

**Stark County Public Health Infrastructure
Disaster Planning Committee
Minutes from February 13, 2004**

Committee: Stark County PHI Disaster Planning Committee

Coordinator: Amy Slegus

Location: Massillon Community Hospital

Time: Approximately 8:45am to 10:15 am

Members Present: Amy Slegus, Bob Pattison, Christina Henning, Jim Adams, Tim Gabrelcik, Kathy Paris, Kelli Trenger, Shannon Tobin, Sherry Smith, Rick Alatorre, Tim Warstler, Rick Kaserman, Jim McGeehen, Donarae Hopson

ITEM	DISCUSSION	ACTION TAKEN
Call to order	Welcome	
Education/Training	Kathy Paris updated the group about the Risk Communication Template from ODH. She also spoke about the condensed version of Dr. Covello's risk communication training DVD.	None
	<p>Tim Gabrelcik has been coordinating training for the public health staff in the areas of: ICS, WMD, and Epidemiology. The hospitals will also be invited in any training that is available.</p> <p>Tim informed the group about planning for Dr. Covello to present his risk comm. training to our area in the future.</p>	In Progress
Communication	<p>Kelli Trenger has developed a SOG for using the HAN. Steering committee has approved the SOG. It will become a tab in the HAN appendix of the PHI plan.</p> <p>New website has been developed www.cantonhealth.org/starkphi</p> <p>Tim Warstler and Kelli will work together to maintain current contact information. Also discussed the possibility for the Emerg. Notification system to become overloaded in a tragedy situation.</p>	<p>The Health Commissioner or designee will have to approve the Health Alert before it is sent to Kelli to be placed on the HAN.</p> <p>No more emails will be sent to each committee member. Must use this website for updates, meeting dates/times, agendas, minutes, the plan, etc.</p> <p>In Progress</p>
PPE	A written guideline for PPE is in the process of being written. This guideline will be a generic guide for PPE. Each division may decide to	Amy Slegus, Jim Adams, Kirk Norris, Phil Revlock and Randy Ruskowski are in the

	write a specific PPE policy for their own activities.	process of finalizing the guideline.
Volunteers	Tim Warster, Rick Alatorre, and Donarae Hopson have formed a committee to organize a citizen corps of volunteers. They have been developing a draft concept. They are working towards having one site for volunteers to go to during an event of a disaster. (Secondary incident site).	In progress
Mass Prophylaxis Plan	<p>Amy Slegus and Sherry Smith have met with the public health nurses from the other health departments to discuss what information is needed to complete the plan and the smallpox deliverables.</p> <p>Meeting is set for April 6, 2004 to meet with the hospitals and collect their pertinent information.</p> <p>Christina Henning informed the group of a satellite broadcast for mass clinic sites on March 18.</p> <p>Rick Alatorre will be giving the group info. concerning the Red Cross and mass clinic sites to help with the plan</p>	<p>In progress</p> <p>If interested contact: Christina Henning at 330.489.3327 ~OR~ Tim Gabrelcik at 330.493.9904 ext. 284</p>
Next Meeting	<p>Friday March 12, 2004 Mercy Medical Center Conf. Room E (next to cafeteria) Approx. 8:30 am – 10:00 am</p>	