

**Stark County Public Health Infrastructure
Disaster Planning Committee
Minutes from February 17, 2005**

Committee: Stark County PHI Disaster Planning Committee
Coordinator: Amy Rosia
Location: Stark County Health Department
Time: 3:00 PM to 4:00 PM

Members Present: Kevin Snyder (Stark Co. Crisis Center), Ryan David (Massillon City Health Dept.), Terri Argent (Massillon City Health Dept.), Kelli Trenger (Canton City Health Dept.), Joe Martuccio (Canton Law Dept.), Kathy Paris (Canton City Health Dept.), Matt Tillapaw (Stark County Health Department), Jim Adams (Canton City Health Dept.), Pete Christ (Mercy Medical Center), Christina Henning (Canton City Health Dept.), Jane Vignos (County Commissioner), Mike Rutledge (Stark County Sheriff), Denny Myers (Louisville FD), William Franks (Stark County Health Department), Tim Gabrelcik (Stark County Health Department), Amy Rosia (Stark County Health Department), Tracy Kalmar (AMR), John Sabo (Plain Twp. FD), Holli Cholley (Doctors Hospital), Greg Boudreaux (Canton Police), Larry Dordea (Alliance Police), Harry Campbell (Coroner), David Rude (Stark County Educational Service Center), Rose Ann Warth (Canton City Health Dept.), Sherry Smith (Stark County Health Department)

ITEM	DISCUSSION	ACTION TAKEN
Call to order	<ul style="list-style-type: none"> -Welcome -Passed out copies of a list of the committee members and email addresses along with future meeting dates -Sign-in sheet 	<ul style="list-style-type: none"> -Review email list to verify that the chair has the correct email address -Correspondence will be made via email -New members write in email address -Please go to the website at www.cantonhealth.org/StarkPHI for meeting info and updates of the plan
Introductions	Each person introduced themselves and what agency they represented	None
Approval of Minutes	No changes	Minutes approved
Updates	<p>Amy Rosia informed the group that the 4 health dept's are currently revising the mass vaccination plan and developing a MOU with the fairgrounds and the 4 Health Commissioners.</p> <p>Tim Gabrelcik stated that Tim Warstler from the EMA has received the after-action reports from Titan from our last countywide tabletop drill.</p>	<p>None</p> <p>Contact Tim Warstler from the EMA if you have not received a copy. (330) 451-3902</p>

	<p>Jim Adams summarized the after-action report and stated the areas that we need to improve including some items that we need to include in the PHI plan. (Planning for the Strategic National Stockpile <i>SNS</i> is a primary concern for our county)</p>	None
Begin Reviewing the Plan	<p>Members brought the plans with them that were passed out at the previous meeting.</p> <p>Started to revise the plan as a group. Completed sections I through III.</p>	<p>Will provide more copies of the plan at the next meeting for those who do not have a copy. Can also view updates of the plan at www.cantonhealth.org/StarkPHI</p> <p>Corrections made to the plan at the time of the meeting. Grammar revisions will be made at a later time.</p>
Announcement for next meeting	<p>Tim Gabrelcik recommended to the group to review the next sections of the plan prior to our next meeting and make notes in your book so that we can address those concerns as a group and make those corrections. This may make the meetings more productive.</p>	<p>It is important for the entire group to review Section IV. <i>Assignment of Responsibilities</i> before the next meeting.</p>
Next Meeting	<p>Thursday March 17, 2005 Stark County Health Department 3rd Floor Conference Room 3:00 PM</p> <p>~Meetings will be held 3rd Thursday of every month</p>	