 17th Special Board of Health Meeting Minutes

Dr. Lakritz moved and Dr. Hickman seconded a motion to approve the August 17th Special Board of Health meeting minutes.

Motion carried unanimously.

Unfinished Business

Jim Adams mentioned that the temporary law allowing for remote public meetings to be held has expired. All official meetings must be conducted in person moving forward.

Mr. Adams then revisited a discussion that took place during the July meeting regarding three purchase orders for services provided to the Health Department's race & equity committee by three separate vendors. At the time they provided these services, the vendors held membership on the aforementioned committee. The Board had expressed concern over the vendors receiving payment while also holding membership on this committee. Mr. Adams informed the Board that the Law Department deemed that it would be improper for CCPH to make payments to these vendors while they remain on the race and equity committee. The Health Department has since cancelled the three purchase orders in question.

Approve List of Bills - \$195,604.84

Mrs. Lucas moved and Dr. Hickman seconded a motion to approve the list of bills totaling \$195,604.84. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Personnel

a. Probationary Period Ending for Eric Gaskell, Laboratory Technician I (R4), Retroactive to August 7, 2022

Mr. Wyatt moved and Dr. Hickman seconded a motion to approve the probationary period ending for Eric Gaskell, Laboratory Technician I (R4), retroactive to August 7, 2022 with a pay raise of \$951.00 and a new annual salary of \$43,024.00. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

b. Probationary Period Ending for Madisyn Richards, Outreach Specialist (PT2), Retroactive to August 8, 2022

Dr. Lakritz moved and Mrs. Lucas seconded a motion to approve the probationary period ending for Madisyn Richards, Outreach Specialist (PT2), retroactive to August 8, 2022 with a pay raise of \$0.37 per hour and a new hourly rate of \$17.33 per hour. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

c. Appointment of a Staff Nurse II (R5)

Dr. Lakritz moved and Dr. Hickman seconded a motion to approve the appointment of a Staff Nurse II (R5) to Laveda McAtee at \$49,548.00 with a 90-day probationary period and a second choice of Alexandra Dunn at \$49,548.00 with a 90-day probationary period if Laveda does not accept the employment offer. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

d. Appointment of Two Part-time EH Public Health Technicians (R1)

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the appointment of a part-time EH Public Health Technician to Preston Pitts at \$14.92 per hour with a 90-day probationary period and to Wallace Vann at \$14.92 per hour with a 90-day probationary period. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

e. Resignation of Olivia Okress, Vector Control Technician (PT1), Effective August 12, 2022

Mr. Wyatt moved and Dr. Johns seconded a motion to accept the resignation of Olivia Okress, Vector Control Technician (PT1) effective August 12, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

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Motion carried unanimously.

f. Resignation of Adam Jasso, Vector Control Technician (PT1), Effective August 12, 2022

Mrs. Lucas moved and Dr. Lakritz seconded a motion to accept the resignation of Adam Jasso, Vector Control Technician (PT1) effective August 12, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

g. Unpaid Time Off for Madisyn Smith, Workforce Development Specialist (R5)

Dr. Hickman moved and Dr. Lakritz seconded a motion to approve eight (8) unpaid days off in 2022 for Madisyn Smith, Workforce Development Specialist (R5). A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Recommendations of the Hearing Officer for August 22, 2022

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the recommendations of the Hearing Officer for August 22, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Resolutions

a. 2022-05 Abatement of Public Health Nuisances (April 1, 2022 – June 30, 2022)

Dr. Hickman moved and Mr. Wyatt seconded a motion to approve Resolution 2022-05, authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public health nuisances from April 1, 2022 to June 30, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

b. 2022-06 Amending Section 207.17 Sick Leave of the Canton City Health Code

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve Resolution 2022-06, amending section 207.17 Sick Leave of the Canton City Health Code to remove section 207.17(d). A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Travel Authorization

- a. **James Adams, Health Commissioner, for Travel from 09/14/2022 to 09/16/2022, 2022 AOHC Fall Conference in Dublin, Ohio at a Cost not to Exceed \$537.50, Admin/VS General Fund 7601.308001**

Dr. Hickman moved and Mr. Wyatt seconded a motion to approve the above travel. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Authorize an Agreement with the YWCA of Canton for the Purpose of Receiving Grant Funding for Performing on Site Clinic Services (Early Headstart Outreach) for a Period of September 1, 2022 through August 31, 2023 for an Amount Not to Exceed \$16,000.00

Dr. Lakritz moved and Mrs. Lucas seconded a motion to authorize an agreement with the YWCA of Canton for the purpose of receiving grant funding for performing on site clinic services (Early Headstart Outreach) for a period of September 1, 2022 through August 31, 2023 for an amount not to exceed \$16,000.00. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Authorize a Regional Mutual Aid Agreement with Summit County Public Health for the Purposes of Mutual Aid for Public Health Response for the Period of September 2022 to September 2027

Dr. Hickman moved and Dr. Lakritz seconded a motion to authorize a regional mutual aid agreement with Summit County Public Health for the purposes of mutual aid for public health response for the period of September 2022 to September 2027. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Addendum with Kent State University to Extend the Grant Period to September 30, 2022 with no Cost Increase (Originally Approved September 21, 2020 for \$158,800.00 for the Period of September 1, 2020 through August 31, 2022)

Dr. Lakritz moved and Mrs. Lucas seconded a motion to approve an addendum with Kent State University to extend the grant period to September 30, 2022 with no cost increase (originally approved September 21, 2020 for \$158,800.00 for the period of September 1, 2020 through August 31, 2022). A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes
Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Addendums for the FY22 WIC Grant for a Period of October 1, 2021 through September 30, 2022 with the Following Sub-grantees:

- a. Alliance City Health Department - \$123,271.00
 - Originally approved at \$128,936.00 on June 28, 2021. Decreased amount of \$5,665.00.
- b. Stark County Health Department - \$383,968.00
 - Originally approved at \$366,468.00 on June 28, 2021. Additional amount of \$17,500.00.

Dr. Hickman moved and Mr. Wyatt seconded a motion to approve addendums for the FY22 WIC grant for a period of October 1, 2021 through September 30, 2022 with the above sub-grantees. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve the FY23 Integrated Naloxone Access and Infrastructure Grant (IN23) with an Additional Grant Award of \$17,250.00 with a New Grant Total of \$103,250.00 and the Extension of the Grant to December 31, 2022

Dr. Johns moved and Dr. Lakritz seconded a motion to approve the FY23 Integrated Naloxone Access and Infrastructure Grant (IN23) with an additional grant award of \$17,250.00 and a new grant total of \$103,250.00 with the extension of the grant to December 31, 2022 (originally approved September 27, 2021 for \$86,000.00 with a grant period of September 30, 2021 to September 29, 2022). A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve the Following Addendums to Extend the Grant Period from September 29, 2022 to December 31, 2022 to Distribute Naloxone Kits:

- a. Ohio Can (Change Addiction Now) (Approved 9/29/22 for \$1,000.00)
- b. Family Empowerment Ministries (Approved 9/29/22 for \$1,000.00)
- c. Zion Community Church of God (Approved 9/29/22 for \$1,000.00)
- d. Community Drop In (Approved 9/29/22 for \$1,000.00)
- e. Emmanuel Tabernacle Family Worship (Approved 9/29/22 for \$1,000.00)
- f. Beacon Charitable Pharmacy (Approved 9/29/22 for \$1,000.00).
- g. I.M.P.A.C.T Evangelical Center COGIC – (Approved 9/29/22 for \$1,000.00)
- h. Stark County’s Treatment Accountability for Safer Communities Agency (Approved 9/29/22 for \$3,000.00)
- i. The Jesus Spot (Approved 11/22/22 for \$1,000.00)

Dr. Johns moved and Dr. Hickman seconded a motion to approve the above addendums to extend the grant period from September 29, 2022 to December 31, 2022 to distribute Naloxone kits. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

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Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve the following addendums to increase grant amounts to distribute Naloxone kits

- a. Beacon Charitable Pharmacy - Increased amount of \$500.00, with a new grant amount of \$1,500.00.
- b. I.M.P.A.C.T Evangelical Center COGIC – Increased amount of \$500.00, with a new grant amount of \$1,500.00.

Mrs. Lucas moved and Mr. Wyatt seconded a motion to approve the above addendums to increase grant amounts to distribute Naloxone kits. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Acceptance of Division Reports

- a. **Nursing/WIC** – Nothing additional.
- b. **Laboratory** – Nothing additional
- c. **OPHII/Surveillance** – Amanda Archer provided the Board with an overview on the NaloxBox program.
- d. **Air Pollution Control** – Terri Dzienis informed the Board that there is a hearing scheduled for the Republic Steel case on August 25th at the Stark County Common Pleas Court. She added that there is a possibility that the case is settled out of court before the hearing takes place.
- e. **Environmental Health** – Nothing additional.
- f. **Health Commissioner** – Jim Adams mentioned that Ohio as well as several other parts of the country are in the midst of a significant syphilis outbreak in addition to unprecedented rates of chlamydia and gonorrhea. Mr. Adams explained that the health department has staff who are trained in looking at the trends and patterns and they are working to get ahead of these situations.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the division reports. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Announcement of Next Meeting: Monday, September 19, 2022 at 12:00 PM

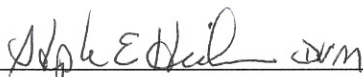
The next regular meeting of the Board of Health of Canton City Public Health will be Monday, September 19, 2022 at 12:00PM.

Adjourn

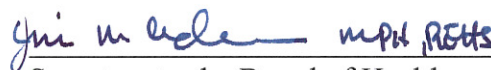
Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 1:18 PM.

Board of Health Minutes
August 22, 2022


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President of the Board of Health



Secretary to the Board of Health



Date of Approval