



Public Health
Prevent. Promote. Protect.
Canton City Public Health

Board of Health Meeting
Monday, March 27, 2023 @ 12:00 PM – Goldsmith Room
Minutes

Call to Order and Roll Call

Mayor Bernabei called to order the regular meeting of the Board of Health of Canton City Public Health (CCPH) on Monday, March 27, 2023 at 12:00 PM.

A roll call found the following Board members present: Patrick Wyatt, Cleo Lucas, Dr. Johns, and Dr. Lakritz. Dr. Hickman was excused from the meeting.

Staff members present: James Adams, Annie Butusov, Rachel Stefaniak, Christi Allen, Tammy Stolicny, Dona McCullough, Janet Copeland, Laura Roach, Amanda Archer, Gus Dria, Madisyn Smith, Amanda Stone, Tiffany Biedenbach, Ashley Archer, Angela Moustaris, Sarah Thomas, Kelli Trenger, Diane Thompson, Terri Dzienis, and Dawn Miller.

Approve March 27, 2023 Board of Health Meeting Agenda

Dr. Lakritz moved, and Mrs. Lucas seconded a motion to approve the March 27, 2023 Board of Health meeting agenda.

Motion carried unanimously. The meeting agenda was approved.

Approve February 27, 2023 Board of Health Meeting Minutes

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the February 27, 2023 Board of Health meeting minutes.

Commissioner Adams mentioned that there had been an incorrect starting salary for new Staff Nurse II hire, Barb Butler, initially recorded in the minutes. Mr. Adams explained that this detail has since been corrected, and that the hard copies of the corrected minutes were made available to the Board members at this meeting.

A roll call vote was taken on the motion:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The meeting minutes were approved with corrections.

Approve February 27, 2023 Board of Health Hearing Minutes

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the February 27, 2023 Board of Health hearing minutes.

Motion carried unanimously. The hearing minutes were approved.

Approve List of Bills (02/25/23 – 03/17/23) – \$190,769.84

Mrs. Lucas moved, and Mr. Wyatt seconded a motion to approve the list of bills totaling \$190,769.84.

Dr. Lakritz remarked that she would like to see a policy developed which would provide direction on how the health department allocates money for community engagement. Commissioner Adams commented that he will draft a policy on this matter for the Board's consideration.

A roll call vote was taken on the motion:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The list of bills was approved.

Approve Resolutions

a. Adopt Resolution to Amend Schedule of Fees for Swimming Pools [Second Reading – vote needed]

Dr. Johns moved, and Dr. Lakritz seconded a motion to approve the resolution to amend section 227.02 of the Canton City Health Code to amend a schedule of fees for Swimming Pools, and to suspend the requirement of a third reading of this resolution due to the need for it to become effective by April 1st, 2023.

A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The resolution was adopted as Resolution 2023-06.

b. Adopt Resolution to Include Veteran’s Day in Holiday Schedule

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve a resolution amending section 207.19 of the Canton City Health Code to add Veteran’s Day as a paid holiday. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The resolution was adopted as Resolution 2023-07.

Approve Personnel

a. Wage Correction for Wallace Vann, EH Public Health Technician (R1), Retroactive to January 30, 2023

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve a wage correction for Wallace Vann, EH Public Health Technician (R1), from the originally approved amount on January 23, 2023 to the corrected annual amount of \$30,626.63 with no probationary period, retroactive to January 30, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The wage correction was approved.

b. Resignation of Onthida Kosasang, APC Engineer (R6), Effective March 22, 2023

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve the resignation of Onthida Kosasang, APC Engineer (R6), effective March 22, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously.

c. Probationary Period Ending for Angela Moustaris, Clinical Receptionist/Office Assistant (R2) Retroactive to March 21, 2023

Dr. Lakritz moved, and Mrs. Lucas seconded a motion to approve the probationary period ending for Angela Moustaris, Clinical Receptionist/Office Assistant (R2) with a 3% raise retroactive to March 21, 2023. A roll call vote was taken:

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Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The probationary period ending was approved.

d. Updated Seasonal APC Technician (PT1) Position Description

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the updated position description for seasonal APC Technician (PT1). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The updated position description was approved.

e. Appointment of a Full-time APC Engineering Technician I (R5)

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve the appointment of a full-time APC Engineering Technician (R5) to Emily Mehta at an annual salary of \$45,616.00 with a 90-day probationary period. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The appointment was approved.

Approve Patient Write Offs

- a. MRN 39685 \$159.25
- b. MRN 39678 \$159.25

Mrs. Lucas moved, and Dr. Johns seconded a motion to approve the above patient write offs. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The patent write offs were approved.

Approve Recommendations of the Hearing Officer for March 27, 2023

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the recommendations of the Hearing Officer for March 27, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The recommendations were approved.

Travel Approval

- a. Kristina Gantz, Early Intervention Specialist Navigator, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (EIS Grant, 2319)

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- b. Pam Gibbs, Health Services Coordinator, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (STI Grant, 2312)
- c. Madisyn Richards, Outreach Specialist, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (OPHI GF, 7601.308001)
- d. James Adams, Health Commissioner, for Travel from 04/24/2023 to 04/26/2023, Ohio Public Health Spring Conference, in Columbus, Ohio at a Cost not to Exceed \$647.76 (Admin GF, 7601.301001)

Dr. Johns moved, and Mr. Wyatt seconded a motion to approve the above travel. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The travel was approved.

Approve Aultman Hospital Maternity Licensure

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve the Aultman Hospital Maternity Licensure. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Agreement with the Ohio Public Health Association to pay for an amount not to exceed \$6,375.00 for a Period of 03/27/2023 to 07/31/2023 for epidemiological capacity special project

Dr. Lakritz moved, and Mrs. Lucas seconded a motion to approve an agreement with the Ohio Public Health Association to pay for an amount not to exceed \$6,375.00 for a period of 03/27/2023 to 07/31/2023 for epidemiological capacity special project (paid from the EO22 COVID Grant). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The agreement was approved.

Approve Agreement with Zion Community Development Corporation for contract labor costs and rental costs associated with the Health Equity and Overdose Prevention Grant at a cost not to exceed \$10,000.00 for the period of January 1, 2023 through July 31, 2023

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve an agreement with Zion Community Development Corporation for contract labor costs and rental costs associated with the Health Equity and Overdose Prevention Grant at a cost not to exceed \$10,000.00 for the period of January 1, 2023 through July 31, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The agreement was approved.

Approve a no cost extension with the Central Ohio Pathways HUB (COPHUB), operated by the Healthcare Collaborative of Greater Columbus (HCGC), for the purpose of increasing Stark County THRIVE Pathways HUB CHWs trained in COVID-19 response in Stark County to extend the original end date from August 31, 2022 to August 31, 2024

Dr. Lakritz moved, and Dr. Johns seconded a motion to approve a no cost extension with the Central Ohio Pathways HUB (COPHU), operated by the Healthcare Collaborative of Greater Columbus (HCGC), for the purpose of increasing Stark County THRIVE Pathways HUB CHWs trained in COVID-19 response in Stark County to extend the original end date from August 31, 2022 to August 31, 2024. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The extension was approved.

Acceptance of Division Reports

- a. **Nursing/WIC** – Nothing additional.
- b. **Laboratory** – Nothing additional.
- c. **Air Pollution Control** – Nothing additional.
- d. **OPHII/Surveillance** – Nothing additional.
- e. **Vital Statistics** – Nothing additional.
- f. **Health Commissioner** – Commissioner Adams mentioned a discussion from the February 2023 Board of Health meeting which focused on potentially imposing term limits for Board of Health members. Mr. Adams reported that he has since spoken with the Canton City Law Department on this matter and it was determined that the imposition of term limits for Board members is not allowed under Ohio law.

Mr. Wyatt moved, and Dr. Johns seconded a motion to accept the division reports. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The division reports were approved.

Announcement of Next Meeting: Quarterly Board of Health Work Session Wednesday, April 19, 2023

The Board of Health will meet for a quarterly work session on Wednesday, April 19, 2023 at 3:30 PM.

Adjourn

Dr. Lakritz moved, and Dr. Johns seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 12:46 PM.

APPROVED:



President of the Board of Health

APR 28 2023
Date Signed



Secretary to the Board of Health

April 27, 2023
Date Signed

April 24, 2023
Date of Approval