



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting

Monday, July 25, 2022 @ 12:00 PM – Goldsmith Room

Minutes

Call to Order and Roll Call

Dr. Stephen Hickman called to order the regular meeting of the Board of Health of Canton City Public Health (CCPH) on Monday, July 25, 2022 at 12:02 PM with a quorum present.

A roll call found the following Board members present: Dr. Stephen Hickman, Patrick Wyatt, Dr. Amy Lakritz and Cleo Lucas. Mayor Bernabei was also present. Dr. Jim Johns was excused from the meeting.

Staff members present: James Adams, Dr. Jon Elias, Sean Green, Christi Allen, Diane Thompson, Dawn Miller, Jessica Boley, Gus Dria, Serena Draper Hendershot, Terri Dzienis, Nick Maio and Nathan Moyer.

Approve July 25, 2022 Board of Health Meeting Agenda

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve the July 25, 2022 Board of Health meeting agenda.

Motion carried unanimously.

Approve June 27, 2022 Board of Health Meeting Minutes

Mr. Wyatt moved and Mrs. Lucas seconded a motion to approve the June 27, 2022 Board of Health meeting minutes.

Motion carried unanimously.

Introduction of New Canton City Public Health Employees

Air Pollution Control Director, Terri Dzienis, introduced her two newest staff members, Nick Maio and Nathan Moyer to the Board; both were hired in as Engineering Technicians at the June 2022 Board meeting. The Board welcomed Nick and Nathan to the health department.

Approve List of Bills - \$164,005.28

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$164,005.28. Dr. Lakritz and Mrs. Lucas expressed concern over the payment of \$300 total (\$100 each) to Richard Harper, Legacy in Action LLC and Life Liquids LLC for providing a presentation at the Race & Equity Team Meeting on June 23, 2022; a conflict of interest was cited as a potential issue due to Mr. Harper being a member of the Race Equity Team and both Legacy in Action LLC and Life Liquid LLC having representatives on the team. Jim Adams informed the Board that he will speak with the City of Canton Law Department for guidance on this matter.

Mayor Bernabei suggested that the Board make a motion to amend the original motion and to approve the list of bills with the exclusion of the \$100 payments to Richard Harper, Legacy in Action LLC and Life Liquid LLC until Jim Adams receives guidance from the Law Department.

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve the list of bills with the suggested amendments. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Personnel

a. Probationary Period Ending for Carl Safreed, APC Permitting & Compliance Supervisor (R7), Retroactive to July 3, 2022

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the probationary period ending for Carl Safreed, APC Permitting & Compliance Supervisor (R7), retroactive to July 3, 2022 with a pay raise of \$1,338.00 and a new annual salary of \$63,557.58. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

b. Probationary Period Ending for Kimberly Campbell, APC Engineering Technician II (R6), Retroactive to July 3, 2022

Mrs. Lucas moved and Dr. Hickman seconded a motion to approve the probationary period ending for Kimberly Campbell, APC Engineering Technician II (R6), retroactive to July 3, 2022 with a pay raise of \$1,259.00 and a new annual salary of \$62,028.44. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

c. Resignation of Sade Tyson, Neighborhood Navigator (PT2), Effective July 6, 2022

Dr. Hickman moved and Mr. Wyatt seconded a motion to approve the resignation of Sade Tyson, Neighborhood Navigator (PT2), effective July 6, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

d. Resignation of Cara Grimmett, Staff Nurse II (R5), Effective August 3, 2022

Mr. Wyatt moved and Mrs. Lucas seconded a motion to approve the resignation of Cara Grimmett, Staff Nurse II (R5), effective August 3, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

e. Appointment of a Part-time Linkage to Care Specialist (PT5)

Dr. Hickman moved and Mr. Wyatt seconded a motion to approve the appointment of a part-time Linkage to Care Specialist to Tiffany Biedenbach at \$23.39 per hour with a 90-day probationary period. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Mrs. Lucas moved and Mr. Wyatt seconded a motion to approve the recommendations of the Hearing Officer for July 25, 2022. The Hearing Officer, Gus Dria, informed the Board that there should be two changes to his initial recommendations. First, Mr. Dria recommended that the Board add Vincent Sanders to the order to Christine Evans for failure to comply with reporting vaccination records. Second, Mr. Dria pointed out an error in the order for Club Faded, citing that Modern Makings should be listed as the property owner, not Miranda Skaggs.

Mayor Bernabei suggested that the Board amend the original motion to include the changes as stated by Mr. Dria. Dr. Lakritz moved and Mr. Wyatt seconded a motion to amend the original motion as suggested. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Accept 2021 Canton City Public Health Annual Report

Mr. Wyatt moved and Mrs. Lucas seconded a motion to accept the 2021 Canton City Public Health Annual Report. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve an Addendum with Anna Mayle, Dental Hygienist, to Award an Additional Amount of \$508.64 for the FY22 Dental Sealant Program for a Period of January 1, 2022 to December 31, 2022 for a Total Grant Amount of \$12,181.10 with an Increased Per Hour Rate from \$27.29 an hour to \$28.65 an Hour

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve an addendum with Anna Mayle, Dental Hygienist, to award an additional amount of \$508.64 for the FY22 Dental Sealant Program for a period of January 1, 2022 to December 31, 2022 for a total grant amount of \$12,181.10 with an increased per hour rate from \$27.29 per hour to \$28.65 per hour (originally approved \$11,672.46 on August 23, 2021). A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve an Addendum with Alison Giammarco, Dental Hygienist, to Award an Additional Amount of \$508.64 for the FY22 Dental Sealant Program for a Period of January 1, 2022 to December 31, 2022 for a Total Grant Amount of \$12,181.10 with an Increase Per Hour Rate from \$27.29 an Hour to \$28.65 an Hour.

Mrs. Lucas moved and Dr. Hickman seconded a motion to approve an addendum with Alison Giammarco, Dental Hygienist, to award an additional amount of \$508.64 for the FY22 Dental Sealant Program with a period of January 1, 2022 to December 31, 2022 and a total grant amount of \$12,181.10 with an increased hourly rate from \$27.29 per hour to \$28.65 per hour (originally approved \$11,672.46 on August 23, 2021). A roll call vote was taken:

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Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Agreement with State of Ohio, Development Services Agency to Receive an Ohio TechCred Grant for Reimbursement up to \$727.00 for Technical Trainings for a Period of June 1, 2022 through July 31, 2023 Authorizing Kaelyn Boyd, Community Epidemiologist, to Sign This Agreement

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with State of Ohio, Development Services Agency to receive an Ohio TechCred Grant for reimbursement up to \$727.00 for technical trainings for a period of June 1, 2022 through July 31, 2023, authorizing Kaelyn Boyd, Community Epidemiologist, to sign this agreement. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Travel Authorization

- a. Samantha Yost, APC Monitoring & Inspection Technician, for Travel from 07/10/2022 to 07/15/2022, Asbestos Building Inspector/Management Planner in Powell, OH at a Cost not to Exceed \$1,847.93, APC Fund – 2331 (Approve Retroactively)**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

- b. Linda Morckel, APC Monitoring & Inspection Supervisor, for Travel from August 21, 2022 to August 24, 2022, National Ambient Air Monitoring Conference in Pittsburgh, PA at a Cost not to Exceed \$721.83, APC Fund – 2331**

- c. Rachel Brown, APC Monitoring & Inspection Technician, for Travel from August 23, 2022 to August 24, 2022, National Ambient Air Monitoring Conference in Pittsburgh, PA at a Cost not to Exceed \$279.86, APC Fund - 2331**

- d. Samantha Yost, APC Monitoring & Inspection Technician, for Travel from August 23, 2022 to August 24, 2022, National Ambient Air Monitoring Conference in Pittsburgh, PA at a Cost not to Exceed \$279.86, APC Fund – 2331**

Mayor Bernabei suggested that travel items b, c, and d be addressed under one motion. Mrs. Lucas moved and Dr. Hickman seconded a motion to approve travel items b, c and d. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Acceptance of Division Reports

- a. Nursing/WIC – Dr. Lakritz asked how the health department plans to mitigate the surge in gonorrhea and chlamydia cases and the racial disparity of cases within the community. Jim Adams explained that**

an internal workgroup has been formed to strategize and help create a community coalition to address these issues.

- b. **Laboratory** – Nothing additional.
- c. **OPHII/Surveillance** – Nothing additional.
- d. **Air Pollution Control** – Nothing additional.
- e. **Environmental Health** – Nothing additional.
- f. **Health Commissioner** – Jim Adams informed the Board that he and the Fiscal Manager, Christi Allen, have reviewed the compensation plan draft submitted by Daniel Richardson and that a final draft is very close to being complete. Mr. Adams requested that the Board schedule a work session in early August to review the plan recommended by Mr. Richardson. Mr. Adams also suggested that the Board schedule a special meeting later in August to adopt the plan.

Dr. Lakritz moved and Mrs. Lucas seconded a motion to accept the division reports. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Other Business

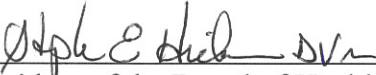
Dr. Hickman asked if the City of Canton has any intentions to make Juneteenth a paid holiday for its employees. Mayor Bernabei disclosed that he anticipates Juneteenth will be a paid holiday for City of Canton employees beginning in 2023.

Announcement of Next Meeting: Monday, August 22, 2022 at 12:00 PM

The next regular meeting of the Board of Health of Canton City Public Health will be Monday, August 22, 2022 at 12:00PM.

Adjourn

Mr. Wyatt moved and Dr. Hickman seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 12:53 PM.



President of the Board of Health



Secretary to the Board of Health



Date of Approval

