

Board of Health Minutes

June 28, 2021



Public Health
Prevent. Promote. Protect.
Canton City Public Health

Board of Health Meeting

Monday, June 28, 2021 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Mayor Bernabei called to order the regular meeting of the Board of Health of Canton City Public Health (CCPH) on Monday, June 28, 2021 at 12:04 PM with a quorum present.

A roll call found the following Board members present: Dr. Stephen Hickman, Mr. Patrick Wyatt, Dr. Amy Lakritz and Dr. James Johns.

Staff members present: James Adams, Diane Thompson, Annie Butusov, Amanda Archer, Christi Allen, Robert Knight and Gus Dria.

Approve May 24, 2021 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Hickman seconded a motion to approve the May 24, 2021 Board of Health meeting minutes. Dr. Lakritz pointed out that the recorded motion involving the purchase of a skid steer and trailer should better clarify that the combined total of these items will not exceed \$50,000.00. The Board agreed to approve the minutes with this clarification added. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve June 11, 2021 Special Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the June 11, 2021 special Board of Health meeting minutes. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve List of Bills for \$180,014.78

Dr. Lakritz moved and Dr. Hickman seconded a motion to approve the list of bills totaling \$180,014.78. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve Personnel:

a. Approve Probationary Period Ending for Joshua Fontes, EH Public Health Technician (PT1), Retroactive to June 27, 2021

Mr. Wyatt moved and Dr. Hickman seconded a motion to approve the probationary period ending for Joshua Fontes, EH Public Health Technician (PT1), retroactive to June 27, 2021 with a pay increase of \$0.33 and a new salary of \$14.82 an hour. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

b. Approve Part-time Staff Sanitarian II (PT5) Position Description

Dr. Hickman moved and Mr. Wyatt seconded a motion to approve the part-time Staff Sanitarian II (PT5) position description. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

c. Approve Updated Position Classification Schedule for EH

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the updated Position Classification Schedule for Environmental Health to add a part time Staff Sanitarian II (PT5) to the schedule. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

d. Appointment of EH Public Health Technician (PT1)

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the appointment of part-time EH Public Health Technician (PT1) to Dominique Ruffin with a start date of July 7, 2021 at \$14.49 an hour with a 90-day probationary period. Salary to come out of the Recycling Fund (2354.307001). A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve Recommendations of the Hearing Officer for June 28, 2021

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the recommendations of the Hearing Officer for June 28, 2021. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve Resolutions

a. 2021-06: Resolution Rescinding and Adopting Section 207.32 of the Health Code; Drug Free Workplace

Dr. Johns moved and Dr. Hickman seconded a motion to approve resolution 2021-06, rescinding and adopting section 207.32 of the Canton City Health Code; Drug Free Workplace.

Dr. Lakritz asked if the City of Canton performs drug screens on new employees. Jim Adams stated that they do, but it may not be for every position. Mr. Adams added that he will check with the City of Canton Human Resources Department for clarification.

A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Authorize an Agreement with the Stark County Health Department for the FY22 Public Health Emergency Preparedness (PHEP) Grant

Mr. Wyatt moved and Dr. Johns seconded a motion to authorize an agreement with the Stark County Health Department for the FY22 Public Health Emergency Preparedness (PHEP) Grant to receive an amount not to exceed \$89,100.00 for the period of July 1, 2021 through June 30, 2022. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Authorize an Agreement with LexisNexis for Database and Search Services

Dr. Hickman moved and Mr. Wyatt seconded a motion to authorize an agreement with LexisNexis for database and search services to be paid at \$180.00 a month for a period of July 1, 2021 through June 30, 2022. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve FY21 Agreement Addendum with LaToya Dickens-Jones to Provide Nurse Practitioner Services on an as Needed Basis

Dr. Hickman moved and Dr. Johns seconded a motion to approve a FY21 agreement addendum with LaToya Dickens-Jones to provide nurse practitioner services on an as needed basis for the Health Department for a period of January 1, 2021 to December 31, 2021 for an additional amount of \$2,128.80 (\$35.48 per hour for up to an additional 60 hours), making a new 2021 total of \$4,257.60 for up to 120 hours (originally approved December 21, 2020 at a rate of \$35.48 per hour not to exceed \$2,128.80, up to 60 hours). A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve FY22 Integrated Naloxone Access and Infrastructure Grant with Stark County's Treatment Accountability for Safer Communities Agency

Dr. Lakritz moved and Dr. Johns seconded a motion to approve a FY22 Integrated Naloxone Access and Infrastructure Grant with Stark County's Treatment Accountability for Safer Communities Agency in the amount of \$3,000.00 for the period of June 28, 2021 to August 31, 2021 to distribute Naloxone kits. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve the FY22 WIC Grant Application and Initial Budget to Receive an Amount not to Exceed \$1,340,138.00 for a Period of October 1, 2021 through September 30, 2022 with the Following Sub-grantees:

- a. Alliance City Health Department Contract in the Amount of \$128,936.00
- b. Massillon City Health Department Contract in the Amount of \$148,235.00
- c. Stark County Health Department Contract in the Amount of \$366,468.00

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the FY22 WIC grant application and initial budget to receive an amount not to exceed \$1,340,138.00 for a period of October 1, 2021 through September 30, 2022 with the above sub-grantees.

Dr. Johns asked if part of these funds can be used for WIC outreach. Laura Roach stated that the funding increase is primarily to support the caseload currently served by WIC.

A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Authorize an Agreement with the Ohio Department of Health for the Medicaid Administrative Claiming (MAC) Local Health Department Process to Receive Funding for a Period of July 1, 2021 through June 30, 2023

Dr. Johns moved and Dr. Hickman seconded a motion to authorize an agreement with the Ohio Department of Health for the Medicaid Administrative Claiming (MAC) local Health Department process to receive funding for a period of July 1, 2021 through June 30, 2023. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Authorize an Agreement with the Ohio Department of Health for Tobacco Enforcement Smoke-Free Investigations

Mr. Wyatt moved and Dr. Johns seconded a motion to authorize an agreement with the Ohio Department of Health for tobacco enforcement smoke-free investigations to receive an amount not to exceed \$125.00 per completed investigation for a period of July 1, 2021 through June 30, 2023. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Authorize an Agreement with the Ohio Department of Health, Bureau of Health Improvement and Wellness for a Harm Reduction Grant

Dr. Johns moved and Dr. Hickman seconded a motion to authorize an agreement with the Ohio Department of Health, Bureau of Health Improvement and Wellness for a Harm Reduction Grant to receive \$3,571.43 for a period of June 1, 2021 to June 30, 2021. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Authorize an Agreement with the Ohio Environmental Protection Agency for a 2021 Community and Litter Grant

Mr. Wyatt moved and Dr. Lakritz seconded a motion to authorize an agreement with the Ohio Environmental Protection Agency for a 2021 Community and Litter Grant to receive an amount not to exceed \$47,200.00 for a period of July 1, 2021 through June 30, 2022. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve Addendums for the FY21 WIC Grant for a Period of October 1, 2020 through September 30, 2021 with the Following Sub-grantees:

a. Alliance City Health Department - \$126,978.00

- Originally approved at \$120,536.00 on June 22, 2021. Additional amount of \$6,442.00.

b. Massillon City Health Department - \$140,037.00

- Originally approved at \$138,537.00 on June 22, 2021. Additional amount of \$1,500.00.

c. Stark County Health Department - \$396,468.00

- Originally approved at \$366,468.00 on June 22, 2021. Additional amount of \$30,000.00.

Dr. Johns moved and Dr. Hickman seconded a motion to approve addendums for the FY21 WIC Grant for a period of October 1, 2020 through September 30, 2021 with the above sub-grantees. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Approve the FFY 2020-2021 Ohio EPA Air Pollution Control Agreement Amendment and Renewal

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the FFY 2020-2021 Ohio EPA Air Pollution Control agreement amendment and renewal to extend the existing contract term of 10/01/2019-06/30/2021 by 3 months to end on 09/30/2021 and to provide additional funding of \$123,852 and funding adjustments for a total funding amount of \$1,649,869 (\$880,260 FFY20 and \$769,609 FFY21), including an obligation for the provision of \$40,000 per year of city/local Funds. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Acceptance of Division Reports

- Nursing/WIC** – The STI and immunization clinics have gotten off to a slow start. Number of Syphilis cases is rising rapidly in Ohio.
- Laboratory** – Nothing additional.
- THRIVE** – Nothing additional.
- Environmental Health** – Pool inspections are currently being conducted. This will be included in the Environmental Health Board Report for the remaining summer months.
- Vital Statistics** – Nothing additional.

f. **Health Commissioner** – Jim Adams and Amanda Archer provided a PowerPoint presentation summarizing the CCPH vaccination efforts for the month of May and year-to-date. Jim Adams stated that the rate of new COVID-19 cases has dropped significantly.

Mr. Wyatt moved and Dr. Johns seconded a motion to accept the division reports. A roll call to vote was taken:

Dr. Hickman – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mr. Wyatt – Yes

Motion carried unanimously.

Other Business

Mayor Bernabei introduced the City’s new Assistant Civil Service Director, Rachel Forchione, to the Board of Health.

Dr. Johns discussed an article from the Center for Disease Control and Prevention (CDC) which provides guidelines for those who have received the COVID-19 vaccination and for those who have not.

Moving forward, all Board of Health members may now need to attend the meetings in-person rather than remotely now that the emergency order in Ohio has been lifted.

Announcement of Next Meeting: Monday, July 26, 2021 at 12:00 PM

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, July 26, 2021 at 12:00 PM.

Adjourn

Dr. Hickman moved and Dr. Johns seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 1:26 PM.



President of the Board of Health

Secretary to the Board of Health

Date of Approval