



Board of Health Meeting
Monday, June 27, 2022 @ 12:00 PM – Goldsmith Room
Minutes

Call to Order and Roll Call

Mayor Bernabei called to order the regular meeting of the Board of Health of Canton City Public Health (CCPH) on Monday, June 27, 2022 at 12:02 PM with a quorum present.

A roll call found the following Board members present: Dr. Stephen Hickman, Patrick Wyatt, Dr. Amy Lakritz, Cleo Lucas and Dr. Jim Johns.

Staff members present: James Adams, Dr. Jon Elias, Sean Green, Christi Allen, Diane Thompson, Annie Butusov, Dawn Miller, Laura Roach, Carl Safreed, Jessica Boley, Christina Henning, Eric Gaskell, Gus Dria, Madisyn Smith and Serena Draper Hendershot.

Approve May 23, 2022 Board of Health Meeting Minutes

Dr. Johns moved and Mrs. Lucas seconded a motion to approve the May 23, 2022 Board of Health meeting minutes. Mrs. Lucas noted a minor error in the minutes, citing that it was Mayor Bernabei who had called the meeting to order, not Dr. Hickman as recorded in the minutes. The Board approved the minutes with corrections.

Approve List of Bills - \$245,509.40

Dr. Johns moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$245,509.40. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Executive Session to Consider Appointment and Compensation of a Public Employee

Dr. Hickman moved and Mr. Wyatt seconded a motion to enter an executive session to consider the appointment and compensation of a public employee; to include the attending Board of Health members and the Health Commissioner. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously. The Board entered into executive session at 12:05 PM.

Return to Regular Session

Mr. Wyatt moved and Dr. Hickman seconded a motion to exit executive session and return to regular session. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously. The Board returned to regular session at 12:35 PM.

Approve Personnel

- a. **Probationary Period Ending for Kaelyn Boyd, Community Epidemiologist I (R5) Retroactive to June 5, 2022**

Mrs. Lucas moved and Mr. Wyatt seconded a motion to approve the probationary period ending for Kaelyn Boyd, Community Epidemiologist I (R5) retroactive to June 5, 2022 with a pay raise of \$1,169.00 and a new annual salary of \$46,785.00. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

b. Probationary Period Ending for Serena Draper Hendershot, Community Health Equity Coordinator (R5), Retroactive to June 12, 2022

Dr. Hickman moved and Dr. Lakritz seconded a motion to approve the probationary period ending for Serena Draper Hendershot, Community Health Equity Coordinator (R5), retroactive to June 12, 2022 with a pay raise of \$1,169.00 and a new annual salary of \$46,785.00. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

c. Probationary Period Ending for Sade Tyson, Neighborhood Navigator (PT2), Retroactive to June 5, 2022

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve the probationary period ending for Sade Tyson, Neighborhood Navigator (PT2), retroactive to June 5, 2022 with a pay raise of \$0.37 per hour and a new pay rate of \$17.33 per hour. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

d. Resignation of Stacy Lorkowski, Linkage to Care Specialist (PT5), Effective July 1, 2022

Mr. Wyatt moved and Dr. Hickman seconded a motion to approve the resignation of Stacy Lorkowski, Linkage to Care Specialist (PT5), effective July 1, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

e. Resignation of Jordan Mastrocola, Community Health Educator (R5), Effective June 10, 2022 and Pay Out of Unused Vacation Hours

Mr. Wyatt moved and Dr. Hickman seconded a motion to approve the resignation of Jordan Mastrocola, Community Health Educator (R5), effective June 10, 2022 and to pay out 48 hours of unused vacation hours at her current rate of pay as of June 10, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

f. Resignation of Deiego Robinson, EH Public Health Technician (PT1), Effective June 8, 2022

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve the resignation of Deiego Robinson, EH Public Health Technician (PT1), effective June 8, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

g. Appointment of a Part-time WIC Assistant (PT2)

Dr. Hickman moved and Dr. Lakritz seconded a motion to approve the appointment of a part-time WIC Assistant (PT2) to Nicole Spencer at \$16.96 per hour with a 90-day probationary period. If Nicole does not accept the offer, the motion includes a second choice of Tatyanna Myrie at \$16.96 per hour with a 90-day probationary period. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

h. Appointment of Two Full-time APC Engineering Technician I (R5)

Mrs. Lucas moved and Dr. Johns seconded a motion to approve the appointment of a full-time APC Engineering Technician I (R5) to Nicholas Maio at \$45,616.00 with a 90-day probationary period and to Nathan Moyer at \$45,616.00 with a 90-day probationary period. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Recommendations of the Hearing Officer for June 27, 2022

Dr. Johns moved and Dr. Hickman seconded a motion to approve the recommendations of the Hearing Officer for June 27, 2022. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Patient Write off of \$331.13 for the following:

a. MRN #38809, \$131.25

b. MRN #37954, \$199.88

Dr. Hickman moved and Mrs. Lucas seconded a motion to approve the above patient write offs. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Agreement with the Stark County Combined General Health District to Receive EO22 COVID-19 Enhanced Operations Grant for a Period of August 1, 2022 through July 31, 2023 for an Amount not to Exceed \$47,000.00

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve an agreement with the Stark County Combined General Health District to receive EO22 COVID-19 Enhanced Operations Grant for a period of August 1, 2022 through July 31, 2023 for an amount not to exceed \$47,000.00. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Authorize an Agreement with the Stark County Health Department for the FY23 Public Health Emergency Preparedness (PHEP) Grant to Receive an Amount not to Exceed \$85,957.00 for the Period of July 1, 2022 through June 30, 2023

Mr. Wyatt moved and Dr. Hickman seconded a motion to authorize an agreement with the Stark County Health Department for the FY23 Public Health Emergency Preparedness (PHEP) grant to receive an amount not to exceed \$85,957.00 for the period of July 1, 2022 through June 30, 2023. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Authorize an Agreement with LexisNexis for Database and Search Services to be paid at \$450.00 a Month for a Period of July 1, 2022 through June 30, 2023 for Five (5) Users

Mr. Wyatt moved and Dr. Hickman seconded a motion to authorize an agreement with LexisNexis for database and search services to be paid at \$450.00 per month for a period of July 1, 2022 through June 30, 2023 for five (5) users. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve the FY23 WIC Grant Application and Initial Budget to Receive an Amount not to Exceed \$1,396,228.00 for a Period of October 1, 2022 through September 30, 2023 with the Following Sub-grantees (totaling \$660,139.00):

- a. Alliance City Health Department Contract in the Amount of \$128,936.00
- b. Massillon City Health Department Contract in the Amount of \$148,235.00
- c. Stark County Health Department Contract in the Amount of \$382,968.00

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve the FY23 WIC grant application and initial budget to receive an amount not to exceed \$1,396,228.00 for a period of October 1, 2022 through September 30, 2023 with the above sub-grantees. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve agreements with the Medicaid Managed Care Plans of Ohio to Receive Payments for the Total Amount of \$1,530,000.00 (combined for all agreements) for the Purpose of the Implementation of the Enhanced Maternal Health Program Targeting the Reduction of Infant Mortality in Stark County [Department of Medicaid enhanced infant mortality funding] for the Period of July 1, 2022 through June 30, 2024, Paid into Fund 2314, THRIVE Program with the Following Medicaid Managed Care Plans:

- a. Anthem Blue Cross and Blue Shield
- b. AmeriHealth Caritas Ohio, Inc.
- c. CareSource Ohio, Inc.
- d. Buckeye Community Health Plan
- e. Humana Healthy Horizons of Ohio
- f. Molina Healthcare of Ohio, Inc.
- g. United Healthcare Community Plan of Ohio, Inc.

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve agreements with the Medicaid Managed Care Plans of Ohio to receive payments for the total amount of \$1,530,000.00 (combined for all agreements) for the purpose of the implementation of the Enhanced Maternal Health Program targeting the reduction of infant mortality in Stark County [Department of Medicaid enhanced infant mortality funding] for the period of July 1, 2022 through June 30, 2024, paid into Fund 2314, THRIVE program with the above Medicaid managed care plans. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Agreements for the Stark County THRIVE Program for the period of July 1, 2022 through June 30, 2024 for an Amount not to Exceed \$1,284,999.68 from the Ohio Department of Medicaid Funding with the following Sub-grantees:

- a. Access Health Stark County for the Community Health Worker Program for an Amount not to Exceed \$270,212.25
- b. Alliance Family Health Center for the Community Health Worker Program for an Amount not to Exceed \$116,014.54
- c. Family Empowerment Ministries for the Diaper Days Extreme Program for an Amount not to Exceed \$26,378.52
- d. Margaret B. Shipley Child Health Clinic for the Community Health Worker Program for an Amount not to Exceed \$62,456.25
- e. Ohio Association of Colored Women’s Club (Mary Church Terrell Club) for the Queens Village Program for an Amount not to Exceed \$58,000.00
- f. My Community Health Center for the Community Health Worker Program for an Amount not to Exceed \$293,049.30
- g. Stark County Department of Job & Family Services for the Community Health Worker Program \$115,542.00
- h. Stark County Educational Service Center for the Help Me Grow Program for an Amount not to Exceed \$10,000.00

- i. Stark County Health Department for the Community Health Worker Program for an Amount not to Exceed \$275,111.72
- j. YWCA of Canton for the Community Health Worker Program for an Amount not to Exceed \$58,235.10

Mrs. Lucas moved and Dr. Lakritz seconded a motion to approve agreements for the Stark County THRIVE program for the period of July 1, 2022 through June 30, 2024 for an amount not to exceed \$1,284,999.68 from the Ohio Department of Medicaid funding with the above sub-grantees.

Mrs. Lucas expressed concern over the significant amount of money that has been allocated to help reduce infant mortality in the community without any significant improvement. Jim Adams explained that the Health Department is working diligently to update its strategic plan to improve infant vitality, as it is currently operating under a plan that was put into place nearly five years ago and that plan has since become outdated. Mr. Adams affirmed that a fresh, more contemporary strategic plan will be better equipped to address the infant mortality issues currently facing the community.

A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Travel Authorization

- a. Carl Safreed, APC Permitting & Compliance Supervisor, for Travel from 07/20/2022 to 07/21/2022, 31st Annual Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$170.85, APC Fund – 2331
- b. APC Engineering Technician I, for Travel from 07/20/2022 to 07/21/2022, 31st Annual Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$365.85, APC Fund – 2331 (Name will be approved here once the new employee is approved for hire)
- c. APC Engineering Technician I, for Travel from 07/20/2022 to 07/21/2022, 31st Annual Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$365.85, APC Fund – 2331 (Name will be approved here once the new employee is approved for hire)

Dr. Lakritz moved and Dr. Hickman seconded a motion to approve the above travel. A roll call vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Acceptance of Division Reports

- a. **Nursing/WIC** – CCPH has received the standing order and shipment of doses needed to begin administering COVID vaccinations to children under 5 years old. Children within this age range will be able to get vaccinated at the regularly scheduled Pediatric Clinics held at the health department.
- b. **Laboratory** – Nothing additional.
- c. **OPHII/Surveillance** – Nothing additional.
- d. **THRIVE** – Nothing additional.

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- e. **Environmental Health** – All outdoor pool inspections will be completed by the end of the summer.
- f. **Health Commissioner** – Nothing additional.
- g. **Equity Report** – Nothing additional.

Mr. Wyatt moved and Dr. Johns seconded a motion to accept the division reports. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns - Yes

Dr. Lakritz – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Other Business


Jim Adams introduced new hires Eric Gaskell and Madisyn Smith to the Board. Eric was hired in April as a Laboratory Technician and Madisyn was hired in June as a Workforce Development Specialist. The Board welcomed them both to the Health Department.

Announcement of Next Meeting: Monday, July 25, 2022 at 12:00 PM

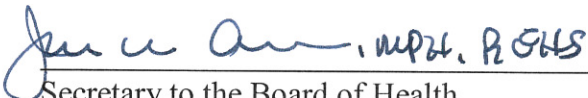
The next regular meeting of the Board of Health of Canton City Public Health will be Monday, July 25, 2022 at 12:00PM.

Adjourn

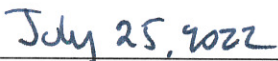
Mr. Wyatt moved and Dr. Hickman seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 1:22 PM.



President of the Board of Health



Secretary to the Board of Health



Date of Approval