



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

**Board of Health Meeting**  
Monday, October 25, 2021 @ 12:00 PM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Mayor Bernabei called to order the regular meeting of the Board of Health of Canton City Public Health (CCPH) on Monday, October 25, 2021 at 12:01 PM with a quorum present.

A roll call found the following Board members present: Patrick Wyatt, Dr. James Johns, Dr. Amy Lakritz and Cleo Lucas.

Staff members present: James Adams, Sean Green, Christi Allen, Christina Henning, Diane Thompson, Annie Butusov, Amanda Archer, Robert Knight and Gus Dria.

**Unfinished Business**

Jim Adams mentioned four items from the September 2021 Board of Health meeting which had required some form of further action or discussion.

The first item concerned CCPH's participation in YWCA's Sip and Stroll program, as there was a question of whether or not it is permissible for public funds to be used in support of a non-profit fundraiser such as this one. Mr. Adams explained that CCPH's participation in the fundraiser was an effort to advertise to a target audience. Mr. Adams declared that he spoke with the Canton City Law Director who confirmed that expenditures on advertising for such an event is permitted as long as it does not include an exchange for a ticket to the event or something similar; in such cases, it is recommended that an invoice is provided. According to Mr. Adams, the Law Director did not feel that the expenditure needed to be corrected.

The second item concerned the revision of job descriptions to include a statement about equity in each description. Jim Adams stated that the recently approved descriptions have been adjusted to include a sentence about addressing needs through a health equity lens. Mr. Adams added that CCPH has had an existing policy since 2017 that lists equity as one of its core competencies.

The third item concerned funding for the OEI position for Health Equity Coordinator. Jim Adams provided the Board with documents regarding the grant for this position which discusses the competencies and the overall scope of the position.

The fourth and final item concerned the Public Records Policy which was tabled during the September meeting so that CCPH could meet with the Director of Public Service, John Highman, and John Runion of the Records Commission to ensure the policy is sound prior to Board approval. Christi Allen discussed the policy with both Mr. Highman and Mr. Runion and they provided their stamps of approval on the policy. The policy was then added to the October meeting agenda for approval.

**Approve September 27, 2021 Board of Health Meeting Minutes**

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the September 27, 2021 Board of Health meeting minutes. Motion carried unanimously.

**Approve List of Bills for \$369,639.73**

Mrs. Lucas moved and Dr. Johns seconded a motion to approve the list of bills totaling \$369,693.73. Dr. Lakritz mentioned the \$2,200 used to purchase flu vaccine doses and asked if these doses are for public immunization clinics as well as staff or for one or the other. Diane Thompson explained that the vaccine was purchased for the travel clinic and some doses are provided to CCPH employees who wish to be

**Board of Health Minutes  
October 25, 2021**

**Page (2)**

vaccinated. Jim Adams added that CCPH has also ordered additional flu vaccine doses that will be used to co-vaccinate during COVID clinics. A roll call to vote was taken:

Mr. Wyatt – Yes      Mrs. Lucas – Yes

Dr. Lakritz – Yes      Dr. Johns – Yes

Motion carried unanimously.

**Approve Recommendations of the Hearing Officer for October 25, 2021**

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the recommendations of the Hearing Officer for October 25, 2021. A roll call to vote was taken:

Mr. Wyatt – Yes      Mrs. Lucas – Yes

Dr. Lakritz – Yes      Dr. Johns – Yes

Motion carried unanimously.

**Approve Resolutions**

**a. 2021-09: Amending Health Code 205.09, Public Records (tabled from the September 27, 2021 Board of Health Meeting)**

Mrs. Lucas moved and Dr. Johns seconded a motion to approve resolution 2021-09, rescinding and replacing section 205.09 of the Canton City Health Code, Public Records. A roll call to vote was taken:

Mr. Wyatt – Yes      Mrs. Lucas – Yes

Dr. Lakritz – Yes      Dr. Johns – Yes

Motion carried unanimously.

**Approve FY22 Integrated Naloxone Access and Infrastructure Grant for an Additional Amount of \$5,500.00 for the Period of September 29, 2020 to September 29, 2021 for a New Amount of \$75,500.00 (Originally approved October 26, 2020 for \$70,000.00)**

Dr. Lakritz moved and Mrs. Lucas seconded a motion to approve the FY22 Integrated Naloxone Access and Infrastructure Grant for an additional amount of \$5,500.00 for the period of September 29, 2020 to September 29, 2021 for a new amount of \$75,500.00 (Originally approved October 26, 2020 for \$70,000.00). A roll call to vote was taken:

Mr. Wyatt – Yes      Mrs. Lucas – Yes

Dr. Lakritz – Yes      Dr. Johns – Yes

Motion carried unanimously.

**Acceptance of Division Reports**

- a. Nursing/WIC** – No travel clinics scheduled at this time. Will be looking to provide these services in the near future.
- b. Laboratory** – Nothing additional.
- c. OPHII/Surveillance** – Nothing additional.
- d. Environmental Health** – Gus Dria has been awarded the 2021 Ohio Environmental Health Association Northeast District Award for Outstanding Sanitarian.

Page (3)

- e. **Air Pollution Control** – CCPH has been in contact with the Ohio Department of Health and the Ohio EPA to host another public meeting to discuss the issues related to Republic Steel producing leaded steel in a limited capacity within a section of the plant where improvements have been made.
- f. **Vital Statistics** – Nothing additional.
- g. **Health Commissioner** – Nothing additional.
- h. **2020 Annual Report** – Nothing additional.

Mr. Wyatt moved and Dr. Johns seconded a motion to accept the division reports. A roll call to vote was taken:

Mr. Wyatt – Yes      Mrs. Lucas – Yes

Dr. Lakritz – Yes      Dr. Johns – Yes

Motion carried unanimously.

**Announcement of Next Meeting: Monday, November 22, 2021 at 12:00 PM**

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, November 22, 2021 at 12:00 PM.

**Adjourn**

moved and Mr. Wyatt seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 12:49 PM.

  
\_\_\_\_\_  
President of the Board of Health

  
\_\_\_\_\_  
Secretary to the Board of Health

November 22, 2021  
Date of Approval

